

St Catharine's College

ORDINANCES

As of 25 October 2024

I. Ordinances currently in force

1. Fellowship procedures Mins 148/66 & 159/66, amend 133/06 & 155/06
..... amend 58(i)23 & 75(i)/23, amend 213/23 & 236/23
3. John Hamlin Fund & Travel Scholarship.....
.....Mins 114/71 & 130/71, amend. 187/72 & 3/73, 55/84 & 76/84
4. Hutton Buscel Church Graveyard Fund..... Minutes 162/71 & 174/71
5. Jacobson Prize Fund..... Minutes 175/71 & 188/71
6. Chapel Clerkship..... Minutes 41/79 & 52/79
7. Dean of Chapel.....Minutes 160/80 & 2/81, amend 104(i)/21 & 126(i)/21
8. Gooderson Memorial Fund Minutes 108/83 & 122/83
9. Portway Fund Minutes 37/84 & 56/84
11. Discipline Committee..... Mins 55/84 & 76/84; repl. 83/96 & 116/96,
..amend 75/14 & 86/14; repl. 87/15 & 104/15; amend 6/20 & 26/20, amend 146/23 & 156/23
12. Stéphane Francis Fund Minutes 112/85 & 129/85
13. Harold Ridgeon Fellowship Minutes 140/85 & 156/85,
.....amend 104(ii)/21 & 126(ii)/21
14. Cuthbert Casson Fund..... Minutes 7/86 & 23/86
15. Mews Fund..... Minutes 8/86 & 24/86
17. Silk Bequest (Chapel) Fund & Silk Bequest (Chapel Music) Fund
..... Minutes 43/86 & 65/86
18. David Roebuck Fund..... Minutes 44/86 & 66/86
19. Engineering Members Fund..... Minutes 45/86 & 67/86
20. Overseas Bursary Fund Mins 99/87 & 124/87; repl. 74/99 & 83/99,
.....amend 76(iii)/21 & 98(iii)/21
21. Jeremy Haworth Memorial FundMinutes 75/89 & 88/89, amend 191(i)/22
.....& 210(i)/22
22. Christopher MacGregor Memorial Fund Minutes 75/89 & 88/89
24. Sydney Smith Memorial Fund Minutes 44/90 & 57/90, amend 43/17 & 60/17
25. R. Wylie Gregory Fund..... Minutes 61/90 & 83/90

26. Violet & Ian Campbell Memorial Fund Minutes 99/92 & 101/92; repl. 5(i)/97 & 13/97, amend 191(ii)/22 & 210(ii)/22
27. Exact Scientists Fund Minutes 119/92 & 129/92; amend 74/16 & 95/16
28. Peter Le Huray Memorial Fund Minutes 10/93 & 27/93
30. Arthur Andersen Prize Fund Minutes 50/93 & 70/93
31. Ralph Vickers Memorial Fund..... Minutes 84/93 & 106/93
32. College Lectureships Minutes 40/94 & 61/94, cor. 88(iii)/04, 100(i)/04
.....amend. 160/06 & 172/06
33. Bibby Fellowship and Lectureship Fund Minutes 41/94 & 62/94,
amend 47/12 & 81/12, amend. 79(i)/20 & 94(i)/20, amend 170(iii)/21 & 191(iii)/21
34. Eric Stokes Fund Minutes 56/95 & 73/95
35. Peter Boizot Fund..... Minutes 94/95 & 117/95
36. Academic Staff..... Minutes 3/96 & 20/96
37. Kemp-Gooderson Fund.....Minutes 4/96 & 21/96, amend 174(ii)/20 & 5(ii)/21
38. Mooting Prize Fund..... Minutes 5/96 & 22/96
39. Ivan O'Dell Graduate Studentship Fund Minutes 84/96 & 117/96
40. Thriplow Charitable Trust Graduate Support Fund Minutes 180/96 & 192/96
43. Richard Fellingham Lectureship Fund..... Minutes 54/97 & 73/97
..... amend 170(v)/21 & 191(v)/21
44. Medical Sciences Prize Fund Minutes 20/99 & 31/99
45. Dudley Robinson Engineering Bursary Fund Minutes 36/99 & 53/99
46. Bevil Mabey Lectureship Fund..... Minutes 9/01 & 22/01,
.....amend 195(iii)/21 & 213(iii)/21
47. Neville Burston Organ Scholarships Fund..... Minutes 48/02 & 63/02, amend 124/11 & 157/11
48. Peter le Huray and Sydney Smith Music Fund Minutes 2/03 & 15/03,
49. Benavitch Fund for Business Studies..... Mins 88(ii)/04 & 100(i)/04; amend 74/05 & 94/05; amend 75/16 & 96/16
50. Sir Harvey McGrath Lectureship Fund..... Minutes 100(ii)/04 & 118/04;
..... amend 142/16 & 165/16, amend 195(iv)/21 & 213(iv)/21
51. Richard Burston Bursary Fund..... Minutes 68/05 & 93/05
52. Jacobson Fund for International Law Minutes 11/06 & 34/06
..... amend 27(iv)/20 & 47(iv)/20, amend 103/23 & 127/23

54. Lauterpacht Prize in Public International Law Fund Minutes 144/06 & 164/06
55. Sean Mulherin Prize Fund..... Minutes 144/06 & 165/06
56. Stephen Hinchliffe Dissertation Prize Fund..... Minutes 144/06 & 166/06
57. Bishop Browne Prize Fund Minutes 182/06 & 3/07
58. Hutcherson Prize Fund..... Minutes 182/06 & 4/07
59. Robert Comline Prize Fund..... Minutes 6/07 & 25/07
60. Tasker Prize Fund Minutes 6/07 & 26/07
61. Weaver Prize Fund..... Minutes 6/07 & 27/07
62. Wilshaw Bursary Fund..... Minutes 6/07 & 28/07
63. Rushton Fellowship Fund Minutes 45/07 & 60/07
65. Philip Bowring Fund..... Mins 136/07 & 145/07, amend 23/13 & 41/13;
..... amend 120/13 & 139/13; amend 145/17 & 176/17, amend 174(iv)/20 & 5(iv)/21
66. William Balchin Fund Minutes 196/07 & 4/08
67. Research Fellowships.....Minutes 14/08 & 31/08, amend 76(i)/21 & 98(i)/21
68. Nicholas Prize Fund Minutes 24/08 & 37/08
69. Palmer Prize Fund Minutes 24/08 & 37/08
70. Adderley Prize Fund Minutes 56/08 & 72/08
71. T.W. Armour Prize Fund Minutes 56/08 & 72/08
72. Martin Steele Memorial Award Fund Minutes 56/08 & 72/08
73. Sir John Baker Lectureship Fund..... Minutes 144/08 & 156/08
..... amend 170(ii)/21 & 191(ii)/21
74. Tom Ivory Fund Mins 72/09 & 88/09; amend 125/11 & 158/11;
..... amend 195(ii)/21 & 213(ii)/21
75. Corrie Prize Fund Minutes 112/09 & 129/09
76. Alexandria Prize Fund..... Minutes 147(i)/09 & 5/10
77. Drury-Johns Prize Fund Minutes 147(ii)/09 & 5/10
78. Gus Caesar Prize Fund..... Minutes 147(iii)/09 & 5/10
79. Alfred Steers Fieldwork Award Fund Minutes 147(iv)/09 & 5/10
80. Belfield Clarke Prize Fund.....Minutes 56/10 & 75/10, amend
..... 82(i)/22 & 100(i)/22
81. Hardy, Nathanielsz & Wildenthal Award Fund..... Minutes 56/10 & 75/10,

- amend 76(iv)/21 & 98(iv)/21
82. D.W. Morgan Prize Fund..... Minutes 56/10 & 75/10
83. Sayers Prize Fund..... Minutes 56/10 & 75/10
84. John Spencer Wilson Fund..... Minutes 56/10 & 75/10; amend 99/13 & 117/13
85. William Balchin Travel Fund Minutes 90/10 & 104/10
86. Brimlow Prize Fund Minutes 90/10 & 104/10
87. Raymond Driver Prize Fund Minutes 90/10 & 104/10
88. Jarrett Fund..... Minutes 90/10 & 104/10
89. Lairmore Prize Fund Minutes 90/10 & 104/10
90. Master’s Sizar Fund Minutes 90/10 & 104/10
91. D.O. Morgan Fund for Veterinary Science Minutes 105/10 & 123/10
92. Conflicts of Interest.....Minutes 140/10 & 153/10, amend 76(ii)/21 & 98(ii)/21
.....amend 58(iii)/23 & 75(iii)/23
93. Richard Edis Travel Fund Minutes 147/10 & 163/10
94. Tunku Centenary Fund..... Minutes 165/10 & 4/11, amend 35(iii)/21 & 50(iii)/21
.....amend 191(iii)/22 & 210(iii)/22
95. Karen Kerslake Memorial Prize Fund..... Minutes 6/11 & 18/11
96. Lacey Prize Fund..... Minutes 20/11 & 36/11
97. Holden Fellowship Minutes 20/11 & 37/11
98. Mennell Prize Fund..... Minutes 38/11 & 52/11
99. Bruno Laurent Memorial Prize Fund..... Minutes 53/11 & 70/11
100. Higham Prize Fund Minutes 54/11 & 70/11
101. Legal Education Support Fund..... Minutes 71/11 & 89/11
102. T.R. Henn Fund.....Minutes 71/11 & 89/11; repl. 28/15 & 46/15
104. Dudley Robinson Fellowship Fund..... Minutes 118/11 & 151/11
108. Birfield Memorial Trust Fund..... Minutes 122/11 & 155/11
109. Drury Memorial Fund Minutes 123/11 & 156/11
110. Ivo Forde Prize Fund..... Minutes 126/11 & 159/11
111. Posener Memorial Fund Minutes 127/11 & 160/11
112. R.S. Briggs Prize Fund..... Minutes 162/11 & 184/11

114. 1985 Appeal Bursaries Fund..... Minutes 164/11 & 186/11
115. Robert Barnes Memorial Fund..... Minutes 165/11 & 187/11
120. Portway Bequest (Sports) Fund Minutes 170/11 & 192/11,
.....amend 64/17 & 84/17
121. Alan Battersby Fund Minutes 46/12 & 80/12
122. American Friends Fund..... Minutes 170/12 & 201/12
123. Nicholas Handy Fund..... Minutes 171/12 & 202/12;
..... amend 195(i)/21 & 213(i)/21
124. Keatley Fund Minutes 172/12 & 203/12, amend 115/19 & 139/19,
.....amend 164/20 & 183/20
125. Richard Walduck Prize Fund Minutes 78/13 & 97/13
126. Sherlock Library Fund Minutes 79/13 & 98/13
127. Leslie Thomas Topsfield Travel Fund Minutes 119/13 & 138/13
128. Philpott Fund.....Minutes 158/13 & 178/13, amend 170(vi)/21 & 191(vi)/21
129. Peter Boizot Clubs & Societies Fund..... Minutes 159/13 & 179/13,
.....amend 65/17 & 85/17
130. Dawson Family Teaching Fund Minutes 194/13 & 4/14; amend 105/15
..... & 122/15, amend 170(iv)/21 & 191(iv)/21
131. Senior Tutor's Counselling Fund..... Minutes 194/13 & 5/14
132. Doty Fieldwork Award Fund Minutes 25/14 & 45/14
133. Michael Farrant Memorial Fund Minutes 123/14 & 142/14,
.....amend 174(iii)/20 & 5(iii)/21
134. James Lloyd Bursary Fund..... Minutes 5/15 & 25/15
136. Harold Halsey Hull Award Fund Minutes 7/15 & 27/15
137. Figgis Memorial Fund..... Minutes 142/15 & 160/15
138. Ostrer Fund.....Minutes 142/15 & 161/15, amend 195(v)/21 & 213(v)/21
139. Dame Jean Thomas Scholarship Minutes 183/15 & 4/16
& Research Fellowship Fund amend 209/19 & 230/19, amend 174(i)/20 & 5(i)/21
140. Allan Garraway (Boat Club) Fund Minutes 53/16 & 72/16
141. John Shakeshaft Prize FundMinutes 143/16 & 166/16, amend 36(ii)/22
..... & 52(ii)/22
142. John Shakeshaft Research Fellowship Fund Minutes 44/17 & 61/17,
.....amend 36(iii)/22 & 52(iii)/22

- 143.Sherlock Bursary Fund..... Minutes 45/17 & 62/17
- 144.Student Bursary Fund.....Minutes 66/17 & 86/17, amend 128(ii)/22 & 154(ii)/22
..... amend 238(ii)/22 & 5(ii)/23
- 146.John Shakeshaft Bursary Fund.....Minutes 88/17 & 107/17, amend 36(i)/22
.....& 52/(i)/22
- 147.Rasa Prize Fund..... Minutes 146/17 & 177/17
- 148.Choral Scholarships Fund Minutes 147/17 & 178/17,
.....amend 167/18 & 201/18
- 149.Timothy Russell (Racquet Sports) Fund..... Minutes 148/17 & 179/17
- 150.Delegation of Authority Minutes 91/18 & 113/18, amend 116/19 & 140/19
.....amend 95/20 & 110/20
- 151.Martin Reeve Smith Memorial Fund Minutes 164/18 & 198/18
- 152.Friends of the Girls’ Choir Fund..... Minutes 165/18 & 199/18
- 153.Instrumental Music Fund Minutes 166/18 & 200/18,
..... amend 128(iii)22 & 154(iii)/22
- 154.Graduate Support Fund Minutes 22/19 & 36/19
- 155.John Alexander Bergin Memorial Fund..... Minutes 37/19 & 64/19
- 156.Harding Distinguished Scholars Fund Minutes 65/19 & 88/19,
..... amend 168/19 & 195/19, amend 138/22 & 154(iv)/22
- 157.Chapel Support Fund.....Minutes 27(i)/20 & 47(i)/20
- 158.Endowment Support Fund..... Minutes 27(ii)/20 & 47(ii)/20
- 159.Dr Stuart Cousens Fund Minutes 27(iii)/20 & 47(iii)/20
- 160.Audit Committee Minutes 48/20 & 64/20
- 162.Town & City Properties Research Fellowship Fund..... Minutes 79(iii)/20
..... & 94(iii)/20
- 163.Simmons & Simmons FundMinutes 132(i)/20 & 152(i)/20,
..... amend 14(iv)/21 & 30(iv)/21
- 164.Johns Memorial Fund..... Minutes 132(ii)/20 & 152(ii)/20,
..... amend 14(v)/21 & 30(v)/21
- 165.Robert Comline Fellowship Fund Minutes 174(v)/20 & 5(v)/21
- 166.Malay Studies Fund.....Minutes 14(i)/21 & 30(i)/21
- 167.St Cuthbert’s Memorial Fund..... Minutes 14(ii)/21 & 30(ii)/21
- 168.Canon Warren Fund Minutes 14(ii)/21 & 30(iii)/21

169. Glen Cavaliero Fellowship.....	Minutes 35(i)/21 & 50(i)/21
170. Cavaliero Bursary Fund	Minutes 35(ii)/21 & 50(ii)/21
171. Thorne Memorial Fund	Minutes 104(iii)/21 & 126(iii)/21
173. Outreach Support Fund	Minutes 170(i)/21 & 191(i)/21
174. Sports Endowment Fund.....	Minutes 216/21 & 6/22
175. Belfield Clarke Bursary Fund	Minutes 82(ii)/22 & 100(ii)/22
176. College Scholarship Fund	Minutes 82(iii)/22 & 100(iii)/22
177. Undergraduate Travel Fund	Minutes 102/22 & 123/22
178. Marwood Fund.....	128(i)/22 & 154(i)/22, amend 187(i)/23 & 207(i)/23
179. St Catharine's Student Support Fund.....	238(i)/22 & 5(i)/23
180. Economics College Teaching Officer Fund.....	29(i)/23 & 50(i)/23
181. English College Teaching Officer Fund	29(ii)/23 & 50(ii)/23
182. College Meetings	58(ii)/23 & 75(ii)/23
183. Epps Fund.....	187(ii)/23 & 207(ii)/23
184. Academic Staff Discipline	248/23 & 156/24
185. Postgraduate Studentships in Economics.....	38/24 & 52/24

II. Repealed Ordinances

2. Nominations Committee	Mins 32/68, 43/68 & 53/68, am. 161/69 & 177/69; REPEALED 99/06 & 107/06 [this ordinance is no longer in force]
10. Research Fellowships.....	Minutes 55/84 & 76/84; REPEALED 14/08 & 31/08 [this ordinance is no longer in force]
16. J. & O. Lloyd Fund	Minutes 27/86 & 38/86; REPEALED 102/22 & 123/22 [this ordinance is no longer in force]
23. Fellow Commonerships	Minutes 75/89 & 88/89 REPEALED 58(i)/23 & 75(i)/23 [this ordinance is no longer in force]
29. George Reeve Fund.....	Minutes 11/93 & 28/93 REPEALED 102/22 & 123/22 [this ordinance is no longer in force]
41. Alan Battersby Graduate Support Fund.....	Minutes 5(ii)/97 & 14/97; REPEALED 46/12 & 80/12 [this ordinance is no longer in force]
42. Alan Battersby Chemistry Prize.....	Minutes 15/97 & 32/97; REPEALED 46/12 & 80/12 [this ordinance is no longer in force]

53. Eric Allen Bursary Fund Minutes 68/06 & 83/06, REPEALED
.....128(ii)/22 & 154(ii)/22) [**this ordinance is no longer in force**]
64. Declaration of Interests Mins 113/07 & 130/07, REPEALED 140/10 & 153/10
..... [**this ordinance is no longer in force**]
103. Cousens Fellowship Minutes 117/11 & 150/11, amend 117/19 & 141/19
..... REPEALED 27(iii)/20 & 47(iii)/20 [**this ordinance is no longer in force**]
105. 1960 Graduates' Bursary Fund Minutes 119/11 & 152/11, REPEALED
.....128(ii)/22 & 154(ii)/22) [**this ordinance is no longer in force**]
106. 1973 Members' Bursary Fund Minutes 120/11 & 153/11, REPEALED
.....128(ii)/22 & 154(ii)/22) [**this ordinance is no longer in force**]
107. Beringer Bursary Fund..... Minutes 121/11 & 154/11, REPEALED
.....128(ii)/22 & 154(ii)/22) [**this ordinance is no longer in force**]
113. John Colquhoun Memorial Fund Minutes 163/11 & 185/11, REPEALED
.....128(ii)/22 & 154(ii)/22) [**this ordinance is no longer in force**]
116. Helen Cawthray Memorial Fund..... Minutes 166/11 & 188/11
..... REPEALED 102/22 & 123/22 [**this ordinance is no longer in force**]
117. Robin Gold Travel Fund Minutes 167/11 & 189/11
..... REPEALED 102/22 & 123/22 [**this ordinance is no longer in force**]
118. Bhav Patel Memorial Fund Minutes 168/11 & 190/11
..... REPEALED 102/22 & 123/22 [**this ordinance is no longer in force**]
119. Pennell-Westcott Travel Fund..... Minutes 169/11 & 191/11
..... REPEALED 102/22 & 123/22 [**this ordinance is no longer in force**]
135. John Pettigrew Bursary Fund..... Minutes 6/15 & 26/15, REPEALED
.....128(ii)/22 & 154(ii)/22) [**this ordinance is no longer in force**]
145. Hilary Morse Bursary Fund Minutes 67/17 & 87/17
..... REPEALED 128(ii)/22 & 154(ii)/22) [**this ordinance is no longer in force**]
161. Nedas Family Travel Fund..... Minutes 79(ii)/20 & 94(ii)/20
..... REPEALED 102/22 & 123/22 [**this ordinance is no longer in force**]
172. Fellow Benefactors..... Minutes 104(iv)/21 & 126(iv)/21
..... REPEALED 58(i)/23 & 75(i)/23 [**this ordinance is no longer in force**]

I. Ordinances currently in force

1 **FELLOWSHIP PROCEDURES**

(Minutes 148/66 & 159/66, amend 133/06 & 155/06, amend 58(i)/23 & 75(i)/23, amend 213/23 & 236/23)

1. The terms of this Ordinance are repealed and replaced by the present terms. This Ordinance, together with the relevant statutes, governs the election of Official, Professorial, and Research Fellows, and the arrangements for conferring Fellowship titles. O.23 and O.172 are also hereby repealed.
2. To propose a candidate for a Fellowship which is not advertised by the College, the candidate's curriculum vitae together with letters of support from two from among the Master and Official and Professorial Fellows shall be provided to the Fellowships Committee. The letters of support shall set down the contributions to the College's educational and/or research purposes which the candidate would make if elected.
3. If, after consideration, the Fellowships Committee does not recommend the candidate to the Governing Body, the Fellows wishing to do so may nevertheless propose the candidate at a subsequent College Meeting, together with the documentation described in paragraph 2.
4. If a Fellowship is advertised by the College, including a Fellowship linked to a College office advertised by the College, no candidate shall be proposed to the Governing Body except by the process which the Governing Body has specified for filling such Fellowship or office.
5. Subject to paragraph 7, a candidate proposed to the Governing Body by the Fellowships Committee or by an appointment or selection panel authorised by the Governing Body shall be elected to a Fellowship if the proposal, 'that be, and hereby is, elected to an Official/Professorial/Research Fellowship of the College for with effect from' receives the support of the statutory majority for election at a single College Meeting.
6. Subject to paragraph 7, a candidate proposed to the Governing Body without the support of the Fellowships Committee or of an appointment or selection panel shall be elected to a Fellowship if the following proposals receive the support of the statutory majority for election at two College Meetings. The first proposal is 'that the Governing Body agrees to elect to an Official/Professorial/Research Fellowship of the College for ... with effect from' and the second is 'that be, and hereby is, elected to an Official/Professorial/Research Fellowship of the College for with effect from'
7. No candidate shall be elected until their acceptance of a Fellowship, if elected, has been ascertained.
8. When a Fellow is elected, the class of Fellowship, term of election, and effective date shall be specified in the Governing Body Minutes and in the Order Book.
9. Subject to paragraph 10, the Fellow-elect shall be inducted in Chapel at the first suitable opportunity.
10. A Fellow-elect who is returning to the College not more than one year from the end of a previous Fellowship, of whatever class, shall not be inducted again.
11. When the retirement or resignation of an Official or Professorial Fellow is imminent, the Governing Body Secretary shall inform the Fellowships Committee whether that Fellow will meet the statutory threshold to be awarded the title of Emeritus Fellow. Subject to a charge made under paragraph 17, the Fellowships Committee shall forward the name of a qualifying Fellow to the Governing Body.

12. To propose a candidate for another Fellowship title, the candidate's curriculum vitae and letters of support shall be provided to the Fellowships Committee as herein specified:

(i) for an Honorary Fellow, a minimum of two letters of support from among the Master and Official and Professorial Fellows and one letter of support from a person external to the College are required, which together shall explain the candidate's outstanding scholarly or other achievements as well as their ties to/interest in the College. However, if the candidate would be a former Master or the holder of another Fellowship title when the title of Honorary Fellow was conferred, the Fellowships Committee may waive or reduce the above requirements;

(ii) for a Fellow Commoner, a minimum of three letters of support from among the Master and Official and Professorial Fellows are required, which shall explain the candidate's significant past and/or prospective contributions to the life of the College;

(iii) for a Fellow Benefactor, a minimum of three letters of support from the Master, the Senior Tutor, and either the Bursar or the Development Director are required, which shall confirm the candidate's extraordinary financial contribution (of at least £1,000,000, excluding Gift Aid) to the College, together with any other past and/or prospective contributions to the life of the College;

(iv) for a Bye-Fellow, a minimum of the candidate's curriculum vitae, statement of teaching offered, letters of support from the Senior Tutor and the Director(s) of Studies in the relevant subject or subjects, and the endorsement of the Education Committee are required.

13. If, after consideration, the Fellowships Committee does not recommend a candidate for one of the Fellowship titles identified in paragraph 12 to the Governing Body, the Master and/or Fellow(s) wishing to do so may nevertheless propose the candidate at a subsequent College Meeting, together with any relevant documentation described in paragraph 12.

14. A qualifying Fellow forwarded by the Fellowships Committee in accordance with paragraph 11 shall be awarded the title of Emeritus Fellow by the Governing Body, subject to a charge made under paragraph 17.

15. Subject to paragraph 18, a candidate proposed by the Fellowships Committee for one of the Fellowship titles identified in paragraph 12 shall be awarded such title if the proposal, 'that be, and hereby is, a(n) Honorary Fellow/Fellow Commoner/Fellow Benefactor/Bye-Fellow of the College {for } with effect from' receives the support of the statutory majority for conferral at a single College Meeting.

16. Subject to paragraph 18, a candidate proposed to the Governing Body for one of the Fellowship titles identified in paragraph 12 without the support of the Fellowships Committee shall be awarded such title if the following proposals receive the support of the statutory majority for election at two College Meetings. The first proposal is 'that the Governing Body agrees to confer the title of Honorary Fellow/Fellow Commoner/Fellow Benefactor/Bye-Fellow of the College upon with effect from' and the second is 'that be, and hereby is, an Honorary Fellow/Fellow Commoner/Fellow Benefactor of the College {for } with effect from'.

17. The title of Fellow Commoner shall be conferred for a period not exceeding three years, but may be re-conferred by the Governing Body for any period not exceeding seven years. The title of Bye-Fellow shall be conferred for a period not exceeding one year but may be re-conferred by the Governing Body for a period not exceeding one year. The titles of Emeritus Fellow, Honorary Fellow and Fellow Benefactor are conferred for life. All Fellowship titles may be withheld and revoked for good cause, which shall include:

(a) conviction for an offence which may be deemed by the Governing Body to be such as to render the individual so convicted unfit to receive or hold a Fellowship title;

(b) conduct of an immoral, scandalous, or disgraceful nature incompatible with a Fellowship title;

(c) conduct constituting failure or persistent refusal or neglect to abide by College policies;

(d) conduct which brings or would bring the College into disrepute, bearing in mind the College's charitable purposes for the public benefit.

The College shall specify by ordinance the mechanisms for determining whether a charge under this paragraph has been made out.

18. No title of Honorary Fellow, Fellow Commoner, Fellow Benefactor, or Bye-Fellow shall be conferred upon a candidate until their acceptance of such title, if conferred, has been ascertained.

19. When a Fellowship title is conferred, the title, term if other than for life, and effective date shall be specified in the Governing Body Minutes. This information shall also be recorded in the Order Book when a title of Honorary Fellow, Fellow Commoner, or Fellow Benefactor is confirmed.

20. The titles of Honorary Fellow, Fellow Commoner, and Fellow Benefactor shall be formally conferred in Chapel at the first suitable opportunity. Recipients shall make a declaration similar to the Fellows' declaration upon admission, save that it shall omit the words 'et quantum in me est ab aliis sociis faciam observari'. The titles of Emeritus Fellow or Bye-Fellow are not formally conferred in Chapel, nor are subsequent Fellowship titles received by Emeritus Fellows.

3

JOHN HAMLIN FUND AND TRAVEL SCHOLARSHIP

(Minutes 114/71 & 130/71; am. 187/72 & 3/73, 55/84 & 76/84)

- i. The sum bequeathed to the College by the late Mrs B. W. Hamlin in memory of her son William John Hamlin, a member of the College from 1938 to 1940, who was killed by enemy action on the night of 3/4 February 1943, shall form a fund to be called the John Hamlin Fund, the income of which shall be used to provide annually a John Hamlin Travel Scholarship. If in any year the income of the Fund is not completely used for the prescribed purpose stated below, any resulting surplus shall be used to augment the capital of the Fund.
- ii. (Out of the income of the said Fund there shall be made an award from time to time (and if practicable once in every year of the whole income for one year) to an undergraduate member of the College, who shall preferably be a third year student, to enable him to travel abroad, preferably in the British Commonwealth, for the purpose of improving and advancing his education (using that word in a more liberal connotation than is conveyed by book-learning and vocational training).
- iii. The Student shall be he who in the choice and absolute discretion of the Master and Fellows of the College by virtue of his character and integrity may profit from the said Scholarship but lacks the financial means for so travelling.
- iv. Awards shall be made by the Master and Tutors.
- v. Notice of Scholarship inviting applications shall be posted on the College screens in the Lent Term in the year in which the award is to be made.
- vi. A candidate shall submit his application in writing by a date to be determined by the assessors for the time being, and in his application shall specify the nature and purpose of the travel he proposes to undertake, indicating his opinion of the value of such travel to him.

4 **HUTTON BUSCEL CHURCH GRAVEYARD FUND**
(Minutes 162/71 & 174/71)

- i. There shall be set up with effect from 1 July 1971 the Hutton Buscel Church Graveyard Fund.
- ii. The purpose of the Fund shall be the performance of the condition annexed to the bequest made to the College by Robert Cyril Dowker Armitage, sometime Scholar of the College, which condition is set forth in the will of the said Robert Cyril Dowker Armitage in the words following:

‘..... I declare that the moneys given to the Master and Fellows of St Catharine’s College shall be given for the general purposes of the College on condition that they invest the sum of two thousand pounds in such investments as they shall in their sole discretion decide and apply the income thereof in keeping the graveyard of the said Hutton Buscel Church in good order and repair and I request that without imposing any legal obligation on them they will keep in good order and repair the gravestones of the Armitage family in such churchyard and will keep the lettering thereon legible and will cause the same to be recut from time to time when necessary for that purpose
- iii. The capital of the Fund shall be provided by the transfer on 1 July 1971 of two thousand pounds from the sum bequeathed to the College by the late Robert Cyril Dowker Armitage.
- iv. The said capital shall be invested and the investments of the Fund shall be kept separate from the normal investments of the College.
- v. The annual income resulting from the investments of the Fund shall be paid by the Bursar to the Incumbent and Churchwardens for the time being of the parish of Hutton Buscel in the County of Yorkshire and shall be used by them for the purpose aforesaid.

5 **JACOBSON PRIZE FUND**
(Minutes 175/71 & 188/71)

Whereas by his letter of 21 July 1971, Mr Alex Jacobson announced his wish to set up a Prize Fund, a wish which was implemented by his gift of two hundred pounds in September 1971. In accordance with the intentions of the Donor, it is now decided:

- i. The capital of the Fund is to be invested with effect from 1 October 1971.
- ii. The income of the Fund is to be used to provide two Prizes annually.
- iii. The Prizes are to be awarded according to the unfettered discretion of the Governing Body, but the Donor's personal wish that at least one of the Prizes be awarded for Law is to be borne in mind.

6 **CHAPEL CLERKSHIP**
(Minutes 41/79 & 52/79)

- i. The Bible Clerkship was originally endowed by Richard Nelson in 1506, was re-established by an anonymous donation made in 1979, and is hereby renamed the Chapel Clerkship.
- ii. The Chapel Clerk, who shall be a member of the College *in statu pupillari*, shall be appointed annually by the Governing Body at its meeting in July on the recommendation of the Chaplain to serve for the following academic year, with the possibility of reappointment for a maximum of one further year. The stipend of the Clerk shall be determined from time to time by the Governing Body.
- iii. The duties of the Chapel Clerk shall be to assist the Chaplain in keeping the Chapel in a seemly condition and in preparing for Chapel services, and to say Morning and Evening Prayer on weekdays on occasions when the Chaplain is unavoidably absent.

7

DEAN OF CHAPEL

(Minutes 160/80 & 2/81, amend 104(i)/21 & 126(i)/21)

- i. There shall be an additional College Office of Dean of Chapel.
- ii. The Office may be filled or left vacant at the discretion of the Governing Body.
- iii. No reference to the Dean or Deans in Statutes or Ordinances shall be taken to refer to the Dean of Chapel.
- iv. A Chaplain of the College shall be eligible for the Office of Dean of Chapel. The Dean of Chapel shall be accounted one of the Chaplains provided for in the College Statutes. Irrespective of seniority as a Fellow, the Dean of Chapel shall be the senior Chaplain for the purpose of carrying out the statutory duties of the office of Chaplain.
- v. The Dean of Chapel shall implement such regulations as the Governing Body may deem expedient for the due maintenance of religious worship and the provision of religious instruction to student members of the College. The Dean of Chapel is expected to take the initiative in both these respects.
- vi. The Governing Body shall determine, from time to time, whether the Office of Dean of Chapel is stipendiary or non-stipendiary, together with the amount of any such stipend.

8 **GOODERSON MEMORIAL FUND**
(Minutes 108/83 & 122/83)

- i. Whereas numerous friends and pupils of the late Dr R. N. Gooderson (d. 1981) have subscribed to a fund in his memory, this fund shall be known as the Gooderson Memorial Fund.
- ii. The money in the Fund shall be invested by the Bursar, who shall inform the Governing Body of the amount of income available for distribution each year.
- iii. The Governing Body may apply the whole of the income so available or such part thereof as it thinks fit from time to time in making grants to such members of the College, nominated by the Senior Tutor and the Fellows in Law, as seem most deserving, having special regard to the financial needs of members of the College who are preparing to become barristers or solicitors or are commencing in legal practice.
- iv. The words 'members of the College' in this Ordinance shall include undergraduates, graduates and graduate students of the College.

9 **PORTWAY FUND**
(Minutes 37/84 & 56/84)

Whereas the late Donald Portway (d. 1979), sometime Master of the College, in his lifetime and in performance of a deed of covenant dated 16 May 1972 paid several sums of money to the use of the College, and these sums have been placed in a fund and invested, it is now agreed:

- i. That the capital sum of £14,421 standing in the fund on 1 July 1983 shall be invested by the Bursar and shall be known as the Portway Fund.
- ii. That the annual income of the Fund or such part thereof as is thought fit shall be applied in awarding grants to assist undergraduate members of the College in undertaking or pursuing such activities as may from time to time be approved for this purpose by the Governing Body.
- iii. That grants from the Fund shall be allocated in a manner to be determined from time to time by the Master and Tutors.

11 **DISCIPLINE COMMITTEE**

(Minutes 83/96 & 116/96, am. 75/14 & 86/14, repl. 87/15 & 104/15, am. 6/20 & 26/20, am. 146/23 & 156/23)

1. The Ordinance of 2015 concerning the Discipline Committee is replaced by the present Ordinance. The present Ordinance shall be effective when the disciplinary procedures of the Office of Student Conduct, Complaints and Appeals (OSCCA), or its successor, are not applicable.
2. When the requirements of paragraph 6 have been fulfilled, the Governing Body shall appoint a Discipline Committee from among the Official and Professorial Fellows who have had no prior involvement in the matter that the Committee will consider. The Committee shall consist of the President, two Tutors, and six others from among the Official and Professorial Fellows, provided that at least one member of the Committee shall be a Fellow in Law and that the Dean shall not be a member. If the President cannot serve, the senior Fellow in residence who has had no prior involvement in the matter shall serve in their place.
3. The President shall be the convening member and chair of the Committee, and shall keep or cause to be kept minutes of its decisions. The President, a Fellow in Law, and three other members of the Committee shall constitute a quorum, and decisions shall be taken by a simple majority of those present.
4. If the Committee is unable to achieve a quorum, the Master shall designate replacement members and a replacement chair as necessary from among the Official and Professorial Fellows eligible to serve.
5. Save as provided by this Ordinance and by the statutes and ordinances governing conflicts of interest, the Committee shall regulate its own procedure. The Committee shall be made aware of the College's Rules of Behaviour and other relevant rules and procedures.
6. The Committee shall be convened and the disciplinary authority of the Dean thereby excluded whenever
 - (a) there is reasonable evidence that a member of the College *in statu pupillari* may have committed an offence punishable by any of the following: (i) expulsion or removal from the College, (ii) deprivation of a title or emolument belonging to a Scholar, (iii) exclusion from College accommodation, (iv) severe restriction of the member's capacity to engage in College life; or
 - (b) the Committee's action is requested by the Master or the Dean.

The Ordinances Committee shall have sole authority to determine whether the Committee has jurisdiction to act on the basis of sub-paragraph (a)(iv) and may also advise generally on the application of this paragraph. The Dean shall not be considered a member of the Ordinances Committee for these purposes, but a Fellow in Law on leave of absence may be so considered.

7. The fact that any person has been or is liable to be prosecuted in a court of law in respect of any act, conduct, or behaviour under consideration shall not affect the jurisdiction and powers of the Committee; but if a matter is referred to the police, the Committee may adjourn for such time as is reasonable in the circumstances to enable a prosecution to be undertaken. The Committee shall inform the police of any evidence that it obtains of serious criminal conduct or where it considers that someone may be at significant and immediate risk of harm. The Committee may disclose other information it obtains through this procedure to the police where formally requested to do so.

8. The Committee shall not proceed to the hearing of a charge unless a copy of this Ordinance and written notice of the time fixed for the hearing shall have been given both to the Respondent and to their Tutor at least two clear days before the hearing.

9. The Dean or someone appointed by the Dean shall present the charge or charges to the Committee. The Respondent shall be given the opportunity to appear before the Committee to make their defence and to speak in mitigation of punishment. Students appearing before the Committee may be supported or represented by their Tutor, and all persons so appearing may be supported or represented by an Official or Professorial Fellow of the College who is not a member of the Committee and is willing to act. While it is not necessary for persons who are appearing before the Committee to be legally represented, all such persons are entitled to arrange legal representation if they so wish.

10. The Committee may receive oral or written evidence or both, but it shall not take account of any evidence unless the Respondent has been given a reasonable opportunity to respond to it. Written evidence shall not be admitted unless the parties have been provided with copies of the statements at least two clear days before the hearing; at least two clear days' notice shall be given to the Respondent of any oral evidence which it is proposed to adduce.

11. If the Committee considers it necessary to put in place precautionary action, it may make such order as it thinks fit with respect to the residence or behaviour of the Respondent pending a final decision of the charge or charges. In making such an order the Committee shall consult the Senior Tutor and the University's Statutes & Ordinances, as appropriate.

12. After hearing the evidence and the submissions of the parties or their representatives, the Committee shall decide whether the charges or any of them have been proved according to the preponderance of the evidence. The Committee may also or alternatively decide that an offence has been proved which merits a lesser punishment than that upon which its jurisdiction was based.

13. The Committee shall thereupon prepare for adoption by the Governing Body a draft decision which shall contain (i) a statement of the charge or charges which the Committee finds to have been proved or not proved, (ii) an outline of the facts which the Committee finds to have been established in relation to the charge or charges, and (iii) an explanation of the Committee's determination to impose, withhold, or reduce one or more of the punishments specified in paragraph 6. A copy of the draft decision shall be sent to the Dean, and to the Governing Body Secretary, and to the Respondent, and to the Respondent's Tutor.

14. The draft decision shall constitute an item of Reserved Business at a Special College Meeting convened as soon as is reasonably practicable. A draft decision shall be deemed adopted unless it is either (i) objected to by a majority of the members of the Governing Body present and eligible to vote, or (ii) appealed to the Governing Body by the Respondent or by the Dean, respectively. For these purposes, 'appeal' can also include a complaint about the Discipline Committee's procedure. Neither the Dean, nor the members of the Committee who participated in making the relevant decision, nor any Fellow who has represented the Respondent pursuant to paragraph 9 or who will do so pursuant to paragraphs 17 or 18 shall be eligible to vote on a draft decision or an appeal or to participate in the Governing Body's discussion of such draft decision or appeal.

15. An appeal of a draft decision shall constitute an item of Reserved Business at a Special College Meeting convened as soon as is reasonably practicable, and the Respondent and their Tutor shall be informed of the date and time.

16. Save as provided by this Ordinance and by the statutes and ordinances governing conflicts of interest, the Governing Body shall regulate its own procedure.

17. Where the appeal concerns the substance of the Committee's decision, the following provisions apply.

(a) The Dean or someone appointed by the Dean shall present the charge or charges to the Governing Body. The Respondent shall be given the opportunity to appear before the Governing Body to make submissions relating to the Committee's decision. Students appearing before the Governing Body may be supported or represented by their Tutor, and all persons so appearing may be supported or represented by an Official or Professorial Fellow of the College who is not a member of the Committee and is willing to act. While it is not necessary for persons who are appearing before the Governing Body to be legally represented, all such persons are entitled to arrange legal representation if they so wish.

(b) The Governing Body may rely on the Committee's findings of fact. No fresh evidence shall be adduced, nor shall any witnesses be recalled, without leave of the Governing Body. Such leave shall not be given unless the Governing Body is satisfied that it is necessary or expedient in the interests of justice. If leave is given, the Governing Body may adjourn the appeal and ask the Committee to reconsider the matter in the light of all the evidence, including any newly proffered evidence and any evidence which may be brought in rebuttal. In the event of such a referral, the Committee shall follow the same procedures as govern its initial hearing.

(c) After reviewing the evidence, and the submissions of the parties or their representatives, the Governing Body shall decide whether to sustain or reject the appeal. In sustaining the appeal, the Governing Body may nevertheless decide that a different or lesser punishment is merited, and may either impose such a punishment or refer the imposition of punishment to the Committee.

18. Where the appeal concerns the process by which the Committee reached its decision, the following provisions apply.

(a) The Committee Chair shall explain the process to the Governing Body. The Respondent shall be given the opportunity to appear before the Governing Body to make submissions relating to the Committee's process. Students appearing before the Governing Body may be supported or represented by their Tutor, and all persons so appearing may be supported or represented by an Official or Professorial Fellow of the College who is not a member of the Committee and is willing to act. While it is not necessary for persons who are appearing before the Governing Body to be legally represented, all such persons are entitled to arrange legal representation if they so wish.

(b) After reviewing the evidence, and the submissions of the parties or their representatives, the Governing Body shall decide whether to sustain or reject the appeal. In sustaining the appeal, Governing Body shall further determine whether the flaw in the Committee's process was likely to have affected the substance of the Committee's decision.

(i) If the flaw was likely to have affected the substance of the Committee's decision, the Master shall authorise a new Committee to hear and determine the initial charge(s) against the Respondent. The Committee shall comprise the Senior Tutor (Chair), and at least four from among the Official and Professorial Fellows who were not involved in the original hearing, one of whom shall be a Fellow in Law. The provisions of paragraph 2 regarding prior involvement shall apply, *mutatis mutandis*.

(ii) If the flaw was not likely to have affected the substance of the Committee's decision, that decision stands but may be appealed under paragraph 17 above.

19. The provisions of this Ordinance shall apply, the necessary changes having been made, in the case of a charge against a graduate student or any other student not in *statu pupillari* other than a Fellow or a member of the Academic Staff as defined in the Statutes and

Ordinances, and where a second Committee has been authorised to act under paragraph 18(b)(i) above.

12 **STÉPHANE FRANCIS FUND**
(Minutes 112/85 & 129/85)

Whereas Mr and Mrs M V H D Francis have covenanted to pay the sum of £4,000 to the College to establish a fund in memory of their son, Stéphane Francis, and for the encouragement of education, teaching and research in Veterinary Science in the College:

- i. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Stéphane Francis Fund.
- ii. The annual income of the Fund shall be applied in providing prizes, awards, travel grants or research grants, or in any other manner appropriate to the purpose of the gift, including the augmentation of the capital of the Fund.
- iii. The income shall be allocated as the Governing Body shall from time to time determine.

13 **HAROLD RIDGEON FELLOWSHIP**
 (Minutes 140/85 & 156/85, amend 104(ii)/ 21 & 126(ii)/21)

Whereas the Master and Fellows are desirous of remembering in some permanent manner the generosity shown to the College by Harold Desmond Robert Ridgeon MA, Fellow Commoner, and having regard to his wish that some part of his benefaction be devoted to education:

- i. The Master and Fellows shall designate an existing Official or Professorial Fellow as the Harold Ridgeon Fellow.
- ii. As soon as practicable after the determination of that and each subsequent Harold Ridgeon Fellowship, the Governing Body shall either elect a new Harold Ridgeon Fellow, or continue the designation in the previous holder, or designate another Official or Professorial Fellow as the Harold Ridgeon Fellow.

14 **CUTHBERT CASSON FUND**
(Minutes 7/86 & 23/86)

Whereas the College has received a gift of £1,225 from The Reverend Cuthbert Casson to establish a fund to promote the study of Theology by Members of St Catharine's College:

- i. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and be known as the Cuthbert Casson Fund.
- ii. The annual income of the Fund shall be applied in providing awards, prizes, travel grants or research grants, to encourage or promote the study of Theology by members of the College, or in any other manner appropriate to the purposes of the Fund, at the discretion of the Governing Body.
- iii. In applying the income, the Governing Body shall, if suitable candidates are available, give priority to the object of providing an award or awards to undergraduate members of the College, with a preference where other qualifications are equal for candidates connected in some special way with the county of Leicester.

15 **MEWS FUND**
 (Minutes 8/86 & 24/86)

Whereas the College has received a covenanted gift of £1,400 from Michael and Rita Wardle in order to establish a fund from which awards may be made to undergraduate members of St Catharine's College:

- i. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and be known as the Mews Fund.
- ii. The income of the Fund shall be applied in providing awards to undergraduate members of the College, or in augmenting the capital of the Fund, at the discretion of the Governing Body.
- iii. The purpose of an award from the Mews Fund shall be to promote the educational, sporting or personal development of the recipient.
- iv. An award from the Mews Fund shall only be made to a person who is an undergraduate member of the College at the time of the decision to make it, but it need not be a condition of holding the award that the recipient be or remain an undergraduate.

17 **SILK BEQUEST (CHAPEL) FUND and
SILK BEQUEST (CHAPEL MUSIC) FUND**
(Minutes 43/86 & 65/86)

Whereas Miss B Muriel Silk has bequeathed to the College a share of her residual estate, and by the terms of her Will, one half thereof is to be used for the benefit of the College Chapel music and one half for the benefit of the work of the College Chaplains among the students of the College:

- i. The sums received from the estate of Miss Silk in performance of her Will, with any additions made thereto from time to time, shall be divided into equal parts, one such equal part to be invested by the Bursar and known as the Silk Bequest (Chapel) Fund and the other such equal part to be invested by the Bursar and known as the Silk Bequest (Chapel Music) Fund.
- ii. The annual income of the Silk Bequest (Chapel) Fund shall be divided into five equal parts, to be allocated and applied as follows:
 - a. Four such equal parts shall be applied by the Dean of Chapel or, failing him, the Senior Chaplain for the time being, for the benefit of the work of the Chaplain or Chaplains among the students of the College in such manner as he in his discretion may think fit, provided that any balance remaining unspent in any particular year may at his discretion be carried forward to be used for the same purpose in any subsequent year or years, or added to the capital of the Silk Bequest (Chapel) Fund.
 - b. One such equal part shall be applied in defraying the general expenses of the Chapel.
- iii. The annual income of the Silk Bequest (Chapel Music) Fund shall be divided into five equal parts, to be allocated and applied as follows:
 - a. Four such equal parts shall be applied by the Director of Studies in Music or, failing him, the Director of Chapel Music, for the benefit of the College Chapel Music, in such manner as he in his discretion may think fit, provided that any balance remaining unspent in any particular year may at his discretion be carried forward to be used for the same purpose in any subsequent year or years, or added to the capital of the Silk Bequest (Chapel Music) Fund.
 - b. One such equal part shall be applied in defraying the general music expenses of the Chapel.

18 **DAVID ROEBUCK FUND**
 (Minutes 44/86 & 66/86)

Whereas a Fund has been established in memory of David Roebuck, into which sums of money may be paid from time to time:

- i. The sums so given shall be invested by the Bursar and shall be known as the David Roebuck Fund.
- ii. The annual income of the Fund shall be applied in providing travel grants for undergraduate members of the College studying Architecture or in augmenting the capital of the Fund.
- iii. An award from the David Roebuck Fund shall only be made to a person who is an undergraduate member of the College at the time of the decision to make it, but it need not be a condition of holding the award that the recipient be or remain an undergraduate.

19 **ENGINEERING MEMBERS FUND**
(Minutes 45/86 & 67/86)

Whereas a number of members of the College have subscribed the sum of £3,650 to establish a fund to support travel by junior members of the College reading for the Engineering Tripos and to provide prizes for distinguished performance in the Engineering Tripos:

- i. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and be known as Engineering Members Fund.
- ii. The annual income of the Fund may be applied by the Governing Body in making travel grants and awarding prizes as hereinafter provided, and any income not so applied shall be used to augment the capital of the Fund.
- iii. Travel grants may be made from the Fund to members of the College who, during the academical year in which the grant is made, are or have been reading for a Tripos examination in Engineering. Such a grant shall normally be made only to a person who either (a) has not kept more than six terms, or (b) has already passed a Tripos examination in Engineering in an academical year previous to that in which the grant is made.
- iv. Prizes may be awarded from the Fund to members of the College placed in the first class of a Tripos examination in Engineering. Such a prize shall normally be awarded only to a person who has already passed a Tripos examination in Engineering prior to that in respect of which he is to receive the prize.

20 **OVERSEAS BURSARY FUND**
(Minutes 74/99 & 83/99, amend 76(iii)/21 & 98(iii)/21)

Whereas by an Ordinance of 1987 the Governing Body established a Southern Africa Bursary Fund, and whereas in 1999 that ordinance was repealed and replaced by an ordinance expanding the eligible bursary recipients to student members of the College who at the date of the award were domiciled, resident, or normally resident outside the United Kingdom and other countries of the European Community, and whereas the United Kingdom is no longer a member of the European Union, it is fitting to amend the eligibility criteria in recognition of the fee-paying status of students from the European Union, it is now declared and directed that:

1. The Overseas Bursary Fund, together with any additions made thereto from time to time, shall be invested by the Bursar. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, bursaries may be awarded to undergraduate and postgraduate members of the College who have 'Overseas' fee status and are in financial need. From any remaining portion of the amount so appropriated, grants may be awarded to bursary-holders to support their studies.
4. The award of bursaries and grants shall be administered by the Senior Tutor and the Postgraduate Financial Tutor(s), with advice from the relevant Directors of Studies.
5. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
6. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the Governing Body.

21 **JEREMY HAWORTH MEMORIAL FUND**
(Minutes 75(i)/89 & 88(i)/89, amend 191(i)/22 & 210(i)/22)

Whereas in 1989 Mrs Winifred Haworth gave the sum of £100,000 to the College to establish a fund in memory of her late son, Jeremy Ian Haworth (1955), it is declared and directed that:

1. The sum so given, with any additions thereto made from time to time, shall be invested by the Bursar and shall be known as the Jeremy Haworth Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied to support any of the following:
 - a. a Jeremy Haworth Research Fellowship in any subject or discipline;
 - b. one or more Jeremy Haworth Prizes for outstanding performance in a University examination in Mathematics or Engineering;
 - c. a Research Fellowship in any subject or discipline, to be known in such a way as to recognise the contribution of the Fund.
4. Research Fellowships supported by the Fund shall be selected from those who have been elected to research fellowships by the Governing Body. Prizes supported by the Fund shall be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in the relevant subjects.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award, and the College shall take all reasonable steps to identify any other applications from the Fund.
6. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any other purpose without the consent of the Governing Body.

22 **CHRISTOPHER MACGREGOR MEMORIAL FUND**
(Minutes 75(ii)/89 & 88(ii)/89)

Whereas a fund has been established by Stephen Charles Richardson ('the donor'), a senior member of the College, in memory of Christopher Peter MacGregor, late of Wroxton in the county of Oxford, also a senior member of the College, to which Fund sums of money may be given from time to time:

1. The sums so given shall be invested by the Bursar and shall be known as the Christopher MacGregor Memorial Fund.
2. The annual income of the Fund shall be applied in awarding research grants and prizes in the field of English Literature, in awarding bursaries to students from overseas, or to students without independent means or in need of financial help, or in augmenting the capital of the Fund, or in any combination of these purposes, at the discretion of the Governing Body.
3. The donor shall be informed of all awards with details of the recipients and the reasons for making the award.
4. The procedure for making the awards from the Fund shall be determined by the Governing Body from time to time.
5. An award from the Fund shall only be made to a person who has been or will be admitted as a member of the College to pursue a course of study leading to a degree of the University, but it need not be a condition of holding the award that the recipient be or remain an undergraduate member.

24 **SYDNEY SMITH MEMORIAL FUND**
(Minutes 44/90 & 57/90, amend. 43/17 & 60/17)

Whereas in 1990 the College received a sum of money from the St Catharine's College Society for the purpose of establishing an award in memory of Dr Sydney Smith, late Fellow of the College, it is declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Sydney Smith Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, prizes and awards may be given to members of the College as hereafter defined to encourage interest, assist endeavour or reward prowess in one or preferably more than one of the following subjects, that is to say: the biological sciences, the history of science, music, the fine arts, or oenology.
4. Prizes shall be conferred by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in the appropriate disciplines; awards shall be made by the Tutors. An annual report of prizes and awards shall be provided to the Society by the Senior Tutor.
5. A prize or award from the Fund shall only be given or made to a person who has been admitted as a member of the College to pursue a course of study leading to a degree, diploma or certificate of the University, but it shall not be a condition of holding the award that the recipient be or remain an undergraduate member.
6. Every recipient of a prize or award shall be furnished with some information concerning Dr Smith in a manner to be determined by the President of the Society.
7. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

25 **R. WYLIE GREGORY FUND**
(Minutes 61/90 & 83/90)

Whereas Mrs Ellen Gregory has given the College the sum of £2,000 to establish a travel award for Engineering in memory of her late husband Dr R. Wylie Gregory, Fellow and sometime Tutor of the College, who died in 1989:

1. The sum so given, with any additions thereto made from time to time, shall be invested by the Bursar and shall be known as the R. Wylie Gregory Fund.
2. The annual income from the Fund shall be applied in providing travel grants, to be known as R. Wylie Gregory Awards, for members of the College studying Engineering, or who have taken a University examination in Engineering in the year of the award, or in augmenting the capital of the Fund, at the discretion of the Governing Body.
3. The procedure for making grants from the Fund shall be determined by the Governing Body from time to time.
4. A grant from the Fund shall only be made to a person who is an undergraduate member of the College at the time of the decision to make it.

26 **VIOLET AND IAN CAMPBELL MEMORIAL FUND**
(Minutes 5(i)/97 & 13/97, amend 191(ii)/22 & 210(ii)/22)

Whereas in 1992 Mrs Violet Campbell bequeathed the sum of £19,000 to the College for the purposes hereinafter declared, which sum was substantially augmented in 1997 under the will of Ian Gordon Campbell (1950), for the same purposes, it is declared and directed that:

1. The sums so given, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Violet and Ian Campbell Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraphs 5 and 6 of this Ordinance, the amount so appropriated shall be applied towards the support of a Violet and Ian Campbell Research Fellowship.
4. The Violet and Ian Campbell Research Fellowship shall be tenable from time to time without restriction of subject.
5. If at any time it should not prove practicable to elect or support a Violet and Ian Campbell Research Fellowship, the Governing Body may at its discretion apply the whole or any part of the income or capital of the Fund towards the support of any other Fellowship or Fellowships in some way or ways to be associated with the names of Violet and Ian Campbell.
6. Research Fellowships supported by the Fund shall be selected from those who have been elected to research fellowships by the Governing Body.
7. The College shall take all reasonable steps to identify the holders of Fellowships supported by the Fund and any other applications from the Fund.
8. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any other purpose without the consent of the Governing Body.
9. This Ordinance replaces the Ordinance for the Violet Campbell Memorial Fund.
[Minutes 99/92 & 101/92]

27 **EXACT SCIENTISTS FUND**
(Minutes 119/92 & 129/92, amend. 74/16 & 95/16)

Whereas the College received a sum of money from the late Dr Alfred Gavin Maddock, Emeritus Fellow of the College, for the purpose of establishing the fund hereafter specified:

1. The sums of money received, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Exact Scientists Fund.
2. The income of the Fund shall be used in making grants to assist students of the College working in the Exact Sciences, by enabling them to attend conferences, to visit other workers in their field, and to defray the expenses of their research in so far as those expenses cannot be met from research grants. Preference shall be given to graduate students, but if there is sufficient income available grants may be made for similar purposes to undergraduates who shall have completed six terms by residence at the time when the grant takes effect.
3. Grants from the Fund shall be awarded by the Exact Scientists Fund Committee, which shall be appointed from time to time by the Governing Body from among those Fellows of the College whose work is primarily in the Exact Sciences.
4. The Committee may delegate its authority to the Graduate Tutor, and to the Financial Tutor as regards grants to undergraduates as provided for in paragraph 2. Such delegation shall not exceed one academic year.
5. For the purposes of this Ordinance, the Exact Sciences shall be Physics, Chemistry, Material Sciences, Geochemistry, Geophysics, and Astronomy, by whatever names those subjects shall in future be known.
6. Any income remaining unspent in any year may on the recommendation of the Exact Scientists Fund Committee be accumulated as income or added to the capital of the Fund.

28 **PETER LE HURAY MEMORIAL FUND**
(Minutes 10/93 & 27/93)

Whereas certain sums of money have been subscribed in memory of Dr Peter Le Huray, late Fellow of the College, for the purpose of promoting the musical life of the College:

1. The sums so subscribed, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Peter Le Huray Memorial Fund.
2.
 - a) The first charge upon the income of the Fund shall be the provision of a Peter Le Huray Prize. The Prize shall be awarded each year by the Governing Body to that member of the College who, in the opinion of the Tutors, acting on the advice of the Director of Studies in Music, has delivered the best performance in that year in any part of the Music Tripos, provided that the Prize shall not be awarded in any year in which no member of the College has performed with sufficient distinction to merit it.
 - b) The Governing Body may in its discretion award more than one Prize in any year in which more than one candidate has performed with notable distinction.
 - c) The value of the Prize shall be determined by the Governing Body from time to time.
3. Subject to paragraph 2 of this Ordinance, the remaining income of the Fund may be used to support tours and performances by the Chapel Choir, to purchase music and musical instruments for use by members of the College, to provide tuition in music when needed outside the normal academic arrangements, and for any other purposes related to the musical life of the College which are not supported by other funds.
4.
 - a) Grants and allocations under paragraph 3 of this Ordinance may be made from the available income of the Fund at the discretion of the Director of Music, together with the Bursar and the Chaplain.
 - b) If there is no Director of Music, or if the Office is held by the Bursar or the Chaplain, the function assigned in this paragraph to the Director of Music shall be performed by the Director of Studies in Music or by such other person as the Governing Body shall designate.
 - c) When there is a Dean of Chapel, references in this paragraph to the Chaplain shall be construed as referring instead to the Dean of Chapel.
5. Any income remaining unspent in any year shall be added to the capital of the Fund unless the persons mentioned in paragraph 4 of this Ordinance recommend that it be accumulated as income.

30 **ARTHUR ANDERSEN PRIZE FUND**
(Minutes 50/93 & 70/93)

Whereas Arthur Andersen and Co has given the sum of £2,000 to establish a fund for the purposes stated below:

1. The sum so received, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Arthur Andersen Prize Fund.
2. The income of the Fund shall be applied towards the provision of Arthur Andersen Prizes.
3. An Arthur Andersen Prize may be awarded by the Governing Body, on the recommendation of the Tutors, to a member of the College for outstanding performance in a University examination, including a preliminary examination, in any of the subjects listed in paragraph 4 of this Ordinance (the 'Prize Subjects'). As between those members of the College who have delivered outstanding performances in the Prize Subjects, priority shall be given according to the subject in which the outstanding performance has been delivered and according to the order in which the Prize Subjects are listed in paragraph 4. The number of such prizes, if any, shall be determined by the Governing Body each year.
4. The Prize Subjects are: Finance; Accounting; Management Studies; Economics; Law; Mathematics; and Modern and Medieval Languages.
5. 5. If, in any year, no University examinations shall be held in any of the Prize Subjects, an Arthur Andersen Prize may be awarded by the Governing Body, on the recommendation of the Tutors, to a member of the College for academic achievement in any of the Prize Subjects. The order of priority specified in paragraphs 3 and 4 of this Ordinance shall apply and the number of such prizes, if any, shall be determined by the Governing Body.
6. Any income remaining unspent in any year shall be added to the capital of the Fund.

31 **RALPH VICKERS MEMORIAL FUND**
 (Minutes 84/93 & 106/93)

Whereas the sum of £1,500 has been given to the College to establish a fund in memory of Ralph Vickers, late Fellow Commoner of the College:

1. The sum so received, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Ralph Vickers Memorial Fund.
2. The income of the Fund may be used to purchase books on Economics, Middle Eastern Studies or, at the Librarian's discretion, other subjects for the College Library.
3. Any income remaining unspent in any year shall be added to the capital of the Fund or used in such other manner as the Governing Body may determine.

COLLEGE LECTURESHIPS

(Minutes 40/94 & 61/94, corr. 88(iii)/04, 100(i)/04, am.160/06 & 172/06)

1. College Lecturers shall be appointed by the Governing Body according to the same procedures and requirements as are laid down in the Statutes and Ordinances for the election of Fellows. A College Lectureship shall only be held in conjunction with an Official Fellowship.
2.
 - (a) A College Lecturer in Class A shall be appointed for a fixed term not exceeding three years. Tenure of the appointment during that fixed term shall be subject to periodic assessments of performance by the Master, the Senior Tutor and other appropriate Fellows.
 - (b) A College Lecturer in Class A shall receive a stipend on the scale of stipends for a College Lecturer and shall receive annual increments in line with the College scale. The stipend on appointment shall be decided by the Governing Body.
3.
 - (a) A College Lecturer in Class B shall be appointed in the first instance for a term not exceeding five years and may be reappointed for a further term or terms. Tenure of the appointment and any re-appointment shall be subject to periodic assessments of performance by the Master, the Senior Tutor and other appropriate Fellows.
 - (b) A College Lecturer in Class B shall receive a stipend on the scale of stipends for a College Lecturer and shall receive annual increments in line with the College scale. The stipend on appointment shall be decided by the Governing Body.
4. The scale of stipends for College Lecturers shall be determined by the Governing Body from time to time.
5.
 - (a) The following conditions of service shall apply to every College Lecturer in Class A or Class B.
 - (b) A College Lecturer shall actively pursue the advancement of knowledge in his or her subject and give instruction therein to students, and shall promote the interests of the College as a place of education, learning and research.
 - (c) A College Lecturer shall, if so required, assume the office and duties of Director of Studies, set and mark College examinations, and share in the arrangements for recruiting and admitting undergraduates and graduates.
 - (d) A College Lecturer shall, if so required, give 240 hours of supervision during each academical year, spread over not fewer than 20 teaching weeks. Where teaching is done for other Colleges on an exchange basis, the College will be credited with the proceeds to the extent necessary to fulfil the teaching commitment to the College. If the minimum teaching commitment is not fulfilled in any year, a deduction may be made from the stipend in accordance with rules determined by the Governing Body. If more than 240 hours are taught in any year, an addition shall be made to the stipend for the hours in excess of 240 at a rate 25% above the rate for inter-College supervisions.
 - (e) A College Lecturer shall not perform a total of more than 280 hours supervision and University teaching during any academical year without annual permission from the Governing Body, via the Senior Tutor. A College Lecturer shall not undertake significant paid appointments outside the College without permission from the Master.

(f) A College Lecturer shall be entitled to the same amount of sabbatical leave as any other Official Fellow with the same length of service, subject to the permission of the Governing Body. The Governing Body may postpone permission on the grounds that no alternative teaching has been arranged, or that the method of spending the leave is unsuitable, but permission shall not be unreasonably withheld. Leave shall not be given in respect of a term likely to be the last term in office.

(g) A College Lecturer may be appointed to another College office if the Governing Body is satisfied that the appointment will not prevent the discharge of his or her duties as a College Lecturer. Appointment to any other such office, including the office of Director of Studies, shall carry the appropriate stipend.

5. Nothing in this Ordinance shall prevent the Governing Body from appointing a College Lecturer or Lecturers on such other terms and conditions as may seem appropriate.
6. The Ordinances of Minutes 40/94 & 61/94, corrected 88/04(iii), 100/04(i), are rescinded.

33 **BIBBY FELLOWSHIP AND LECTURESHIP FUND**
(Minutes 41/94 & 62/94; amend. 47/12 & 81/12; amend 79(i)/20 & 94(i)/20),
amend 170(iii)/21 & 191(iii)/21

Whereas in 1994 the College received a sum of money from the late John Benjamin Bibby (1949) to endow Research Fellowships, and whereas in 2020 the College and the donor's family agreed to expand the terms of the gift, and whereas it is appropriate to clarify the designation of the gift and its application according to the College statutes, it is thought fitting to amend the governing Ordinance accordingly.

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and known as the Bibby Fellowship and Lectureship Fund. The annual income of the Fund shall be added to the capital of the Fund.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

3. The amount so appropriated may be applied to support one or more of the following, in order of preference:

(i) a Research Fellow in Economics, Engineering, or a discipline in the Natural Sciences;

(ii) a Research Fellow in a subject or field of study related to industry or commerce;

(iii) a College Lecturer (including a College Associate Teaching Officer, Teaching and Research Fellow, and the holder of a similar post) in Economics, Engineering, or a discipline in the Natural Sciences;

(iv) an Official or Professorial Fellow in Economics, Engineering, or a discipline in the Natural Sciences;

(v) a College Lecturer (including a College Associate Teaching Officer, Teaching and Research Fellow, and the holder of a similar post) or an Official or Professorial Fellow in any subject or discipline.

4. Research Fellows supported by the Fund shall be selected from those who have been elected to research fellowships by the Governing Body.

5. The post or Fellowship of a person so supported shall carry the 'Bibby' designation. For the avoidance of doubt, if the post-holder uses an alternative academic title such as College Assistant Professor, the Bibby designation shall attach to that title. The College shall take all reasonable steps to identify posts and Fellowships so designated, including publication on the College website.

6. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the consent of the Governing Body.

34 **ERIC STOKES FUND**
(Minutes 56/95 & 73/95)

Whereas a certain sum of money has been given to the College by Professor Christopher Bayly and Dr John Thompson, Fellows of the College, in memory of Professor Eric Stokes, late Fellow of the College, for the purpose of promoting the study of history in the College:

1. The sum so subscribed, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Eric Stokes Fund.
2. The income of the Fund may be used to make grants to graduate Members of the College who are engaged in research on overseas history (including the history of the United States of America) and, at the discretion of the Managers, for any other purpose related to the study of history in the College.
3. Grants from the Fund may be made at the discretion of the Managers who shall consist of the Official and Professorial Fellows in History and the Financial Tutor.
4. Any income remaining unspent in any year shall be added to the capital of the Fund or used in such other manner as the Governing Body may determine.

35 **PETER BOIZOT FUND**
(Minutes 94/95 & 117/95)

Whereas certain sums of money have been given to the College by Mr Peter Boizot MBE for the purpose of the acquisition and development of land as an all weather hockey pitch and associated facilities principally for use by members of the College:

1. The sum so subscribed together with any additions thereto made from time to time shall, subject to paragraphs 2 and 5, be invested by the Bursar and known as the Peter Boizot Fund.
2. The capital of the Fund may be used for the acquisition and development of land as an all weather hockey pitch and associated facilities. The capital of the Fund may also be used to assist in the financing of a replacement all-weather surface or associated facilities as and when the Governing Body determines that this is required.
3. The income of the Fund may be used for the maintenance, improvement and insurance of the hockey pitch at the discretion of the Senior Treasurer of the Amalgamated Clubs.
4. Any income remaining unspent in any year shall be added to the capital of the Fund.
5. If, in the opinion of the Governing Body, the land can no longer be used as an all weather hockey pitch or is no longer required for that purpose, it may, at the discretion of the Governing Body, be made available to provide other sporting facilities principally for use by members of the College or it may be sold. If the land is sold, the proceeds of sale shall be added to the Fund and the capital and income of the Fund shall thereafter be used in such a manner as the Governing Body may determine to provide or to assist in the provision of sporting facilities principally for use by members of the College.

36 **ACADEMIC STAFF**
(Minutes 3/96 & 20/96)

1. This Ordinance is made in pursuance of Statute XLVI and references herein to “the Statute” are references to that statute.

Application of the Statute

2. (1) (i) The office of Lecturer (or College Lecturer) is hereby designated as an office to which the Statute applies by virtue of Section 3(1) of the Statute, provided that this sub-paragraph shall not apply to a Lecturer who is appointed on a part-time basis.

 (ii) A Lecturer is appointed on a part-time basis for the purpose of this sub-paragraph if the Lectureship does not provide him with his principal source of remuneration, disregarding any office or employment which is held otherwise than in the College or the University, or if the Governing Body resolves in relation to a particular appointment that, having regard to the limited duties and remuneration of the office, the Lectureship is a part-time Lectureship.

 (iii) Where a Lecturer is appointed jointly by the College and another college or colleges, or by the College and the University, or by the College and any other institution or institutions, he shall be deemed for the purpose of the Statute and this Ordinance to have a separate office of Lecturer within the College.
- (2) A person who is employed by the College in teaching or research on a part-time basis only and does not hold an office designated under sub-paragraph (1) of this paragraph is hereby excluded from the scope of Section 3(2) of the Statute on the ground that the duties in that regard are only of a limited nature, and accordingly such a person is not, by virtue of that employment, a person to whom the Statute applies.
- (3) A person holding a Chaplaincy or Research Fellowship is not a person employed by the College to carry out teaching or research within the meaning of Section 3 of the Statute and accordingly is not by virtue of that appointment, election or award a member of the academic staff to whom the Statute applies.
- (4) Where it is proposed that a Fellow should be deprived of his Fellowship under the provisions of Statute XIX, the Governing Body may direct that the determination of the cause of deprivation shall, subject to Statute XIX, be regulated by some or all of the provisions specified in Part III of Statute XLVI and in this Ordinance in respect of the removal of members of the academic staff for good cause, the expression ‘good cause’ being taken for this purpose only as referring to the several grounds on which a Fellow may be deprived under Statute XIX and not as bearing the meaning assigned in Section 4 of Statute XLVI.
- (5) Where it is proposed that a College officer who is not a member of the academic staff within the meaning of Statute XLVI should be removed or dismissed for good cause or required to retire on grounds of medical incapacity, the Governing Body may direct that the determination of such good cause or medical incapacity shall, subject to Statute XXXIII, be regulated by some or all of the provisions specified in Parts III and IV of Statute XLVI and in this Ordinance in respect of members of the academic staff, and (without prejudice to any other right of appeal he may enjoy) such College officer shall have the same rights of appeal under Part V of Statute XLVI as members of the academic staff, save that the provisions of this sub-paragraph shall not confer any rights in respect of the termination of an appointment by expiry of tenure.

Hearings by a Disciplinary Committee under Part III of the Statute

3. (1) If the Master has determined that a charge or charges against a member of the academic staff should be considered by a disciplinary committee, he shall forthwith summon a special meeting of the Governing Body to appoint such a committee under Section 15 of the Statute. Save where the Statutes provide otherwise, the person charged shall not be entitled to attend the meeting.
 - (2) The Governing Body shall appoint three persons selected from the panel constituted under Section 16 of the Statute, and shall designate one of the persons so appointed to be chairman. The Governing Body may at the same time conditionally appoint a further person or persons from the panel to serve in place of any person who is unable or unwilling to serve on the committee. The person to be charged before the committee shall be informed of the appointments by the Secretary to the Governing Body and shall be entitled within two days to object for good cause to any member appointed to serve on the committee. The Governing Body shall rule on any such objection, and may if it sees fit set aside any appointment and make a new appointment from among the remaining members of the panel. The decision of the Governing Body upon any such objection shall be final. When the committee is appointed, the Secretary to the Governing Body shall send a copy of the Statute and of this Ordinance to the person to be charged.
 - (3). If any person selected is unwilling or unable to serve on the committee, he shall immediately inform the Secretary to the Governing Body, and if no further person has already been conditionally appointed the Governing Body shall thereupon appoint another person to act in his place and shall, where necessary, designate a new chairman; but subject to the preceding sub-paragraph no replacement shall be made after a person has agreed to serve.
 - (4) The Governing Body shall further appoint
 - (i) a suitable person to act as secretary of the committee; and
 - (ii) a suitable person to formulate a charge or charges in writing and to present, or arrange for the presentation of, the charges before the committee.Such persons shall not be members of the committee.
 - (5) With the consent of the Governing Body, the chairman may appoint a legal adviser to assist the committee in such manner as the committee may decide; provided that the committee shall alone make any findings, determinations and recommendations.
4. (1) If, after the committee has been appointed, a member of the committee becomes unable or unwilling to act, the remaining members shall continue to act, so long as there remain two members willing and able to act, but not otherwise; and where necessary the Governing Body shall designate one of the remaining members to be chairman. If more than one member becomes unwilling or unable to act, the Governing Body shall appoint a new committee to act *de novo* in the matter.
 - (2) A decision of the committee may be taken by a majority thereof. Where there remain only two members of the committee, any decision shall be unanimous.
5. (1) The parties to a hearing by the committee shall be:
 - (i) the person charged;
 - (ii) the person appointed by the Governing Body to formulate the charges; and
 - (iii) any person who shall be added as a party by the committee on application or on its own motion.
 - (2) Any party to a hearing by the committee shall be entitled to be represented by another person, whether such person is legally qualified or not, in connection with or at any hearing by the committee. The party wishing to be so represented shall inform the chairman and the other parties in writing of the appointment or dismissal of any representative on his behalf, and shall give notice whether any

papers or notices in connection with the case should be sent to that representative in substitution for or in addition to the person charged.

6. (1) The person appointed to formulate the charges, either himself or through the person presenting the charges, shall send to the secretary of the committee written notice of the charge or charges to be brought before it, and the particulars thereof, and shall send with the notice a copy of any documents which it is proposed to produce and a list of all witnesses whom it is proposed to call, together with statements of the evidence that they are expected to give.
 - (2) After consultation with the person charged and with the party presenting the charges, the chairman of the committee shall fix the date, time and place for the hearing. The chairman shall have power, if the circumstances require it, to cancel a hearing so arranged at any time before the commencement of the hearing, and to fix a different date, time, and place.
 - (3) Not later than fourteen days (or such shorter period as may be agreed between him and the parties) before the date so fixed the secretary of the committee shall send to each party (a) a notice of the hearing which shall contain information and guidance as to attendance at the hearing, the calling of witnesses and the production of documents, representation by another person and the use of written submissions, and (b) a copy of the charge or charges and of the other information contained in or sent with the notice specified in sub-paragraph (1) of this paragraph.
 - (4) Not later than two days before the date appointed for the hearing the person charged and any other person who has been added as a party shall forward to the secretary of the committee and to the other parties a copy of any documents he wishes to present and a list of all witnesses he proposes to call, with statements of the evidence they are expected to give.
 - (5) It shall be the duty of the person presenting the charges to make any necessary arrangements for the summoning of witnesses, the production of documents and generally for the proper presentation of the case before the committee.
 - (6) No new witness or documentary evidence may be introduced by the person presenting the charges, beyond those of which notice has been given under sub-paragraph (1) of this paragraph, without the consent of the committee, and that consent shall not be given except for good reason. If such late introduction is permitted, the person charged shall be allowed an adjournment sufficient to allow him to consider and respond to the new evidence and to introduce further evidence in rebuttal.
7. (1) The fact that any person has been or is liable to be prosecuted in a court of law in respect of an act or conduct which is the subject of the proceedings before the committee shall not affect the jurisdiction and powers of the committee under the Statute; but the committee shall consider the advisability of referring the matter to the police and, if the matter is so referred (by the committee or otherwise), it may adjourn its proceedings for such time as is reasonable in the circumstances to enable a prosecution to be undertaken.
 - (2) Evidence that a person has been convicted of an offence by or before any court of law, or that any court of law has found an offence with which he was charged proved, shall, for the purpose of proving that he committed the offence or was guilty of any act or conduct in respect of which he was so charged or convicted, be admissible in any proceedings before the committee.
8. (1) A charge shall not be determined without an oral hearing at which the person charged and any other parties to the hearing are entitled to be present together with their representatives, if any. Where the person charged is unrepresented, he shall be entitled to be accompanied by another person who is not a witness in the

proceedings. Nothing in this sub-paragraph shall entitle the parties to attend meetings of the committee held before or after the hearing.

- (2) The committee shall have power, if it thinks appropriate in the circumstances, to hear charges against two or more persons at the same hearing.
 - (3) The committee may sit *in camera* or otherwise at the discretion of the chairman, provided that if the person charged so requests the committee shall conduct the hearing *in camera*.
 - (4) The committee shall have power to proceed with a hearing in the absence of the person charged or of his representative and, notwithstanding the provisions of sub-paragraph (1) of this paragraph, the chairman shall have power to exclude any person from a hearing if in his opinion such exclusion is necessary for the maintenance of order.
 - (5) Each party to a hearing before the committee, or his representative, shall be entitled to make opening statements, to give evidence, to call witnesses, to question any witness concerning any relevant evidence, and to address the committee after the evidence has been heard; provided that, if the person charged chooses to be represented by any other person, he shall not also be entitled to speak at the hearing, otherwise than as a witness, without the consent of the chairman.
 - (6) Subject to the provisions of the Statute and of this Ordinance, the committee shall regulate its own procedure. The chairman may set time-limits for each stage of the proceedings, and any meeting may be postponed or adjourned at the discretion of the chairman. It shall be the duty of the committee and of the chairman to ensure that a charge is heard and disposed of as expeditiously as is reasonably practicable.
 - (7) The committee shall have power to dismiss a charge for want of prosecution.
9. (1) The committee shall not find a charge proved unless it is satisfied that the charge has been proved beyond reasonable doubt.
- (2) If the person charged chooses not to give evidence or refuses, without good cause, to answer any question, the committee may, in determining whether the charge has been proved, draw such inferences as appear proper from the failure of the person charged to give evidence or from his refusal, without good cause, to answer any question.
 - (3) If the committee finds a charge proved it shall give the parties an opportunity to address it in respect of the penalty or other course of action to be recommended.
10. (1) The secretary of the committee and the committee's legal adviser, if any, shall be entitled to be present throughout the hearing and at any meeting of the committee, and the secretary shall keep a sufficient record of the proceedings of the committee.
- (2) The decision of the committee shall be recorded in a document, signed by the chairman, which shall contain
 - (i) its findings of fact;
 - (ii) the reasons for its decision; and
 - (ii) its recommendations.

The chairman shall have power by certificate under his hand to correct the document if it is found to contain any clerical errors arising from accidental mistakes or omissions.

- (3) The secretary of the committee shall send a copy of the document recording the decision to the Master, the person charged and any person who shall have been added as a party. He shall ensure that a copy of Part V of the Statute accompanies each copy so sent, in order to draw attention to the period of time within which any appeal should be made.

11. The College shall meet all proper costs of members of the committee and of its secretary and legal adviser, if any.

Hearings by a Medical Board under Part IV of the Statute

12. (1) Where it appears to the Governing Body (or in any case of urgency the Master) that it is necessary to refer a case to a medical board under the provisions of Part IV of the Statute, the Governing Body shall appoint a person to present the case to the board. The Secretary to the Governing Body shall forthwith send a copy of the Statute and of this Ordinance to the member of the academic staff whose possible retirement on medical grounds is to be considered by the board, herein referred to as the member concerned.
 - (2) When the board has been constituted under the provisions of Section 23(3) of the Statute, the Governing Body shall appoint a secretary to the board on the nomination of its chairman.
 - (3) With the consent of the Governing Body, the chairman may appoint a legal adviser to assist the board in such manner as the chairman may decide; provided that the board shall alone determine the case.
13. (1) If, after the board has been constituted, a member of the board (other than the chairman) becomes unable or unwilling to act, the remaining members shall continue to act, provided (a) that the party who nominated that member (or his representative) consents and (b) that there remain two members willing and able to act. In any other case the Master shall discharge the board and a new board shall be constituted in accordance with the provisions of Section 23(3) of the Statute.
 - (2) A decision of the board may be taken by a majority thereof. Where there remain only two members of the board, any decision shall be unanimous.
14. (1) The parties to a hearing by the board shall be:
 - (i) the member concerned; and
 - (ii) the person appointed by the Governing Body to present the case to the board.
- (2) The member concerned shall be entitled to be represented by another person, whether such person is legally qualified or not, in connection with and at any hearing by the board. The appointment of such a representative shall be made in writing by the member concerned or by any person having authority in law to act on his behalf, and the appointment may similarly be revoked in writing at any time. Notice of any appointment or revocation shall be given to the secretary of the board and to the person presenting the case. Service on the representative of any paper or notice in connection with the case shall constitute sufficient service upon the member concerned; and any consultation with the representative, and any action taken by the representative within the scope of his authority, shall be binding on the member concerned. References in this Ordinance to the member concerned shall, where appropriate, refer to or include reference to his representative.
15. (1) The person presenting the case shall send to the secretary of the board a written statement of the case and the relevant medical evidence, and shall send with the statement a copy of any documents which it is proposed to produce and a list of all witnesses it is proposed to call, together with statements containing the evidence they are expected to give.
 - (2) After consultation with the member concerned and with the person presenting the case, the chairman of the board shall appoint a date, time and place for the hearing, and he shall have power, if the circumstances require it, to cancel a hearing so appointed at any time before the commencement of the hearing and to appoint a different date, time, or place.

- (3) Not later than fourteen days (or such shorter period as may be agreed by him with the parties) before the date appointed for the hearing, the secretary of the board shall send a notice of the hearing to each party and to any representative appointed under sub-paragraph (2) of paragraph 14. The notice shall include (a) information and guidance as to attendance at the hearing, the calling of witnesses and the bringing of documents, representation by another person and written submissions, and (b) a statement of the case, together with a copy of the documents and other information specified in sub-paragraph (1) of this paragraph.
 - (4) Not later than two days before the date appointed for the hearing the member concerned, or his representative, shall send to the secretary of the board and to the person presenting the case a copy of any documents he wishes to present and a list of all witnesses he proposes to call, with statements of the evidence they are expected to give.
 - (5) It shall be the duty of the person presenting the case to make any necessary arrangements for the summoning of witnesses, the production of documents and generally for the proper presentation of the case to the board.
 - (6) No new witness or documentary evidence may be introduced by the person presenting the case on behalf of the College without the consent of the board, and such consent shall not be given save for good reason. If such late introduction is permitted, the member concerned shall be allowed an adjournment sufficient to allow him to consider the additional evidence and respond to it, and to introduce further evidence as appropriate.
16. (1) The case shall not be determined without an oral hearing at which the member concerned shall be entitled to be represented.
 - (2) Any hearing before the board shall take place *in camera*. At any hearing at which the member concerned is present, he may be accompanied by another person who is not a witness in the proceedings.
 - (3) The board shall have power to proceed with a hearing in the absence of the member concerned or of his representative and, notwithstanding the provisions of sub-paragraph (1) of this paragraph, the chairman shall have power to exclude any person from a hearing if in his opinion such exclusion is necessary for the maintenance of order.
 - (4) Each party to a hearing before a medical board, or his representative, shall be entitled to make an opening statement, to give evidence, to call witnesses, to question any witness concerning any relevant evidence and to address the board after the evidence has been heard; provided that, if the person charged chooses to be represented by any other person, he shall not also be entitled to speak at the hearing, otherwise than as a witness, without the consent of the chairman.
 - (5) Subject to the provisions of the Statute and of this Ordinance, the board shall regulate its own procedure and any meeting may be postponed or adjourned at the discretion of the chairman. It shall be the duty of the board and of the chairman to ensure that the case is heard and determined as expeditiously as is reasonably practicable.
17. (1) The board may require the member concerned to undergo medical examination at the College's expense.
 - (2) The College shall meet all proper costs of members of the board and of its secretary and legal adviser, if any.
18. The board shall not determine that a person should be required to retire from office by reason of incapacity on medical grounds unless it is satisfied that the incapacity has been proved beyond reasonable doubt.

19. (1) The secretary and the board's legal adviser, if any, shall be entitled to be present throughout the hearing and at any meeting of the board, and the secretary shall keep a sufficient record of the proceedings of the board.
- (2) The determination of the board shall be recorded in a document signed by the chairman which shall contain
 - (i) its medical findings
 - (ii) its other findings of fact; and
 - (iii) its determination and the reasons therefor.

The chairman shall have power by certificate under his hand to correct the document if it is found to contain any clerical errors arising from accidental mistakes or omissions.

- (3) The secretary of the board shall send a copy of the document specified in subparagraph (2) of this paragraph to the Master, to the person responsible for presenting the case to the board, and to the member concerned. He shall ensure that a copy of Part V of the Statute accompanies each copy so sent, in order to draw attention to the period of time within which any appeal should be made.

Appeals under Part V of the Statute

20. When an appeal is commenced under Part V of the Statute, the Governing Body shall appoint to hear and determine the appeal a person jointly agreed with the appellant or, in default of agreement, a person to be nominated by the Commissary of the University. The person so appointed shall be a person who holds or has held judicial office or who is a barrister or solicitor of at least ten years' standing. Notice of the appointment shall be sent to the appellant by the Secretary to the Governing Body.
21. (1) In accordance with Section 26(4) of the Statute the parties to the appeal shall be:
 - (i) the appellant;
 - (ii) the Master (or in the case of an appeal by the Master, the President) acting as respondent on behalf of the College; and
 - (iii) any other person added as a party by the direction of the person hearing the appeal.
- (2) The Master (or in the case of an appeal by the Master, the Vice Master or President), may appoint a suitable person as respondent to act in his place on behalf of the College in the matter.
22. (1) The Master shall send to the person appointed to hear the appeal and to the appellant: (a) copies of the record of the decision appealed against, (b) copies of the papers received by the body that earlier heard or considered the matter and (c) copies of the document recording the determinations of that body.
- (2) After consultation with the parties, the person appointed to hear the appeal shall determine:
 - (i) the date, time and place for the hearing of the appeal;
 - (ii) whether any witnesses are to be heard and the extent of the matters (if any) on which oral evidence is to be permitted;
 - (iii) whether he will sit alone to hear the appeal or will sit as chairman of an appeal tribunal in accordance with Section 29(3) of the Statute;and he shall inform the parties accordingly.
- (3) If the person appointed decides to sit as chairman of an appeal tribunal, he shall appoint two persons to sit with him, one of whom shall be a member of the Regent House of the University not being a Fellow of the College; and he shall inform the parties that he has done so. In this event references to the person hearing the appeal shall be construed as references to the persons appointed.

- (4) With the consent of the Governing Body, the person hearing the appeal may appoint a legal adviser to assist him in such manner as he may decide, provided that the person hearing the appeal shall alone determine the appeal.
- 23.
- (1) The parties shall each be entitled to be represented by another person, whether such other person is legally qualified or not, in connection with and at any hearing of the appeal; provided that if either party chooses to be so represented, he shall not also be entitled to speak, other than as a witness, without the consent of the person hearing the appeal.
 - (2) The appellant and the respondent shall notify the person hearing the appeal and each other in writing of the appointment and of the dismissal of any representative, and shall give notice whether any papers or notices in connection with the case should be sent to the representative in substitution for, or in addition to, them.
- 24.
- (1) Not later than fourteen days before the date set for the hearing, the appellant and the respondent shall send to the person hearing the appeal and to each other a copy of any documents to be submitted at the hearing, a list of any witnesses to be called with statements containing the evidence they are expected to give, and a list of any legal authorities which it is intended to cite at the hearing.
 - (2) The appeal shall not be determined without an oral hearing at which the appellant and his representative, if any, are entitled to be present.
 - (3) The person hearing the appeal shall have power, if he thinks it appropriate in the circumstances, to hear appeals by two or more parties at the same hearing.
 - (4) The hearing of the appeal may take place *in camera* or otherwise at the discretion of the person hearing the appeal, provided that if the appellant so requests it shall normally take place *in camera*.
 - (5) The person hearing the appeal shall have power to proceed with a hearing in the absence of any of the persons entitled to be present and, notwithstanding the provisions of sub-paragraph (2) of this paragraph, he shall have power to exclude any person from a hearing if in his opinion such exclusion is necessary for the maintenance of order.
 - (6) The person hearing the appeal may agree to add any other person as a party to the appeal, if he is of the opinion that that step is desirable to give effect to the guiding principles stated in Section 1 of the Statute.
 - (7) Persons appearing at the hearing of the appeal shall be entitled to make opening statements and to address the person hearing the appeal. Any witnesses who are permitted to be called may be questioned concerning any evidence on permitted matters and shall be subject to cross-examination and re-examination on such evidence. Where a person seeks to adduce evidence, or to cite any legal authority, of which notice has not been given under sub-paragraph (1) of paragraph 24, the person hearing the appeal may, at his discretion, allow its introduction, but, if he does so, he shall allow the other party an adjournment sufficient to allow him to consider and respond to such evidence or legal authority as the case may be.
 - (8) Subject to the provisions of the Statute and of this Ordinance, the person hearing the appeal shall regulate his own procedure. He may set time limits for each stage of the proceedings (including the hearing itself), may postpone or adjourn any meeting at his discretion, and may dismiss the appeal for want of prosecution. It shall be the duty of the person hearing the appeal to ensure that the appeal is heard and disposed of as expeditiously as is reasonably practicable.
 - (9) In any exercise of a discretion the person hearing the appeal shall seek to give effect to the guiding principles stated in Section 1 of the Statute. Any giving of a consent, or any exercise of a discretion, by the person hearing the appeal may be made subject to such conditions as he may think fit.

25. (1) Nothing in the Statute shall be taken as authorising the person hearing an appeal against dismissal to allow the appeal on any ground not recognised by law at the time of the making of the Education Reform Act 1988 as a ground for annulling or setting aside the dismissal of a member of the academic staff.
- (2) The person hearing an appeal against dismissal shall not have power to make any order which would require any expenditure of money not authorised by the Governing Body at or before the time of the decision to appoint the member concerned to the office or post from which he has been dismissed.
26. (1) The person hearing the appeal shall give written notice of his decision to the parties, together with his reasons and a statement of any findings of fact different from those made by the bodies specified in Section 31 of the Statute.
- (2) The person hearing the appeal (or the chairman in the case of an appeal tribunal) shall have power by certificate under his hand to correct in documents recording his decisions any clerical errors arising from accidental mistakes or omissions.
27. The College shall meet all proper costs of the person or persons hearing the appeal and of the legal adviser, if any.

Grievance Procedures under Part VI of the Statute

28. (1) When a grievance committee is constituted under Section 35 of the Statute, the Governing Body shall appoint one of the members of the committee to be its chairman.
- (2) A grievance shall not be disposed of without an oral hearing at which the aggrieved person and any person against whom the grievance lies shall have the right to be heard and to be accompanied by a friend or representative.
- (3) It shall be the duty of the committee to consider and determine the grievance as expeditiously as is reasonably practicable.
- (4) The committee shall inform the Governing Body whether the grievance is or is not well-founded, and if it is well-founded the committee shall make such proposals for its redress as it thinks fit.
- (5) The Governing Body shall consider the proposals of the committee as soon as is reasonably practicable. In reaching any decision upon the matter, it shall seek to give effect to the guiding principles stated in Section 1 of the Statute.

Hearings under Part VII of the Statute

29. (1) The paragraphs of this Ordinance governing or relating to hearings by a disciplinary committee shall apply to hearings by a tribunal appointed under Part VII of the Statute, provided that references in those paragraphs to a disciplinary committee and to a person charged shall be construed for this purpose as referring to the tribunal and to the Master respectively.
- (2) The paragraphs of this Ordinance governing or relating to hearings by a medical board shall apply to hearings by a medical board convened by virtue of Section 47 of the Statute, provided that references in those paragraphs to the Master shall, subject to Section 48 of the Statute, be construed for this purpose as referring to the President.

Appointment of an alternate under Section 7(2) of the Statute

30. (1) The Governing Body shall appoint an alternate to act in place of any person who is designated to perform any duties or exercise any powers under the Statute or under this Ordinance if that person is himself involved in the matter in question.
- (2) In any case in which this Ordinance specifies particular qualifications that must be satisfied by a person designated to perform any duties or exercise any powers, a

person shall not be appointed as an alternate unless he satisfies those qualifications so far as reasonably possible.

Notices

31. (1) Any notice given under the provisions of the Statute or of this Ordinance shall be in writing; and any documents and notices required to be sent to a person shall either be delivered to him or to his authorised representative or sent by post to that person at his last known address or to his authorised representative at an authorised address. Where a document or notice is sent by post, it shall be sent by the recorded delivery service, and proof of posting by recorded delivery service shall be sufficient proof of delivery.
- (2) A party may at any time by notice to the secretary of the disciplinary committee or of the medical board or tribunal (or, in the case of an appeal, to the person hearing the appeal), and to the other parties, change his address for receiving notices under this Ordinance.

37 **KEMP-GOODERSON FUND**
(Minutes 4/96 & 21/96, amend 174(ii)/20 & 5(ii)/21)

Whereas the sum of £25,000 has been left to the College in the Will of Eric Kemp in memory of Mr Richard Gooderson, late Fellow of the College, for education purposes, and whereas a further sum has been given by Steve Lewis (1981) to support legal education in memory of Mr Gooderson:

1. The sums so received, together with any additions made thereto from time to time, shall be invested by the Bursar and known as the Kemp-Gooderson Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The first charge upon the income of the Fund so appropriated shall be the provision of a Kemp-Gooderson Prize. The Prize may be awarded each year by the Governing Body to a member of the College who has delivered a First Class performance in any Part of the Law Tripos, or in the LL.M or MCL Examination, on the recommendation of the Senior Tutor and the Fellows in Law. The Governing Body may in its discretion award more than one Prize in any year in which more than one candidate has performed with notable distinction.
4. Subject to paragraph 3 of this Ordinance, the remaining income of the Fund may be used to provide grants to support undergraduate members of the College who are reading for the Law Tripos and to support postgraduate members of the College who are reading for the LL.M or MCL degree.
5. The amounts of the prize(s) and grants shall be determined from time to time by the Fellows in Law.
6. If, in any year, the income is not wholly spent upon the provision of prizes and grants as aforesaid, the surplus or any part thereof may be applied towards any other purpose connected with legal education in the College, or accumulated as income or added to the capital of the Fund, at the discretion of the Fellows in Law.

38 **MOOTING PRIZE FUND**
(Minutes 5/96 & 22/96)

Whereas Professor Baker has covenanted to make payments to the College for the purpose of establishing the Fund hereafter specified for the encouragement of mooting and other purposes connected with legal education in the College:

1. The sums received, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Mooting Prize Fund.
2. For the first three years after the establishment of the Fund the income shall be added to the capital.
3.
 - a) After the first three years, the income of the Fund shall be applied in providing a Prize or Prizes to members of the College who have distinguished themselves in mooting, either within the College or without.
 - b) The Prizes shall be awarded by the Governing Body on the recommendation of the Fellows in Law, who shall also determine their value from time to time.
4. If in any year the income is not wholly spent upon the provision of Prizes as aforesaid, the surplus or any part thereof may be applied towards any other purpose connected with legal education in the College, or accumulated as income, or added to the capital of the Fund, at the discretion of the Fellows in Law.
5. For the purpose of this Ordinance the expression Fellows in Law shall mean the Director or Directors of Studies in Law and any other Fellows holding University or College teaching appointments in Law.

39 **IVAN O'DELL GRADUATE STUDENTSHIP FUND**
(Minutes 84/96 & 117/96)

Whereas the sum of £11,625.11p has been received by the College from the executors of the late Mrs Angeline Audrey May O'Dell (d. 1995) to establish a Studentship or Studentships in memory of Ivan James O'Dell (d. 1982), a senior member of the College, in accordance with the terms of her last will:

1. The sum so received, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Ivan O'Dell Graduate Studentship Fund.
2. The income of the Fund shall be used to provide Graduate Studentships, which shall be known as the Ivan O'Dell Studentships, for graduate students of the College.
3. The procedure for awarding such Studentships, and their value, shall be determined by the Governing Body from time to time, provided always that in making an award regard shall be had to the testator's wish that preference be given to students who have been educated at Bedford Modern School or at Dame Alice Harpur's School Bedford.
4. Any income remaining unspent in any year shall be added to the capital of the Fund.

40. **THRIPLow CHARITABLE TRUST GRADUATE SUPPORT FUND**
(Minutes 180/96 & 192/96)

Whereas the sum of £50,000 has been received by the College from the Thriplow Charitable Trust to establish a fund for the purposes hereafter declared:

1. The sum so received, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Thriplow Charitable Trust Graduate Support Fund.
2. The income of the Fund shall be used to provide grants to graduate students of the College for the support of their research and study, including (without prejudice to the generality of the foregoing) attendance at conferences, travelling expenses, the purchase of books and equipment, the provision of childcare, and the relief of hardship.
3. Grants from the Fund shall be made by the Tutor or Tutors for Graduate Students after consultation with the Senior Tutor and, where appropriate, with any Graduate adviser.
4. Income remaining unspent in any year shall be accumulated as income or, if the Tutors mentioned in paragraph 3 so decide, added to the capital of the Fund.

43 **RICHARD FELLINGHAM LECTURESHIP FUND**
(Minutes 54/97 & 73/97, amend 170(v)/21 & 191(v)/21)

Whereas the parents, friends and colleagues of Richard Fellingham, a Master of Arts of this College formerly practising as a solicitor with Messrs Allen & Overy of the city of London, raised a sum of money which they gave to the College for the purposes hereafter declared, and whereas it is appropriate to clarify the designation of this gift and its application according to the College statutes, it is thought fitting to amend the governing Ordinance accordingly.

1. The sum of money so given, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Richard Fellingham Lectureship Fund. The annual income of the Fund shall be added to the capital of the Fund. There shall also be added to the Fund such sums of money raised through the College development campaign as may be determined by the Governing Body.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be applied towards the support of a College Lectureship (including a College Associate Teaching Officer, Teaching and Research Fellow, and the holder of a similar post) in Law.
4. If in any year or years it shall prove impracticable or inexpedient to apply the monies appropriated under paragraph 2 in the manner prescribed in paragraph 3, those monies or some portion of them may be applied by the Governing Body towards the support of an Official or Professorial Fellow in Law.
5. The post or Fellowship of a person so supported shall carry the 'Richard Fellingham' designation. For the avoidance of doubt, if the post-holder uses an alternative academic title such as College Assistant Professor, the Richard Fellingham designation shall attach to that title.
6. The College shall take all reasonable steps to identify the posts and Fellowships so designated, including publication on the College website.
7. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the consent of the Governing Body.

44 **MEDICAL SCIENCES PRIZE FUND**
(Minutes 20/99 & 31/99)

Whereas the College has received certain sums of money from Professor John Pickard to establish a fund for the purposes hereafter declared:

1. The sum so given, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Medical Sciences Prize Fund.
2. The income of the Fund shall be applied towards the provision of Medical Science Prizes.
3. One prize awarded in any year shall be known as the John Addenbrooke Medical Prize. If second or further prizes are awarded the Governing Body may assign these such names as it considers appropriate.
4. The Medical Sciences Prizes may be awarded by the Governing Body on the recommendation of the Director of Studies in Medicine for outstanding performance in the Medical and Veterinary Science Tripos or in the Medical Sciences Clinical Finals.
5. Any income remaining unspent in any year shall be added to the capital of the Fund.

45 **DUDLEY ROBINSON ENGINEERING BURSARY FUND**
(Minutes 36/99 and 53/99)

Whereas a number of members of the College have subscribed certain sums of money to establish a fund in recognition of the signal contribution made by Frederick Dudley Robinson to the teaching of Engineering in the College and for the purpose of supporting junior members of the College who are reading or intending to read Engineering and are in need of financial support:

1. The sums of money so far given, with any additions thereto made from time to time, shall be invested by the Bursar and shall be known as the Dudley Robinson Engineering Bursary Fund.
2. The income of the Fund shall be applied towards the provision of bursaries tenable by members of the College reading for an Engineering Tripos. The bursaries shall be awarded by the Governing Body on the recommendation of the directors of studies in Engineering after consultation with the tutors of engineering students, the Senior Tutor and the Financial Tutor. The principal qualification for an award shall be financial need.
3. For the purposes of this Ordinance, an Engineering Tripos means the Engineering Tripos, or the Electrical and Information Sciences Tripos, or the Manufacturing Engineering Tripos, or any tripos hereafter established primarily for students in the Engineering Department, and the expression Engineering shall be interpreted accordingly.
4. Any income unspent in any year shall be added to the capital of the Fund.

46 **BEVIL MABEY LECTURESHIP FUND**
(Minutes 9/01 & 22/01, am. 195(iii)/21 & 213(iii)/21)

Whereas in 2001 the College received a gift of £201,000 from Bevil Mabey to endow a College Lectureship and he undertook to provide further gifts to increase the total sum given to £700,000, and whereas it is appropriate to clarify the designation of this gift and its application according to the College statutes, it is thought fitting to amend the governing Ordinance accordingly.

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Bevil Mabey Lectureship Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be applied to support a College Lecturer (including a College Associate Teaching Officer, Teaching and Research Fellow, and the holder of a similar post) in any subject or discipline.
4. The post of a person so supported shall carry the 'Bevil Mabey' designation. For the avoidance of doubt, if post-holder uses an alternative title such as College Assistant Professor, the Bevil Mabey designation shall attach to that title.
5. The College shall take all reasonable steps to identify the post so designated, including publication on the College website.
6. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for purposes other than those in this Ordinance without the consent of the Governing Body.

47 **NEVILLE BURSTON ORGAN SCHOLARSHIPS FUND**
(Minutes 48/02 & 63/02, am. 124/11 & 157/11)

Whereas Richard Burston has given a sum of money and indicated his intention of subscribing further sums of money to establish a fund in memory of his father, Neville Bernard Burston (1948) to provide two Organ Scholarships:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Neville Burston Organ Scholarship Fund.
2. The annual income of the Fund shall be divided into two equal parts and applied on a termly basis towards the term-time accommodation costs of the two Organ Scholars normally appointed.
3. Income may be applied towards out-of-term accommodation costs if the purpose of being in residence is to carry out the duties of an Organ Scholar.
4. The senior Organ Scholar shall be known as the Neville Burston Organ Scholar.
5. If at any time, there is only one Organ Scholar, the surplus portion of the income may be applied to meet organ tuition costs incurred by that Organ Scholar.
6. If in any year there should remain any income unexpended, it shall be added to the capital of the Fund or used in such other manner as the Governing Body may determine.

48 **PETER LE HURAY AND SYDNEY SMITH MUSIC FUND**
(Minutes 2/03, 15/03)

Whereas the late Dr Thomas Donald Kellaway has bequeathed his residuary estate to the College for the establishment of a fund to be known as the Peter Le Huray and Sydney Smith Music Fund the objects of which shall be to help support

- a) a Cambridge University string quartet in residence;
 - b) the maintenance of the College organ; and
 - c) the Choir, the Organ Scholars and the Choral Scholars of the College:
-
- 1. The sum so given, together with any additions thereto made from time to time, shall be invested by the Senior Bursar and shall be known as the Peter Le Huray and Sydney Smith Music Fund.
 - 2. The income shall be applied in furthering the objects of the fund at the discretion of a committee comprising the President, the Senior Bursar, the Director of Studies in Music and such other persons as the President may co-opt from time to time.
 - 3. The Governing Body may at any time apply any unspent income in augmenting the capital of the Fund.

49 **BENAVITCH FUND FOR BUSINESS STUDIES**
(Minutes 88(ii)/04 & 100(i)/04, amend. 74/05 & 94/05, amend. 75/16 & 96/16)

Whereas the College has received a sum of money in respect of a bequest from the late Maurice Benavitch (1930), MA, and his wife Natalie:

1. The sum so given, with any additions thereto made from time to time, shall be invested by the Bursar and shall be known as the Benavitch Fund for Business Studies.
2. The Fund shall be used to support studies in Business Administration and/or Management Studies in conjunction with the Judge Business School (formerly the Judge Institute of Management Studies) in some or all of the following ways:
 - i) by awarding bursaries or grants to members of the College reading for higher degrees at the Judge Business School;
 - ii) by paying for the supervision and direction of studies of members of the College reading Management Studies at the Judge Business School, and awarding bursaries or grants to such members;
 - iii) by supporting Fellows of the College holding lectureships or other academical positions at the Judge Business School;
 - iv) by providing support and facilities for visiting lecturers and fellows at the Judge Business School.
3. The Fund shall be administered by a committee which shall include the Senior Bursar, the Senior Tutor, the Graduate Tutors, and a teaching officer from the Judge Business School who shall be a Fellow of the College if possible.
4. The committee shall, at its discretion, use either the capital or the income of the Fund, or both, as it considers prudent in all the circumstances having regard to the total return achieved and reasonably to be expected.
5. For the purposes of this Ordinance, the terms 'Business Administration' and 'Management Studies' shall include any closely related areas of study falling within the purview of the Judge Business School.

50 **SIR HARVEY MCGRATH LECTURESHIP FUND**
(Minutes 100(ii)/04 & 118/04, am. 142/16 & 165/16, am. 195(iv)/21 & 213(iv)/21)

Whereas the College received a sum of money in 2004 from Sir Harvey McGrath (1971) to endow a College Lectureship, which was augmented by a sum in 2010 to endow a second Lectureship, and whereas it is appropriate to clarify the designation of this gift and its application according to the College statutes, it is thought fitting to amend the governing Ordinance accordingly.

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Sir Harvey McGrath Lectureship Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be applied to support one or more College Lecturers (including College Assistant Teaching Officers, Teaching and Research Fellows, and the holders of similar posts) in any subject or discipline. The posts of persons so supported shall carry the 'Sir Harvey McGrath' designation. For the avoidance of doubt, if the post-holder uses an alternative title such as College Assistant Professor, the Sir Harvey McGrath designation shall attach to that title.
4. If in any year or years it shall prove impractical or inexpedient to apply the monies appropriated under paragraph 2 in the manner prescribed in paragraph 3, those monies may be applied in any other manner as benefits the purposes of the College at the discretion of the Governing Body. If the monies so appropriated are used to support one or more Official, Professorial, or Research Fellows, the College shall designate an appropriate number of Sir Harvey McGrath Fellows.
5. The College shall take all reasonable steps to identify the individuals whose posts and Fellowships are so designated, including publication on the College website. Where appropriate, other expenditures from the Fund shall be recorded by a plaque or other suitable memorial.
6. Any unspent portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any other purpose without the consent of the Governing Body.

51 **RICHARD BURSTON BURSARY FUND**
(Minutes 68/05 & 93/05)

Whereas Richard Burston has given a sum of money to the College and indicated his intention of subscribing further sums of money to establish a fund to provide bursaries for needy students

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Richard Burston Bursary Fund.
2. The annual income of the Fund shall be used to provide bursaries for up to four needy undergraduate students in any one year.
3. If in any year there should remain any income unexpended, it shall be added to the capital of the Fund, or used to fund a further bursary or bursaries.
4. The capital shall not be used for any other purpose without the approval of Richard Burston during his lifetime, or his designated successors thereafter.
5. The College shall provide a report each year to Richard Burston during his lifetime, and thereafter to his designated successors, providing details of the capital value of the Fund, its income and disbursements.
6. Recipients of awards from the Fund shall be made aware of the provenance of their award.

JACOBSON FUND FOR INTERNATIONAL LAW

(Minutes 11/06 & 34/06, amend 27(iv)/20 & 47(iv)/20), amend 103/23 & 127/23

Whereas Mr Alex Jacobson bequeathed to the College a sum of money to be spent on the furtherance of the study of public and private international law in the University of Cambridge; and whereas the sum so given has been invested and the income of the fund spent in accordance with the terms of the bequest; and whereas it has been judged appropriate to expand the terms of this governing ordinance in order to spend the income more effectively, it is declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Jacobson Fund for International Law. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied towards any one or more of the following purposes:
 - (i) to provide one or more scholarships to members of the College admitted to read for doctoral degrees in Law, in the fields of public or private international law;
 - (ii) to provide one or more scholarships to members of the College reading for other postgraduate degrees in Law, where the programme of study relates significantly to public and/or private international law;
 - (iii) to provide grants to support travel, research, maintenance, or other expenses of students receiving such scholarships.

The Law Fellows shall determine from time to time whether to advertise doctoral or other postgraduate scholarships.

4. Scholarships shall be awarded by the Governing Body on the advice of the Law Fellows and the Postgraduate Tutors. Grants shall be awarded by the Law Fellows on the advice of the Postgraduate Tutors.
5. Recipients of a scholarships from the Fund shall be known as a Jacobson Scholars; all recipients of scholarships or grants from the Fund shall be made aware of the provenance of their awards.
6. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

54 **LAUTERPACHT PRIZE IN PUBLIC INTERNATIONAL LAW FUND**
(Minutes 144/06 & 164/06)

Whereas Dr Marc Weller, formerly a Senior Research Fellow of the College, gave to the College a sum of money for the purpose of endowing a prize in the field of public international law, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Lauterpacht Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a book prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Law for outstanding performance in a university examination in public international law. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

55 **SEAN MULHERIN PRIZE FUND**
(Minutes 144/06 & 165/06)

Whereas the Family of Sean Thomas Mulherin (1990) have given the sum of £5,000 to the College in his memory, for the purpose of establishing a prize in Modern & Medieval Languages:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Sean Mulherin Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Modern & Medieval Languages for outstanding performance in a university examination, including a preliminary examination, in Italian, Spanish, or French, with priority given to the order in which the above subjects have been listed. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

56 **STEPHEN HINCHLIFFE DISSERTATION PRIZE FUND**
(Minutes 144/06 & 166/06)

Whereas the family and friends of Stephen Hinchliffe (1976), gave to the College a sum of money for the purpose of endowing a prize in Geography, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Stephen Hinchliffe Dissertation Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Geography for outstanding performance in a Part II Geography Dissertation. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

57 **BISHOP BROWNE PRIZE FUND**
(Minutes 182/06 & 3/07)

Whereas the late Dr George Forrest Browne, formerly Bishop of Bristol and a Fellow of the College, gave to the College a sum of money in 1913 for the purpose of endowing a prize for elocution in chapel, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Bishop Browne Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Chaplain for excellence in public reading in chapel services. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

58 **HUTCHERSON PRIZE FUND**
(Minutes & 182/06 & 4/07)

Whereas Mr Stanley Walter Hutcherson (1924) bequeathed to the College a sum of money for the purpose of endowing a prize for academic excellence in any subject, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Hutcherson Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor for outstanding performance in a tripos examination. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

59 **ROBERT COMLINE PRIZE FUND**
(Minutes 6/07 & 25/07)

Whereas Mrs Robert Comline, Professor Peter Young, and various additional donors have given a sum of money to the College in memory of Dr Robert Comline, late Fellow of the College, for the purpose of establishing a prize in Physiology:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Robert Comline Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of Studies in Physiology or in the most closely related area within the Biological or Medical Sciences tripos, for outstanding achievement in Systems Physiology. Candidates, whether in Natural Science, Medicine, or Veterinary Medicine, shall only be eligible if they have taken a final-year course in the general area of Physiology that includes a research project. In addition, they must have taken at least one lecture course or completed a research project in the field of Systems Physiology. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

60 **TASKER PRIZE FUND**
(Minutes 6/07 & 26/07)

Whereas Mr A.Y Tasker gave to the College a sum of money for the purpose of endowing a prize in Modern & Medieval Languages in memory of his son, Roy Peter Tasker (1941), which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Tasker Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Modern & Medieval Languages to the best all-round modern linguist in the College. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

61 **WEAVER PRIZE FUND**
(Minutes 6/07 & 2/07)

Whereas Dr Rose Melikan, Fellow of the College, has given a sum of money to the College in memory of her grandmother, Ruth Madeline O'Dell Weaver, for the purpose of establishing a prize in Choral Music:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Weaver Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of College Music for outstanding choral contribution to the College Choir. Prizes may only be awarded to members of the College. Financial need may be taken into consideration in awarding the prize or prizes. While administrative discretion is afforded to the Director of College Music, the prize money shall ordinarily be applied to further the chorister's musical training or experience. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

62 **WILSHAW BURSARY FUND**
(Minutes 6/07 & 28/07)

Whereas Mr Brian Wilshaw (1944) gave to the College a sum of money for the purpose of endowing a bursary to encourage the enjoyment of books by undergraduates, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Wilshaw Bursary Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated an undergraduate bursary or bursaries may be awarded by the Governing Body on the recommendation of the Senior Tutor, with preference given to students in the following order: i) from Stockport Grammar School reading Modern & Medieval Languages, ii) reading Modern & Medieval Languages, iii) from Stockport Grammar School, iv) reading any subject. Students shall be eligible to receive bursaries for a maximum of three years. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The aim of the bursary is to support the purchase of books, not necessarily those which would directly aid studies, but which might be read and enjoyed as an enlargement of understanding.
5. Eligibility is based on a combination of academic merit, contribution to the wider College or University community, and need. Final discretion, however, is afforded to the Senior Tutor.
6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. Recipients of bursaries from the Fund shall be made aware of the provenance of their award.

63 **RUSHTON FELLOWSHIP FUND**
(Minutes 45/07 & 60/07)

Whereas Graham Daryl Clifford Rushton (1941) bequeathed the sum of £250,000 to the College to support teaching and scholarship in the field of Chemistry by a Fellow of the College:

1. The sum so given, together with any additions thereto made from time to time, shall be invested by the Senior Bursar and known as the Rushton Fellowship Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated shall be used to support the domestic and college supervision expenses of a Fellow in Chemistry, and may be used to support activities by that Fellow to encourage applications by candidates wishing to read Chemistry. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The holder of such a Fellowship shall be known as the Rushton Fellow.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

65 **PHILIP BOWRING FUND**

(Mins 136/07 & 145/07, am. 23/13 & 41/13, am. 120/13 & 139/13, am. 145/17 & 176/17, amend 174(iv)/20 & 5(iv)/21)

Whereas Philip Bowring MA (1960) (hereafter ‘the donor’) gave a sum of money to the College in 2007 and indicated his intention of subscribing further sums of money to establish a fund to finance the costs of a Research Fellow of the College; and whereas in 2020 the donor and the College agreed to transfer a portion of this gift to establish a separate Fund to support postgraduate education in the field of Malay studies, which Fund would be governed by a separate ordinance:

1. The sum so given in 2007, with additions made thereto from time to time apart from the portion so transferred, shall be invested by the Bursar and shall be known as the Bowring Research Fellowship Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion and after preserving the real value of the capital, appropriate for expenditure so much of the cash income or capital gain of the Fund as it considers prudent in all the circumstances, having regard to the total inflation-adjusted return achieved and reasonably to be expected.
3. The amount so appropriated may be applied towards the costs of a Research Fellowship in any branch of the Sciences (defined for these purposes as chemical engineering, computer science, electrical and information sciences, engineering, mathematics, medical and veterinary sciences, natural sciences), and towards the costs of advertising such Research Fellowships in the territories listed in paragraph 7. Any unspent portion of the amount so appropriated shall be added to the capital of the fund.
4. Any recipient of funding under the terms of this Ordinance shall be designated ‘the Bowring Research Fellow’.
5. The sum spent on advertising under paragraph 3 shall not exceed £500 per annum, provided that this financial limit may be adjusted from time to time with the consent of the donor, and after the donor’s death may be adjusted in line with inflation.
6. Candidates for the Bowring Research Fellowship shall be selected from those who have been elected to Research Fellowships by the Governing Body and who meet the terms of the Bowring Research Fellowship. Those who are so eligible shall be offered the opportunity to apply for the Bowring Research Fellowship and if they so apply their applications shall be referred to the donor, who will select the successful candidate, taking account of the advice of the College. After the death of the donor the power of selection shall vest in the Governing Body.
7. At least one Bowring Research Fellowship out of every three shall be awarded to a person of any nationality born in a country whose capital lies between longitude 70 and 180 degrees east.
8. It shall be a condition of the award of the Fellowship that the Research Fellow contracts to protect any intellectual property created by his or her work and that any financial benefit arising from the work shall be for the joint and equal benefit of the Fellow and the College. If anything in this section shall be in conflict with the intellectual property regulations of the University of Cambridge then the University’s requirements shall prevail. Any such financial benefit accruing to the College shall be treated as part of the unrestricted endowment of the College.

9. A Research Fellow shall not normally be supported from the Fund for more than three years, but in the event that a Fellowship which has been so supported is extended by the Governing Body, support from the Fund may be continued for a period not exceeding one year, at the discretion of the Governing Body.
10. Support from the Fund may be interrupted or reduced if the Governing Body permits a Bowring Research Fellow to intermit his or her Fellowship, and resumed when the period of intermission is completed, at the discretion of the Governing Body.
11. Subject to paragraphs 9 and 10, there shall be only one Bowring Research Fellow at any time. The Fellowship may be vacant for:
 - a. any period when in the opinion of the Governing Body no suitable applications have been received
 - b. a period of up to two years to enable the fund to reinvest income to increase the amount payable to future Research Fellows.
12. The capital of the Fund apart from the portion so transferred shall not be used for any purposes other than those in this Ordinance.

66 **WILLIAM BALCHIN FUND**
(Minutes 196/07 & 4/08)

Whereas the late Professor William Balchin (1934), bequeathed to the College a sum of money for the purpose of promoting the study of Geography,

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the William Balchin Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be spent in whole or in part upon any of the following:
 - a) a prize or prizes to be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Geography for outstanding achievement in a university examination in Geography;
 - b) a lecture or lectures on topical issues in Geography organised by junior or senior members of the College and approved by the Directors of Studies in Geography;
 - c) travel or expeditionary activities undertaken by junior members of the College related to their studies in Geography and approved by the Directors of Studies in Geography.

Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.

4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes or grants from the Fund shall be made aware of the provenance of their award.

RESEARCH FELLOWSHIPS

(Minutes 14/08 & 31/08, amend 76(i)/21 & 98(i)/21)

1. The Ordinance of 1984 concerning Research Fellowships is repealed and replaced by the present Ordinance.
2. Since a Research Fellowship is primarily intended to support those in the earlier stages of their academic careers, a Research Fellow shall not be re-elected.
3. A Research Fellow who is in receipt of a stipend from the College may become a member of the Universities Superannuation Scheme.
4. The stipend of a Research Fellow, if any, shall be determined by the Governing Body. In determining the level of stipend regard shall be had to any other research-related funding which a Research Fellow may have, either at the time of election or at any time during the tenure of the Fellowship, and to this end every Research Fellow shall make full disclosure to the Master of any such funding which he or she receives or expects to receive from any source external to the College.
5. Research Fellows shall conduct their own research without formal direction by the College.
6. A Research Fellow may undertake not more than six hours teaching a week, provided that no teaching commitment outside the College shall be undertaken without the permission of the College. Permission for teaching within the University may be granted by the Master and the Senior Tutor; the Governing Body may grant permission for other teaching.
7. A Research Fellow shall not receive emoluments unless he or she complies with the requirements of the College's statutes and ordinances concerning residence. Paid leave of absence for research may be granted by the Governing Body for a period not exceeding one year during the period of tenure, and in addition or alternatively leave to intermit a Research Fellowship, without stipend or rooms, may be granted by the Governing Body for a period not exceeding one year.
8. Notwithstanding paragraph 7, a Research Fellow shall be entitled to such maternity, paternity, adoption and parental leave, and other similar dispensations, as a College Lecturer appointed on the same day.

68 **NICHOLAS PRIZE FUND**
(Minutes 24/08 & 37/08)

Whereas the late Mrs John Spengler Nicholas gave to the College in 1964 a sum of money in memory of her late husband, the former Master of Trumbull College, Yale University, for the purpose of endowing a prize for leadership, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Nicholas Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize may be awarded by the Governing Body on the recommendation of the Master and the Tutors to a Final Year undergraduate member of the College who has demonstrated outstanding leadership and the highest qualities of character. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. Each Tutor shall be invited to nominate a suitable candidate from among his or her tutees; the Master's nominee to the Governing Body shall be selected from the Tutors' list.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

69 **PALMER PRIZE FUND**
(Minutes 24/08 & 37/08)

Whereas Mrs Gordon Palmer gave to the College in 1995 a sum of money in memory of her husband, Gordon Palmer (1960), for the purpose of endowing a prize in Classics, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Palmer Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of Studies in Classics for outstanding performance in a university examination in Classics. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

70 **ADDERLEY PRIZE FUND**
(Minutes 56/08 & 72/08)

Whereas the late Mr Alfred Francis Adderley (1912) and the Hon. Paul Adderley gave to the College a sum of money for the purpose of endowing a prize in Law, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Adderley Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Law for outstanding performance in a university examination in the Law Tripos. In the event of similarly distinguished candidates, preference may be given to a final-year student. Ordinarily a student may receive the Adderley Prize only once; a repeat award shall be made only in special circumstances. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

71 **T.W. ARMOUR PRIZE FUND**
(Minutes 56/08 & 72/08)

Whereas the late Thomas William Armour (1937) bequeathed to the College in 1997 the sum of £5000 for the purpose of endowing a prize in Mathematics, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the T.W. Armour Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of Studies in Mathematics for outstanding performance in a university examination in Mathematics, with preference given to Parts IA, IB, and II of the undergraduate Tripos. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

72 **MARTIN STEELE MEMORIAL AWARD FUND**
(Minutes 56/08 & 72/08)

Whereas the family of Martin Steele (1973) gave to the College in 1984 a sum of money in his memory, for the purpose of encouraging appreciation of the theatre, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Martin Steele Memorial Award Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated an award or awards may be made by the Governing Body on the recommendation of the Senior Tutor and the Fellows in English; an award to consist of a sum sufficient to purchase tickets for a theatrical performance in London. Awards may only be made to undergraduate members of the College, and ordinarily recognise an outstanding contribution to a theatrical production in Cambridge. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of awards from the Fund shall be made aware of the provenance of their award.

73 **SIR JOHN BAKER LECTURESHIP FUND**
(Minutes 144/08 & 156/08, amend 170(ii)/21 & 191(ii)/21)

Whereas the College has received certain sums of money, in recognition of Professor Sir John Baker's outstanding contributions to legal scholarship and to the life of the College, to establish a fund in order to support College teaching in Law, and whereas it is appropriate to clarify the designation of this gift and its application according to the College statutes, it is thought fitting to amend the governing Ordinance accordingly.

1. The sum of money so given, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Sir John Baker Lectureship Fund. The annual income of the Fund shall be added to the capital of the Fund. There shall also be added to the Fund such sums of money raised through the College development campaign as may be determined by the Governing Body.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be applied towards the support of a College Lecturer (including a College Associate Teaching Officer, Teaching and Research Fellow, and the holder of a similar post) in Law.

4. If in any year or years it shall prove impracticable or inexpedient to apply the monies appropriated under paragraph 2 in the manner prescribed in paragraph 3, those monies or some portion of them may be applied towards the support of an Official or Professorial Fellow in Law, or applied towards any other purpose connected with legal education in the College, on the advice of the College Law Fellows.

5. The post or Fellowship of a person so supported shall carry the 'Sir John Baker' designation, except that if the post-holder is concurrently supported by the Richard Fellingham Fund the designation shall be 'Baker-Fellingham'. For the avoidance of doubt, if the post-holder uses an alternative academic title such as College Assistant Professor, the Sir John Baker or Baker-Fellingham designation shall attach to that title.

6. The College shall take all reasonable steps to identify the posts and Fellowships so designated, including publication on the College website, and any other applications of the Fund as authorised in paragraph 4.

7. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the consent of the Governing Body.

TOM IVORY FUND

(Minutes 72/09 & 88/09, am. 125/11 & 158/11, am. 195(ii)/21 & 213(ii)/21)

Whereas in 2009 the College received a sum of money from the friends and family of the late Thomas Ivory QC, former Fellow of the College, to establish a fund in his memory to support legal education in the College, and whereas it is appropriate to clarify the designation of this gift and its application according to the College statutes, it is thought fitting to amend the governing Ordinance accordingly.

1. The sum of money so given, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Tom Ivory Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. There shall also be added to the Fund such sums of money raised through the College development campaign as may be determined by the Governing Body.
3. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
4. The amount so appropriated shall be applied towards any one or more of the following purposes: to support a College Lecturer (including a College Associate Teaching Officer, a Teaching and Research Fellow, or the holder of a similar post) in Law; to support a Fellow in Law; and to provide grants to undergraduate and postgraduate students of the College studying Law for the support of their research and study, including (without prejudice to the generality of the foregoing), the purchase of books and the relief of hardship. The Bursar and the Fellows in Law shall determine from time to time the portion of the appropriated amount that may be applied to each purpose.
5. The Governing Body shall ensure that the name of Tom Ivory is associated with legal education in the College by designating a Fellow in Law as the Tom Ivory Fellow, naming grants from the Fund as Tom Ivory Awards, or by such other measures as it considers appropriate.
6. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
7. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the Governing Body.

75 **CORRIE PRIZE FUND**
(Minutes 112/09 & 129/09)

Whereas in 1849 a sum of money was given for a prize in Divinity by the pupils of Professor George Elwes Corrie, Fellow of the College, on the occasion of his election to the mastership of Jesus College, and whereas the prize was converted in 1959 (Governing Body Minute 105) from a prize based on a special examination to one for tripos performance in Theology, and the sum so given has been invested and the income spent in accordance with the terms of the Governing Body decision and in the spirit of the original gift, and whereas it is thought fitting to embody and record the terms of the decision in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Corrie Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a prize may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of Studies in Theology for outstanding performance in the Theology Tripos. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of awards from the Fund shall be made aware of the provenance of their award.

76 **ALEXANDRIA PRIZE FUND**
(Minutes 147(i)/09 & 5/10)

Whereas in 1955 the College received an anonymous gift of £500 placed absolutely at the disposal of the then Senior Tutor, following which the Senior Tutor proposed and the donor and College agreed (M.154) that £100 would be used to endow a prize in Engineering, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Alexandria Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Engineering for outstanding performance in a Tripos examination in Engineering. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of awards from the Fund shall be made aware of the provenance of their award.

77 **DRURY-JOHNS PRIZE FUND**
(Minutes 147(ii)/09 & 5/10)

Whereas in 1927 a prize in Mathematics was established with the balance of funds subscribed for memorial tablets to the Rt Revd Thomas Wortley Drury and the Revd Claude Hermann Walter Johns, former masters of the College, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Drury-Johns Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a prize may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of Studies in Mathematics for outstanding performance in a university examination in Mathematics. In the case of similarly qualified candidates, preference shall be given to those studying Part IA, IB, or II of the undergraduate Tripos. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of awards from the Fund shall be made aware of the provenance of their award.

78 **GUS CAESAR PRIZE FUND**
(Minutes 147(iii)/09 & 5/10)

Whereas in 1971 Professor Michael Chisholm, Fellow of the College; Professor Gerald Manners (1951); Professor Peter Haggett (1951); Professor Peter Hall (1950); Dr David Keeble, Fellow of the College; Professor Raymond Pahl (1956); and Dr Kenneth Warren (1951), wrote a book entitled *Spatial Policy Problems of the British Economy* in honour of Mr Augustus Caesar, Fellow of the College, and donated the royalties to the College to promote the study of Geography and to assist undergraduate members reading Geography, which sums have been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift and an amendment thereto agreed by the surviving donors in this Ordinance, it is now declared and directed that:

1. The sum so given, formerly known as the Geography Members' Prize Fund, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Gus Caesar Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a maximum of three Gus Caesar prizes may be awarded annually by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Geography. These prizes shall replace the Geography Members' prizes and be awarded on the same terms, namely, for the best performance by a member of the College in each part of the Geography Tripos, provided that no award shall be made for a result less than a First or equivalent distinction. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

79 **ALFRED STEERS FIELDWORK AWARD FUND**
(Minutes 147(iv)/09 & 5/10)

Whereas in 1988 the College agreed to use one half of a £2000 bequest from the late Professor James Alfred Steers, Fellow of the College, to support undergraduate fieldwork in Geography (M.55), which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Alfred Steers Fieldwork Award Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, an award may be made annually by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Geography to an undergraduate member who is reading the Geographical Tripos, to assist him or her in carrying out geographical fieldwork. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of awards from the Fund shall be made aware of the provenance of their award.

80 **BELFIELD CLARKE PRIZE FUND**
(Minutes 56/10 & 75/10, amend 82(i)/22 & 100(i)/22)

Whereas in 1952 Dr Cecil Belfield Clarke (1914) paid a sum of money to the College (augmented by a bequest to the College in 1970); and whereas following discussion with the Master Dr Belfield Clarke agreed to the money being used to establish a prize in Biological Sciences (M. 78e), which sums have been invested and the income spent in accordance with the agreed terms of the original gift; and whereas it is thought fitting to embody and record those terms in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Belfield Clarke Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Biological Sciences for outstanding performance in the biological subjects of the Natural Sciences Tripos.
4. In accordance with its statutory power to apply the surplus income of a trust fund within the general educational purposes of the College, any remaining portion of the amount so appropriated shall be used to support the study of biological sciences in the College, on the advice of the Directors of Studies in those subjects.
5. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

81 **HARDY, NATHANIELSZ & WILDENTHAL AWARD FUND**
(Minutes 56/10 & 75/10, amend 76(iv)/21 & 98(iv)/21)

Whereas Professor P.W. Nathanielsz, former Fellow of the College, gave a sum of money in 1982 to establish an award in memory of the late Dr Richard Neville Hardy (1958), lecturer in Physiology in the University, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas Professor Kern Wildenthal (1968) has given a further sum in memory of Dr Hardy and to support the award, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Hardy, Nathanielsz & Wildenthal or HNW Award Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, one or more awards may be made annually to enable students to further their interest in the study of Biology by, for example, carrying out a research project, visiting a laboratory or field station, participating in an organised field or marine course, or attending a scientific meeting or symposium. Undergraduate members of College reading one or more subjects from within the faculties of Biology, Clinical Medicine, or Clinical Veterinary Medicine are eligible for awards as specified in paragraph 4.
4. Awards will be made by the HNW Fund Committee, which shall consist of three from among the Official and Professorial Fellows in Biological Natural Science, Medicine, and Veterinary Medicine. Members are appointed by the Governing Body and serve four-year terms.
5. The Senior Tutor shall send HNW award application forms to those undergraduate members who have performed with distinction in the appropriate tripos examinations. Applications must be completed and returned to the HNW Committee not later than the end of the following Lent term, so that awards can be made at the start of the Easter term. Awards will ordinarily be made by the Committee to students in their second year, but in the absence of suitable candidates awards may be made to students in their third year. A student who receives an award in the second year must complete the relevant scientific project before graduation.
6. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
7. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
8. Recipients of awards from the Fund shall be made aware of the provenance of their award.

82 **D.W. MORGAN PRIZE FUND**
(Minutes 56/10 & 75/10)

Whereas Mr David William Morgan (1963) in performance of a deed of covenant dated 18 January 1978 paid several sums of money to the use of the College for the encouragement of education, which sums were invested and the income spent to support D.W. Morgan Scholarships and Exhibitions (M.173/77) until such time as entrance scholarships and academic exhibitions were abolished (M.123/84), after which the income has been used to fund an academic prize, and whereas it is thought fitting to embody and record its terms in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the D.W. Morgan Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be conferred by the Governing Body for academic excellence on the recommendation of the Senior Tutor. Both undergraduate and graduate members of the College are eligible for consideration, but in the case of comparable academic achievement, preference shall be given to undergraduates. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

83 **R.S. SAYERS PRIZE FUND**
(Minutes 56/10 & 75/10)

Whereas the late Professor Richard Sidney Sayers, Honorary Fellow of the College, in performance of deeds of covenant dated 8 July 1957 and 11 March 1961 paid a sum of money to the College to encourage the study of Economics, following which the Bursar proposed and Professor Sayers and the College agreed (M.42/63) to use the sum to establish an Economics award, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the R. S. Sayers Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Governing Body may confer an award to an undergraduate economist of merit, on the recommendation of the Senior Tutor and the Directors of Studies in Economics. The recipient must be reading Part IIA or Part IIB Economics, and in the case of students of comparable academic achievement, preference shall be given to a student reading Part IIA. If the recipient obtains a First Class or equivalent, the award shall be designated the Sayers Prize.
4. In a year in which no award is made, books or other academic materials shall be purchased for the College library on the recommendation of the Fellows in Economics from the sum so appropriated. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of awards from the Fund shall be made aware of the provenance of their award.

84 **JOHN SPENCER WILSON FUND**
(Minutes 56/10 & 75/10, amend. 99/13 & 117/13)

Whereas Mrs Kate Lilian Wilson bequeathed to the College in 1961 a sum of money in memory of her son, John Spencer Wilson (1928), which sum was invested and the income spent to fund a John Spencer Wilson Scholarship and Exhibition in Natural Sciences (M.97/62) until entrance scholarships and academic exhibitions were abolished (M.123/84) after which it was spent to fund a prize in Natural Sciences; and whereas the sum is now sufficient to resume awards that are more in keeping with the original bequest, it is declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the John Spencer Wilson Fund. The annual income of the Fund shall be added to the capital of the Fund.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

3. From the amount so appropriated, the Governing Body may make the following annual awards:

 (a) one John Spencer Wilson Entrance Bursary to a First-Year undergraduate reading for the Natural Sciences Tripos who demonstrates financial need and academic potential;

 (b) one or more John Spencer Wilson Scholarships to those Bursary-recipients who achieve a First (or equivalent) in a university examination in Natural Sciences;

 (c) one or more John Spencer Wilson prizes for outstanding performance in the Natural Sciences Tripos.

4. Bursaries shall be awarded on the recommendation of the Financial Tutor and the Directors of Studies in Part IA Natural Sciences. Prizes and scholarships shall be awarded on the recommendation of the Senior Tutor and the Directors of Studies in Natural Sciences. A scholarship may not be awarded on the basis of a student's final university examination in Natural Sciences.

5. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.

6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

7. Recipients of bursaries, scholarships and prizes from the Fund shall be made aware of the provenance of their award.

85 **WILLIAM BALCHIN TRAVEL AWARD FUND**
(Minutes 90/10 & 104/10)

Whereas Professor William Balchin (1934) gave a sum of money in 1995 for the purpose of supporting the study of Geography, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record those terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the William Balchin Travel Award Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, an award may be made annually by the Governing Body to an undergraduate or graduate member of College reading Geography. Awards will be made on the recommendation of the Balchin Travel Award Committee, which shall consist of the Fellows in Geography. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The aim of the award is to provide financial assistance towards exceptional travel costs arising from academic activity, such as fieldwork for a thesis or dissertation, or other academic undertakings requiring travel.
5. Students wishing to apply for the award must make application to the Balchin Travel Award Committee not later than the end of the second week of Full Easter Term, setting out the proposed project, the cost, and any other sources of financial assistance that have been sought or received.
6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. Recipients of awards from the Fund shall be made aware of the provenance of their award.

86 **BRIMLOW PRIZE FUND**
(Minutes 90/10 & 104/10)

Whereas James Brimlow (1998) has given a sum of money to the College for the purpose of endowing a prize in Chemistry:

1. The sum so given, with additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the James Brimlow Prize Fund. The annual income of the Fund shall be added to the capital of the Fund
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Chemistry for outstanding performance in a Tripos examination in Chemistry. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

87 **RAYMOND DRIVER PRIZE FUND**
(Minutes 90/10 & 104/10)

Whereas the College has received sums of money for a number of years since 2002 from an anonymous donor wishing to endow a Chemistry prize and to honour the late Mr Raymond Driver (1936-1983), an inspirational teacher of Chemistry, which sums have been invested and the income spent in accordance with the terms of the gift; and whereas it is thought fitting to embody and record these terms in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Raymond Driver Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a Ray Driver prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Chemistry for outstanding performance in a Tripos examination in Chemistry. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the inspiration for their award.

88 **JARRETT FUND**
(Minutes 90/10 & 104/10)

Whereas in 1882 the College received a legacy of £1000 from the late Revd Professor Thomas Jarrett, Fellow of the College, which sum was invested and the income spent to support exhibitions in Biblical Hebrew or Theology until 1953, when the Fund designated the Jarrett Trust was altered by statute (S.XLII) to support a scholarship, exhibition, or research studentship in Hebrew or other oriental language, or in Theology; and whereas the income supported these purposes until 1984, when entrance scholarships and academic exhibitions were abolished (M.123), as a result of which the income has supported an undergraduate prize or graduate research award in Hebrew or other oriental language, or in Theology, notwithstanding the further amendment of S.XLII in 2008 omitting specific references to the Jarrett Trust; and whereas it is thought fitting to embody and record the terms of the College's practice in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Jarrett Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Governing Body may confer a prize or prizes for outstanding performance in the Theology or Asian and Middle Eastern Studies Tripos. In the absence of suitable undergraduate candidates, a research award may be made to a graduate student in Theology or Asian and Middle Eastern Studies.
4. Prizes shall be conferred on the recommendation of the Senior Tutor and the Fellows in Theology and Asian and Middle Eastern Studies. Awards shall be conferred on the recommendation of the Graduate Tutors and the Fellows in Theology and Asian and Middle Eastern Studies. Recommendations for prizes and awards shall normally be made to the Governing Body at the same College meeting.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of prizes and awards from the Fund shall be made aware of the provenance of their award.

89 **LAIRMORE PRIZE FUND**
(Minutes 90/10 & 104/10)

Whereas Dr Rose Melikan, Fellow of the College, has given a sum of money to the College in memory of her aunt, Victoria Louise Melikan Lairmore, and to mark her career at the Jet Propulsion Laboratory by establishing a prize in Physics:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Lairmore Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a V.L.M. Lairmore prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Physics for outstanding performance in a university examination in Physics. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

90 **MASTER'S SIZAR FUND**
(Minutes 90/10 & 104/10)

Whereas in 1635 Dr Richard Sibbes, master of the College, bequeathed to the College a sum of £100 to establish a scholarship that came to be known as the Master's Sizarship, which gift was augmented in 1758 by the Rt Revd Dr Thomas Sherlock, bishop of London and former master of the College, who devised an estate in Hertfordshire to the College, and in 1938 by the Revd Frederick Browne Manners (1866) a former sizar, who bequeathed a sum of £500 to the College, which sums have been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record those terms in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Master's Sizar Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a sizarship may be conferred by the Governing Body on the recommendation of the Master to an undergraduate member of the College who has distinguished himself or herself through collegiate, university, or other activities while maintaining a good academic standard, and is in need of financial support. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of awards from the Fund shall be made aware of the provenance of their award.

91 **DANIEL OWEN MORGAN FUND FOR VETERINARY SCIENCE**
(Minutes 105/10 & 123/10)

Whereas Professor W.I.B. Beveridge and Dr E.J.L. Soulsby, in performance of a deed of trust dated 1 March 1961, paid a sum of money to the use of the College in memory of the late Dr Daniel Owen Morgan, member of the College and Lecturer in Animal Pathology, which sum was invested and the income spent to support Daniel Owen Morgan Scholarships and Exhibitions until entrance scholarships and academic exhibitions were abolished (M. 123/84), after which the income has been used to fund prizes and awards in Veterinary Medicine, and whereas it is thought fitting to embody and record their terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Daniel Owen Morgan Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Governing Body may confer prizes and awards for any of the following purposes or some combination thereof:
 - (i) prizes on the basis of outstanding performance in a university examination by undergraduate veterinary students reading for the Bachelor of Arts degree;
 - (ii) maintenance awards for graduate veterinary students who have obtained the degree of Bachelor of Veterinary Medicine or any other veterinary degree that can be registered with the Royal College of Veterinary Surgeons;
 - (iii) maintenance awards for clinical veterinary students reading for the Bachelor of Veterinary Medicine degree;
 - (iv) research awards for members of the College engaged in teaching veterinary students in the University of Cambridge.
4. Prizes and maintenance awards shall be made on the recommendation of the Fellows in Veterinary Medicine and the Senior Tutor. Research awards shall be made on the recommendation of the Master and the Senior Tutor.
5. Applications for maintenance and research awards must be made to the Director of Studies in Veterinary Medicine in good time to enable the Governing Body to confer prizes and awards at the same College Meeting.
6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. Recipients of awards from the Fund shall be made aware of the provenance of their award.

92 **CONFLICTS OF INTEREST**

(Minutes 140/10 & 153/10, amend 76(ii)/21 & 98(ii)/21, amend 58(iii)/23 & 75(iii)/23)

- 1) Where practically possible, a member of the Governing Body shall be excluded from decisions made on behalf of the College in matters where that member has a material interest.
- 2) Subject to the following provisions of this paragraph, a material interest is any interest which may influence the judgment of the person possessing it, or may reasonably appear capable of influencing that person's judgment, so that the judgment may not be exercised wholly and exclusively in the interests of the College. The Governing Body may issue more specific guidance from time to time on what constitutes a material interest.
 - a) An interest shall not be a material interest unless the person having that interest either knows about it or ought reasonably to be aware of it.
 - b) A company directorship or charity trusteeship shall not constitute a material interest unless there is a reasonable possibility that the company or charity may be engaged in any business, appeal, or transaction involving the College.
- 3) The Governing Body shall establish a Register of all members' material interests. The Bursar or the Secretary shall maintain the Register and carry out an annual review of members' entries.
 - a) Every new member shall complete an entry to the Register and return it to the Bursar or Secretary before attending a College Meeting. Thereafter, all members shall review and update their entries on an annual basis prior to the external audit in August.
 - b) The Register shall include a statement of membership of any faculty or Department in the University, and the holding of any office or position in the University.
 - c) The Register shall be available for inspection by any member of the Governing Body and by a properly authorised officer of the Charity Commission acting in that capacity. All other requests for information contained in the Register shall be governed by the relevant legislation governing freedom of information and data protection.
- 4) College meetings shall be conducted so as to identify those members with material interests.
 - a) The agenda of every College Meeting shall contain an item 'Declaration of Interests'.
 - b) Any member who has a material interest in any matter of business before the Governing Body shall declare that fact at each College Meeting in which such business is under consideration.
 - c) A declaration is not required where the interest relates to a matter of business solely for report to the Governing Body.
- 5) If the person presiding at a College Meeting considers that any member may have a material interest, then the person presiding may ask the Governing Body to determine the matter. The Governing Body shall then determine it in the absence of the member concerned, after hearing the member's views, and the Governing Body's decision shall be binding on the member concerned.

- 6) Subject to paragraph 9, any member who has a material interest in a matter of business may express views on the matter and respond to questions, but shall then withdraw while it is under consideration and voted on.
- 7) Where a member withdraws in accordance with paragraph 6, that fact shall be recorded in the Minutes of the Meeting.
- 8) No member shall be counted in reckoning a quorum or necessary majority for a vote on any of the following:
 - a) their election or re-election to the Mastership, or to a Fellowship, or to their appointment or re-appointment as Vice-Master or to a College Office, or their receipt of a title of Fellowship;
 - b) their dismissal from the same;
 - c) their censure with regard to the same;
 - d) the terms and conditions of their Mastership, Vice-Mastership, Fellowship, title of Fellowship, or College Office;
 - e) their application for leave of absence;
 - f) their membership of the Governing Body.
- 9) This paragraph applies where a material interest is widely held among members, such that withdrawal by all of the conflicted members would render the Meeting inquorate. In that situation, the Governing Body shall take full regard of all relevant circumstances and determine whether a fair and reasonable decision on the matter is nevertheless possible.
 - a) The Governing Body may determine that the conflicted members, or some of them, can fairly and reasonably decide the matter, despite the conflict of interest.
 - b) The Governing Body may determine that the matter should be postponed to a future College Meeting.
 - c) The Governing Body may determine that the nature of the conflict of interest is such that a fair and reasonable decision on the matter is not possible, in which case it must be referred to the Charity Commission.
- 10) Members with a material interest may participate in the making of a determination as provided in paragraph 9. However, a member whose interest arises by virtue of a stipend from the College, where that stipend derives from at least a half-time employment, shall neither participate in the making of such a determination, nor in a decision authorised under sub-paragraphs (a) or (b) of paragraph 9.
- 11) This paragraph applies where a decision or recommendation comes to the Governing Body from a committee, working party, or other body constituted by the Governing Body (hereafter 'a committee'), and the decision or recommendation has been made wholly or in part by members with a material interest.
 - a) The person presiding shall draw the Governing Body's attention to the circumstances in which the committee's decision or recommendation was made.
 - b) The Governing Body must take due account of the fact that the committee's decision or recommendation was made following a process that involved the participation of conflicted members.
- 12) No decision or resolution of the Governing Body shall be invalidated by reason that votes were cast by members who were ineligible to vote by virtue of this ordinance or that such

members were reckoned in calculating a necessary majority, nor shall any member who acts with due care, skill, and prudence be personally liable for any loss sustained through his or her participation in that decision or resolution.

- 13) Subject to the following provisions of this paragraph, paragraphs 1-10 shall apply with necessary modifications to all voting members of committees, except in so far as they may be specifically disapplied by decision of the Governing Body.
 - a) Paragraph 3 does not apply to committees.
 - b) A committee applying paragraph 8 shall treat as a relevant consideration the fact that it is merely making a recommendation to the Governing Body in any circumstances in which its role is thus limited.
 - c) In paragraph 9(c), the words 'referred to the Governing Body' shall be substituted for the words 'referred to the Charity Commission'.
 - d) Whenever a committee applies paragraph 9(a) to make a recommendation to the Governing Body, a statement to that effect must accompany the recommendation concerned.
- 14) The above rules shall apply with necessary modifications to all voting members of an Executive Council as provided in the College's statutes and ordinances, except in so far as they may be specifically disapplied by decision of the Governing Body.

93 **RICHARD EDIS TRAVEL FUND**
(Minutes 147/10 & 163/10)

Whereas the Edis family and other donors have given to the College a sum of money in memory of Richard John Smale Edis (1962) for the purpose of endowing a student travel fund, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Richard Edis Travel Fund.
 2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
 3. From the amount so appropriated, grants may be awarded to undergraduate and postgraduate members of the College to assist them in travelling for any purpose or purposes which may contribute to a fuller understanding of the subjects they are reading. As between candidates of equal merit, undergraduates shall be preferred. Applications must be submitted to the Senior Tutor by the division of the Lent Term.
 4. Grants shall be made by the Tutors. If reasonably practicable, the Senior Tutor shall forward to a designated member of the Edis Family those applications which the Tutors have provisionally decided to approve, before the grants are made. If the designated member favours or objects to any given application, the Tutors shall reconsider before making a final decision.
 5. Any unspent portion of the amount so appropriated in any year shall be returned to the capital of the Fund.
 6. The capital of the Fund shall not be used for any other purpose without the approval of Rupert Edis or Jamyn Edis during their lifetimes, or the Governing Body thereafter.
1. Recipients of grants from the Fund shall be made aware of the provenance of their award, and encouraged to send a brief account of their travels to the designated member of the Edis Family.

(Minutes 165/10 & 4/11, amend 35(iii)/21 & 50(iii)/21, amend 191(iii)/22 & 210(iii)/22)

Whereas the Government of Malaysia gave to the College a sum of money to commemorate the 100th anniversary of the birth of Tunku Abdul Rahman Putra Al-Haj (1922), first Prime Minister of Malaysia and Honorary Fellow of the College, for the purpose of encouraging the development of the Humanities and Social Sciences in Malaysia, which sum has been invested and the income thereon is being spent in accordance with the terms of the gift, and whereas it has been agreed by the College and the Government of Malaysia to expand the terms of the gift, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar as part of the College endowment and shall be known as the Tunku Abdul Rahman Centenary Fund. The annual income of the Fund shall be added to the capital of the Fund. The performance of the Fund shall be reviewed annually by the College's Investments Committee, and it, in consultation with the College's investment advisors, shall advise on the proportions to be paid out and reinvested, having regard to the total return achieved and reasonably to be expected.

2. Taking into account the Investments Committee's advice, the Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. The Governing Body may appropriate capital for expenditure, taking into account the Investments Committee's advice.

3. The amount so appropriated may be applied to support any of the following or some combination thereof:

- a) Tunku Abdul Rahman Academic Appointments;
- b) Tunku Abdul Rahman Postgraduate Scholarships and Awards;
- c) Tunku Abdul Rahman Project Grants.

4. Tunku Abdul Rahman Academic Appointments in the field of Malay Studies, including the history of the Malay world, may be made by the College or by the University of Cambridge, or jointly by the College and University. Appointments may be made at any level¹ on the College's and/or University's scale for standard teaching and research posts, with the possibility of promotion on the relevant scale for such posts.

5. Tunku Abdul Rahman Postgraduate Scholarships and Awards are open to academically outstanding citizens or residents of Malaysia who are members of the College and admitted to read for a doctoral degree (Scholarships) or a master's degree (Awards) that may lead to a doctoral degree in any of the following faculties or departments in the University of Cambridge: African Studies; Archaeology and Anthropology; Architecture and History of Art; Asian and Middle Eastern Studies; Classics; Criminology; Development Studies; Divinity; Economics; Education; English; Geography; History; History and Philosophy of Science; Land Economy; Latin American Studies; Law; Modern and Medieval Languages; Music; Philosophy; Politics, Psychology, Sociology and International Studies (PPSIS); South Asian Studies. Preference shall be given to candidates whose research or course of study is of particular relevance to Southeast and/or East Asia.

6. Scholarships and Awards provide full fees and maintenance, but the amount will be reduced appropriately to take account of other funding received. Scholarships are tenable for

¹Including the designations of lecturer, reader, assistant professor, associate professor, and professor.

three years, subject to evidence of satisfactory progress. Awards are tenable for one year. A student may apply for a Scholarship regardless of whether he or she has received an Award.

7. Tunku Abdul Rahman Project Grants are open to Malaysian citizens or residents working or studying in the University of Cambridge to support projects concerning Malaysia in the fields identified in paragraph 5. If funds remain, applications from Malaysian citizens or residents working or studying in the University to support projects concerning Malaysia in the fields of Natural Science, Physical Science, Mathematics, Engineering, Medicine, and Veterinary Medicine may be considered.

8. The post of Tunku Fund Director shall be established by the College. The Director shall oversee the Scholarship, Award, and Project Grant application process, advise the Tunku Fund Committee and implement its decisions, and be the main channel of communication between the College and the Malaysian educational authorities. The Governing Body shall determine, from time to time, whether the post is stipendiary or non-stipendiary. Any such stipend, together with the costs of administering the Scholarship, Award and Project Grant application processes, and the College's share of the Academic Appointment processes, shall be borne by the Fund.

9. A Tunku Fund Committee shall be established by the College with the following membership: the Master (chair), the Bursar, a Postgraduate Admissions Tutor, two from among the Official and Professorial Fellows, and three members nominated by the Malaysian High Commission on behalf of the Government of Malaysia. The Committee has the power to co-opt a further three members with relevant expertise. The Committee shall meet at least once a year, and the Tunku Fund Director shall attend these meetings. If the High Commission fails to nominate members, or if those members fail to attend meetings of the Committee, the Committee may meet in their absence and shall report its decisions and recommendations to the High Commission for information. The Bursar shall inform the Committee in writing on the annual investment performance of the Fund, and provide the Committee with the Fund accounts.

10. The Committee shall have the following roles:

(a) to provide at least one member to the appointment panel of any Academic Appointment to a University post;

(b) to participate in the recruitment and appointment process for any Academic Appointment to a College post;

(c) to make recommendations to the Governing Body regarding any Scholarships, Awards, and Project Grants; and

(d) to monitor the progress of Scholarship, Award, and Project Grant recipients.

11. Academic Appointments to College posts, Scholarships, Awards, and Project Grants shall be conferred by the Governing Body. Through the Committee, the College shall have a voice in any Academic Appointment to a University post, and the College may require that such an Appointment be linked to a Fellowship in the College.

12. In accordance with its statutory power to apply the surplus income of a trust fund within the general educational purposes of the College, any remaining portion of the amount so appropriated shall be used in the following order of preference:

(i) to support Scholarships and Awards to academically outstanding citizens or residents of Malaysia who are members of the College and admitted to read for an undergraduate degree in any of the faculties or departments specified in paragraph 5.

Preference shall be given to candidates whose course of study is of particular relevance to Southeast and/or East Asia;

(ii) to support bursaries to citizens or residents of Malaysia who are members of the College and admitted to read for an undergraduate or postgraduate degree in any of the faculties or departments specified in paragraph 5 and in financial need;

(iii) to support Scholarships and Awards to academically outstanding citizens or residents of Malaysia who are members of the College and admitted to read for undergraduate or postgraduate degrees in any of the fields specified in paragraph 7. Preference shall be given to candidates whose research or course of study is of particular relevance to Southeast and/or East Asia;

(iv) to support bursaries to citizens or residents of Malaysia who are members of the College and admitted to read for an undergraduate or postgraduate degree in any of the faculties or departments specified in paragraph 7 and in financial need.

13. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

14. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body, having reference to the Memorandum of Agreement between the College and the Government of Malaysia as amended by the communication from the Malaysian Government dated 9 December 2019.

15. The College shall take all reasonable steps to identify the persons supported by the Fund, including publication on the College website.

95 **KAREN KERSLAKE MEMORIAL PRIZE FUND**
(Minutes 6/11 & 18/11)

Whereas the family of Karen Kerslake (1981), has given a sum of money to the College in her memory, for the purpose of establishing a prize in Music:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Karen Kerslake Memorial Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of College Music for outstanding contribution to College instrumental or vocal music. Prizes may only be awarded to members of the College, and Organ Scholars are not eligible. Financial need may be taken into consideration in awarding the prize or prizes. While administrative discretion is afforded to the Director of College Music, the prize money shall ordinarily be applied to further the member's musical training or experience. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

96 **LACEY PRIZE FUND**
(Minutes 20/11 & 36/11)

Whereas in 2004 Professor W.K. Lacey, Emeritus Fellow of the College, gave to the College a sum of money for the purpose of endowing a prize in Classics, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Lacey Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of Studies in Classics for outstanding performance in a university examination in Classics. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

97 **HOLDEN FELLOWSHIP**
(Minutes 20/11 & 37/11)

Whereas the Master and Fellows wish to recognize the generosity shown to the College by Patrick Brian Holden (1957), it is declared and directed that:

1. The Governing Body shall designate an existing Official or Professorial Fellow as the Holden Fellow. This designation shall continue for the period of the relevant Official or Professorial Fellowship, unless withdrawn by consent of the Governing Body and the Fellow concerned.
2. As soon as practicable after the determination of that and each subsequent Holden Fellowship, the Governing Body shall either elect a new Holden Fellow, continue the designation in the previous holder, or designate another Official or Professorial Fellow as the Holden Fellow.
3. If possible, the Holden Fellowship shall be held by a Fellow in the Social Sciences.

98 **MENNELL PRIZE FUND**
(Minutes 38/11 & 52/11)

Whereas Professor Stephen Mennell (1963) has given a sum of money to the College for the purpose of endowing a prize in Sociology:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Mennell Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of Studies in Politics, Psychology and Sociology (PPS) for outstanding performance in a Tripos examination in PPS. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. For the avoidance of doubt, in the event that the university renames the PPS Tripos or separates the disciplines that currently comprise the PPS Tripos, prizes from the Fund shall be awarded for outstanding performance in a university examination in the tripos that includes Sociology. In such circumstances, the recommendation referred to in paragraph 3 above shall be made by the Senior Tutor and the Director of Studies of the tripos that includes Sociology.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

99 **BRUNO LAURENT MEMORIAL PRIZE FUND**
(Minutes 53/11 & 70/11)

Whereas the friends of Dr Bruno Laurent (1994), have given a sum of money to the College in his memory, for the purpose of establishing a prize in Chemical Engineering:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Bruno Laurent Memorial Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated a prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of Studies in Chemical Engineering for outstanding performance in a university examination in Chemical Engineering. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

100 **HIGHAM PRIZE FUND**
(Minutes 53/11 & 70/11)

Whereas Professor Charles Higham, Honorary Fellow of the College, gives annually a sum of money ('the annual sum') to the College to support a prize in Archaeology, which has been spent in accordance with the terms of these gifts, and whereas he has undertaken to give to the College in due course a further sum ('the endowment') in order to provide an income for the prize, and whereas it is thought fitting to embody and record the terms of these gifts in this Ordinance, it is now declared and directed that:

1. The College shall continue to apply the annual sum in accordance with the terms of the gifts, as specified below in paragraphs 2-6.

2. A prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of Studies in Archaeology & Anthropology, in recognition of academic excellence in Archaeology, and to support fieldwork undertaken as part of the recipient's research.

3. The order of preference in awarding the prize or prizes shall be as follows: i) to undergraduate or graduate students whose fieldwork supports research in the prehistory of Southeast Asia; (ii) to undergraduate or graduate students in Archaeology; (iii) to final-year undergraduates in Archaeology & Anthropology. Financial need may be taken into consideration when awarding the prize or prizes.

4. Recipients of prizes from the Fund shall be made aware of the provenance of their award, and shall be asked to provide a report on their results to the Senior Tutor on completion of their research. This report will be made available to the donor.

5. In the absence of suitable recipients, the annual sum or a portion thereof may be used to augment the archaeological collection in the College library.

6. Any unspent portion of the annual sum shall be used to augment the annual sum in subsequent years.

7. Upon receipt of the endowment, the Senior Bursar shall invest it together with any additions made thereto from time to time and with any unspent money from the annual sum, and it shall be known as the Higham Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.

8. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

9. From the amount so appropriated a prize or prizes may be awarded by the Governing Body in accordance with the provisions of paragraphs 2-5 above, but subject to paragraph 10 below. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.

10. In the event that the College ceases to admit students in Archaeology & Anthropology, the College prize shall be replaced by a University prize awarded to the final-year Archaeologist who ranks first on the class list, provided that he or she is awarded a First or equivalent. In such circumstances, the recommendation referred to in paragraph 2 above shall be made by the Senior Tutor. While the College shall have no administrative duties beyond awarding the prize, it is the donor's preference that the prize be used to fund archaeological fieldwork with a preference to the region known as Southeast Asia incorporating the countries of Thailand, Cambodia, Vietnam, and Laos.

11. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

101 **LEGAL EDUCATION SUPPORT FUND**
(Minutes 71/11 & 89/11)

Whereas from time to time the College receives donations from law firms, barristers' chambers, and individuals for the purpose of supporting legal education, and whereas it is thought fitting to establish a protocol for the receipt, management, and allocation of such donations in this ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Legal Education Support Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. Grants may be made by the Fellows in Law to support any purpose connected with legal education or training provided to members of the College, including the relief of hardship, the provision of study materials, the subvention of scholarly research and professional training, and the activities of the College Law Society.
3. Grants may be made from the capital or income of the Fund. If, in any one year, the capital of the Fund is exhausted, the Fund shall nevertheless remain notionally in the College Accounts with a balance of zero.
4. The capital and income of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of grants from the Fund shall be made aware of the provenance of their award, including, where appropriate, the name or names of the professional bodies which have donated to the Fund.

102 **T.R. HENN FUND**
(Minutes 71/11 & 89/11, repl. 28/15 & 46/15)

The ordinance governing the T.R. Henn Fund (M.71/11 and M.89/11) is repealed and replaced by the present Ordinance. Whereas in 1975 the College received a legacy of £1000 from the late Dr Thomas Rice Henn, Fellow of the College, to be applied by the Master and Fellows at their discretion for the benefit of the College, which sum and subsequent additional sums contributed by the College Society were invested and the income spent to fund T.R. Henn Scholarships and Exhibitions in English (M.72 and M.140(i)) until such time as entrance scholarships and academic exhibitions were abolished (M.123/84), after which the income was spent to fund a prize in English, and whereas the income has become sufficient to support further expenditure for the support of the study of English, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the T.R. Henn Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied towards one or both of the following purposes, in order of preference:
 - a) The Governing Body may award a prize or prizes for outstanding performance in the English Tripos, on the recommendation of the Senior Tutor and the Directors of Study in English;
 - b) The Fellows in English may lead or organise student trips, events, and activities; award student grants, scholarships, and bursaries; and otherwise act to support and encourage the study of English in the College.
4. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of prizes or awards from the Fund, and participants in activities supported by the Fund shall be made aware of the provenance of that award or support.

104 **DUDLEY ROBINSON FELLOWSHIP FUND**
(Minutes 118/11 & 151/11)

Whereas the friends and former students of the late Frederick Dudley Robinson, Emeritus Fellow of the College, have given a sum of money to the College in recognition of his outstanding contributions to the teaching of Engineering and to the life of the College, it is declared and directed that:

1. The sum of money so given, together with any additions thereto made from time to time, shall be invested by the Senior Bursar and known as the Dudley Robinson Fellowship Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraphs 5 and 6, the amount so appropriated shall be used to support the domestic and college supervision expenses of an official or professorial Fellow in Engineering. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The holder of such a Fellowship shall be known as the Dudley Robinson Fellow.
5. If in any year or years it shall prove impractical or inexpedient to support the Dudley Robinson Fellow through this Fund, the monies appropriated under paragraph 2 may be applied by the Governing Body to support the domestic and college supervision expenses of another official or professorial Fellow in Engineering.
6. If in any year or years it shall prove impracticable or inexpedient to designate a Dudley Robinson Fellow, the monies appropriated under paragraph 2 may be applied by the Governing Body towards any other purpose connected with the teaching of Engineering in the College. To the extent possible, the name of Dudley Robinson shall be attached to such application.

108 **BIRFIELD MEMORIAL TRUST FUND**
(Minutes 122/11 & 155/11)

Whereas the founders of the Birfield Memorial Trust, in performance of a deed of trust dated 2 March 1956, paid a sum of money to the use of the College for the purpose of establishing scholarships, exhibitions, or other awards in Mechanical Sciences, which sum was invested and the income used to provide scholarships and exhibitions in Engineering until 1984, when entrance scholarships and academic exhibitions were abolished (M.123), as a result of which the income has supported undergraduate bursaries in Engineering; and whereas it is thought fitting to embody and record the terms of the trust and the College's practice in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Birfield Memorial Trust Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Governing Body may award one or more Birfield Memorial Scholarships annually for excellence in a Tripos examination in Engineering, on the recommendation of the Senior Tutor and the Fellows in Engineering. Financial need may be taken into consideration when awarding the scholarships. In the case of similarly qualified candidates, preference shall be given to those studying mechanical engineering.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of Scholarships from the Fund shall be made aware of the provenance of their award.

109 **DRURY MEMORIAL FUND**
(Minutes 123/11 & 156/11)

Whereas in 1924 the College received (M.2, College Meeting of 1 November) a gift of £700 from the Rt Revd Thomas Wortley Drury, Master of the College, in memory of his daughter, Mary Edith Drury, and to support undergraduates who were candidates for Holy Orders in the Church of England and in financial need, which sum was invested and the income spent in accordance with these terms until 1964, when it was agreed (M.225) to clarify and extend the terms of the gift to make eligible any student of the College who was a candidate for ordination in the Church of England and in financial need; and whereas it is agreed to extend the terms again in order to reflect current ordination selection and training practices in the Church of England, and to embody and record these and the remaining original terms of the gift in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Drury Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Governing Body may confer one Drury Memorial Exhibition annually on a member of the College who is a candidate for Holy Orders in the Church of England and in financial need. The tenure of an exhibition shall be for up to three years, and an exhibition of a shorter duration may be extended to a total of three years.
4. Exhibitions shall be conferred on the recommendation of the Senior Tutor and the Chaplain. In the case of equally meritorious candidates, preference shall be given in the following order: i) members educated at King William's College on the Isle of Man; ii) current undergraduate or graduate members; iii) other members.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of Exhibitions shall be made aware of the provenance of their award.

110 **IVO FORDE PRIZE FUND**
(Minutes 126/11 & 159/11)

Whereas in 1961 Mr Ivo Matthew Leopold Dieskau Forde (1925) gave a sum of money to the College to establish an academic award in History, which sum, together with a bequest from Mr Forde's estate (M.114/89), has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Ivo Forde Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Governing Body may award a prize or prizes for outstanding performance in a Tripos examination in History, including a preliminary examination, on the recommendation of the Senior Tutor and the Directors of Studies in History. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

111 **POSENER MEMORIAL FUND**
(Minutes 127/11 & 160/11)

Whereas in 1962 the College received a sum of money from the estate of the late Mrs Emily Gladys Posener in memory of her son, Edward Adrian Posener (1940), who had died on active service in 1942, and for the benefit of Modern Language students, following which the College agreed (M.41/62) to use the bequest to establish academic awards, travel awards, and book grants in Modern languages, which sum has been invested and the income spent in accordance with that decision, and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Posener Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, approximately one quarter may be used to support a prize or prizes for outstanding performance in a Tripos examination in Modern & Medieval Languages. The remainder may be used to provide travel awards and/or book grants to members of the College reading for the Modern & Medieval Languages Tripos. Prizes shall be made by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Modern & Medieval Languages, and other awards and grants shall be made on the recommendation of the tutors. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes, awards and grants from the Fund shall be made aware of the provenance of their award.

112 **R.S. BRIGGS PRIZE FUND**
 (Minutes 162/11 & 184/11)

Whereas in 1965 the College received a bequest of £10,000 from the estate of the late Robert Spencer Briggs (1918), and agreed (M.12(iv)) to establish an academic award in his name, which sum was invested and the income spent in accordance with this decision; and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the R.S. Briggs Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Governing Body may award a prize or prizes for outstanding performance in a Tripos examination, on the recommendation of the Senior Tutor. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

114 **1985 APPEAL BURSARIES FUND**
(Minutes 164/11 & 186/11)

Whereas in 1986 the College agreed (M.156) to allocate a portion of the donations received through the 1985 Appeal to student bursaries, of which it was further agreed (M.176) that one quarter would support College sport and be distributed under the auspices of the College Society (the Old Members Sports Fund) and three quarters would support travel and other activities by undergraduates and be distributed by the College, which latter sum has been invested and the income spent in accordance with those decisions; and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the 1985 Appeal Bursaries Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Governing Body may award one or more bursaries annually to assist undergraduate members of the College on the recommendation of the tutors. The purpose of the bursary is to enable a student to undertake travel or some other worthwhile extra-curricular activity.
4. Students wishing to apply for a bursary must make application to the Senior Tutor's Office setting out the proposed itinerary or activity, the cost, and any other sources of financial assistance that have been sought or received.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of bursaries from the Fund shall be made aware of the provenance of their award.

115 **ROBERT BARNES MEMORIAL FUND**
(Minutes 165/11 & 187/11)

Whereas Herbert Bewick (1930) in performance of a deed of trust dated 30 June 1973 paid a sum of money to the use of the College for the purpose of establishing a bursary in memory of the late Robert Barnes (1930), which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record those terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Robert Barnes Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Governing Body may award one or more bursaries annually to undergraduate members of College, on the recommendation of the tutors. The purpose of the bursary shall be to enable a student to further his or her education through travel, the purchase of academic materials, or the carrying out of a research project. In the case of similarly qualified applicants, preference shall be given to those reading for the History Tripos. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. Students wishing to apply for a bursary must make application to the Senior Tutor's Office setting out the proposed itinerary, materials or project, the cost, and any other sources of financial assistance that have been sought or received.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. If and in so far as the Master and Fellows shall in their discretion decide that they will in the foreseeable future be unable to apply the Fund or income for the purposes aforesaid, the Master and Fellows shall hold the Fund and income upon trust to apply the same for such similar purpose within the College as they shall in their discretion see fit.
7. Recipients of bursaries shall be made aware of the provenance of their award.

120 **PORTWAY BEQUEST (SPORTS) FUND**
 (Minutes 170/11 & 192/11, amend 64/17 & 84/17)

Whereas in 1979 the College received a bequest from the estate of the late Donald Portway, former Master of the College, following which it was agreed (M.127(vii)/83) to establish a College sports fund in his name, which sum has been invested and the income spent in accordance with that decision, and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Portway Bequest (Sports) Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied towards the support of College sport through, for example, the purchase of equipment, or the construction, renovation, or extension of facilities. Allocations shall be made by the Governing Body on the recommendation of the Senior Treasurer of the Amalgamated Clubs, the Senior Tutor, or the Senior Bursar. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Where appropriate, expenditure from the Fund shall be recorded by a plaque or other suitable memorial.

121 **ALAN BATTERSBY FUND**
(Minutes 46/12 & 80/12)

The ordinances governing the Alan Battersby Graduate Support Fund (M.5(ii)/97 and 14/97) and the Alan Battersby Chemistry Prize (M.15/97 and 32/97) are repealed and replaced by the present Ordinance. Whereas Professor Sir Alan Battersby, Honorary Fellow of the College, has given a sum of money to the College to establish a fund for purposes connected with the study of Chemistry and Biochemistry in the College, it is hereby declared and directed that:

1. The sum of money so given, together with any additions thereto made from time to time, shall be invested by the Senior Bursar and known as the Alan Battersby Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated the Governing Body may award prizes and grants to members of the College as specified hereafter.
4. A prize for outstanding achievement in a Tripos examination in Chemistry or Biochemistry may be awarded. In exceptional cases, two prizes may be awarded. The value of the single prize shall not exceed forty percent of the amount so appropriated; if two prizes are awarded, the value of each shall not exceed thirty percent of the amount so appropriated.
5. From the remaining portion of the amount so appropriated, grants may be made to graduate students of the College studying Chemistry or Biochemistry, for the support of their research and study, including (without prejudice to the generality of the foregoing) attendance at conferences, travelling expenses, the purchase of books and equipment, the provision of childcare, and the relief of hardship.
6. Prizes shall be awarded on the recommendation of the Senior Tutor and the Directors of Studies in Chemistry and Biochemistry. Grants shall be made on the recommendation of the Tutor or Tutors for Graduate Students and the Fellows in Chemistry and Biochemistry.
7. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
8. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
9. Recipients of prizes or grants from the Fund shall be made aware of the provenance of their award.

122 **AMERICAN FRIENDS FUND**
 (Minutes 170/12 & 201/12)

Whereas it was agreed (M.47/77) to commend to the American Friends of Cambridge University (subsequently Cambridge in America) the endowment or support of a Research Fellowship as a focus for future donations to the College, and (M.100/77) to establish an American Friends Research Fellowship Fund to receive such donations, which sums have been received and invested in accordance with those decisions, and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and known as the American Friends Research Fellowship Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be applied to support a Research Fellowship in any subject or discipline, to be known as the American Friends Research Fellowship. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. If in any year or years it shall prove impracticable or inexpedient to support an American Friends Research Fellowship, the monies appropriated under paragraph 2 of this Ordinance may be applied towards the travel, research, maintenance, or other expenses of Research Fellows of the College, in the form of American Friends grants. Grants shall be made on the recommendation of the Bursar and the Senior Tutor.
5. The College shall take all reasonable steps to identify the holders of American Friends Research Fellowships and the recipients of American Friends grants.
6. The capital of the Fund shall not be used for any other purpose without the consent of the Governing Body.

123 **NICHOLAS HANDY FUND**
(Minutes 171/12 & 202/12; am. 195(i)/21 & 213(i)/21)

Whereas in 2012 the College received a sum of money from members of the College who wished to support College teaching in Mathematics, and to recognise the outstanding contributions of Professor Nicholas Handy, late Fellow of the College, and whereas it is appropriate to clarify the designation of this gift and its application according to the College statutes, it is thought fitting to amend the governing Ordinance accordingly.

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and known as the Nicholas Handy Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be applied to support a College Lecturer (including a College Associate Teaching Officer, Teaching and Research Fellow, and the holder of a similar post) in Mathematics.
4. If in any year or years it shall prove impractical or inexpedient to apply the monies appropriated under paragraph 2 in the manner prescribed in paragraph 3, those monies may be applied towards the support of an Official or Professorial Fellow involved in College teaching in Mathematics, or applied towards any other purpose connected with the teaching of Mathematics in the College.
5. The post or Fellowship of a person so supported shall carry the ‘Nicholas Handy’ designation. For the avoidance of doubt, if the post-holder uses an alternative academic title such as College Assistant Professor, the Nicholas Handy designation shall attach to that title.
6. The College shall take all reasonable steps to identify the posts and Fellowships so designated, including publication on the College website.
7. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the consent of the Governing Body.

124 **KEATLEY FUND**
(Minutes 172/12 & 203/12, amend 115/19 & 139/19, amend 164/20 & 183/20)

Whereas the College has received a sum of money from Robert Brian Keatley (1951) and the late William Halliday Keatley (1956), to support the College's art collection, it is declared and directed that:

1. The sum of money so given, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Keatley Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied to support the purchase of works of art, including paintings, drawings, etchings, and sculpture, for the College; or to support the display, storage, conservation, and restoration of such materials already in the College's collections. Allocations shall be made by the Works of Art Committee or as directed by the Governing Body, and all allocations other than those directed by the Governing Body shall be reported to the Governing Body in a timely manner.
4. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
5. Where appropriate, expenditure from the Fund shall be recorded by a plaque or other suitable memorial.
6. The capital of the Fund shall not be used for any other purpose without the consent of the Governing Body.

125 **RICHARD WALDUCK PRIZE FUND**
(Minutes 78/13 & 97/13)

Whereas Mr Hugh Richard Walduck, OBE (1959) has given a sum of money to the College to establish an academic award in History, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Richard Walduck Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Governing Body may award a prize or prizes for outstanding performance in a university preliminary or Part I examination in History, on the recommendation of the Senior Tutor and the Directors of Studies in History. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

126 **SHERLOCK LIBRARY FUND**
(Minutes 79/13 & 98/13)

Whereas by his will of 1758 and by codicils executed by him in 1760 and 1761 the Rt Revd Dr Thomas Sherlock, bishop of London and former master of the College, devised to the College certain properties in Leicestershire in order to fund a student librarianship and otherwise support the College library, the income from which, arising first from the rental of such properties and later from their sale and capital investment, has been spent in accordance with the terms of the gift; and whereas it is thought fitting to embody and record those terms and College practice in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Sherlock Library Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraph 7 of this ordinance, the post of Sherlock Librarian shall be supported out of the amount so appropriated, and either or both of the following may be supported out of the remainder: the purchase of new books or academic materials for the library; the repair, storage, or restoration of the library collections.
4. The Governing Body shall appoint or reappoint one Sherlock Librarian annually on the recommendation of the Librarian and the Keeper of the College Muniments. Other expenditures shall be authorised by the Governing Body on the recommendation of the Librarian, the Keeper of the College Muniments, and the Senior Tutor.
5. The Sherlock Librarian shall assist the Librarian in the efficient running of the College library; the particular terms and conditions shall be determined by the Librarian and reviewed, periodically, by the Senior Tutor.
6. The post of Sherlock Librarian is limited to junior members of the College in at least the second year of their undergraduate course or the first year of their post-graduate course in the university, who have achieved a good academic standard. Financial need may be taken into consideration when appointing to the post, and advice regarding individual applications shall be sought from both tutors and directors of studies.
7. If in any year or years it shall prove impracticable or inexpedient to appoint a Sherlock Librarian, the other purposes specified in paragraph 3 of this ordinance may be supported out of the amount appropriated under paragraph 2.
8. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
9. Sherlock Librarians shall be made aware of the provenance of the post and, where appropriate, other expenditure from the Fund shall be recognised by a suitable memorial.

127 **LESLIE THOMAS TOPSFIELD TRAVEL FUND**
(Minutes 119/13 & 138/13)

Whereas the College has received a sum of money from the estate of the late Mrs Valerie Topsfield Barratt in memory of her late husband, Dr Leslie Topsfield, Fellow of the College, and for the purpose of establishing a student travel fund, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Leslie Thomas Topsfield Travel Award Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Governing Body may make travel awards annually to individual members of the College reading for the Modern & Medieval Languages Tripos, on the recommendation of the tutors. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. Students wishing to apply for an award must make application to the Senior Tutor's Office setting out the proposed itinerary, the cost, and any other financial assistance that has been sought or received.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of awards from the Fund shall be made aware of the provenance of their award.

128 **PHILPOTT FUND**
(Minutes 158/13 & 178/13, amend 170(vi)/21 & 191(vi)/21)

Whereas in 2013 the College received a sum of money from Gwen Owen Richer and Mark Richer, Fellow Commoners of the College, to support College teaching, and whereas it is appropriate to clarify the designation of this gift and its application according to the College statutes, it is thought fitting to amend the governing Ordinance accordingly.

1. The sum so given, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Philpott Fund, in honour of the Rt Revd Henry Philpott, a distinguished Fellow and Master of the College during the nineteenth century. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be applied to support a College Lecturer (including a College Associate Teaching Officer, Teaching and Research Fellow, and the holder of a similar post) in any subject or discipline.
4. If in any year or years it shall prove impracticable or inexpedient to apply the monies appropriated under paragraph 2 in the manner prescribed in paragraph 3 those monies may be applied towards the support of an Official or Professorial Fellow involved in College teaching in any subject or discipline.
5. The post or Fellowship of a person so supported shall carry the 'Henry Philpott' designation. For the avoidance of doubt, if the post-holder uses an alternative academic title such as College Assistant Professor, the Henry Philpott designation shall attach to that title.
6. The College shall take all reasonable steps to identify the posts and Fellowships so designated, including publication on the College website.
7. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the consent of the Governing Body.

129 **PETER BOIZOT CLUBS & SOCIETIES FUND**
(Minutes 159/13 & 179/13, amend 65/17 & 85/17)

Whereas in 2004 the College received a sum of money from Peter Boizot, Fellow Commoner, and agreed (M.147/04) to allocate a portion of that sum to establish a fund to support the activities of the Amalgamated Clubs and Amalgamated Societies, which sum has been invested and the income spent in accordance with this decision; and whereas the College has agreed (M.52(iv)/17) a method for financing the regular renewal of the Boizot Hockey Pitch, it is thought fitting to amend this Ordinance accordingly.

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Peter Boizot Clubs & Societies Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be added to the Peter Boizot Fund (M.94/95 & 117/95), in order to further the purposes relating to the Peter Boizot Hockey Pitch set out in the Ordinance governing that Fund.
4. If in any year or years it shall be impractical or inexpedient to apply the monies appropriated under paragraph 2 of this Ordinance solely in the manner prescribed in paragraph 3 of the same, those monies or some portion of them may be applied towards the support of College clubs and societies through, for example, allocations made to individual clubs and societies; the purchase of equipment or materials; or the purchase, renovation, or extension of College facilities. Allocations shall be made by the Senior Treasurer of the Amalgamated Clubs, the Senior Treasurer of the Amalgamated Societies, and the Senior Bursar, acting together. If they cannot agree unanimously, the allocations for that year shall be made by the Governing Body.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Where appropriate, expenditure from the Fund shall be recorded by a plaque or other suitable memorial.

130 **DAWSON FAMILY TEACHING FUND**
(Minutes 194/13 & 4/14, amend. 105/15 & 122/15, amend 170(iv)/21 &
191(iv)/21)

Whereas in 2013 the College received a sum of money from Peter (1974) and Christina Dawson (2016) to support College teaching, which sum was invested and the income spent in accordance with the terms of the gift, and whereas in 2015 the College received a further gift from the Dawsons for the same purpose, and whereas it is appropriate to clarify the designation of these gifts according to the College statutes, it is thought fitting to amend the governing Ordinance accordingly.

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and known as the Dawson Family Teaching Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be applied to support one or more College Lecturers (including College Associate Teaching Officers, Teaching and Research Fellows, and the holders of similar posts) in any subject or discipline.
4. If in any year or years it shall prove impractical or inexpedient to apply the monies appropriated under paragraph 2 solely in the manner prescribed in paragraph 3, those monies or some portion of them may be applied towards the support of one or more Official or Professorial Fellows involved in College teaching in any subject or discipline.
5. The post or Fellowship of a person so supported shall carry the ‘Dawson’ designation. For the avoidance of doubt, if the post-holder uses an alternative academic title such as College Assistant Professor, the Dawson designation shall attach to that title.
6. The College shall take all reasonable steps to identify the posts and Fellowships so designated, including publication on the College website.
7. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the consent of the Governing Body.

131 **SENIOR TUTOR'S COUNSELLING FUND**
(Minutes 194/13 & 5/14)

Whereas the College has received a sum of money from Peter (1974) and Christina Dawson to provide private counselling support for junior members of the College, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Senior Tutor's Counselling Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Senior Tutor may obtain private counselling services for junior members of the College when, having regard to the relevant circumstances, he or she judges that the services offered by the University Counselling Service, the National Health Service, or other publicly funded agency would not be appropriate or adequate. Relevant circumstances may include urgency, seriousness, and likely duration of treatment.
4. In arriving at a judgment to obtain services under paragraph 3 and in monitoring the provision of such services, the Senior Tutor shall take advice as appropriate. Any unspent portion of the amount appropriated under paragraph 2 shall be returned to the capital of the Fund.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

132 **DOTY FIELDWORK AWARD FUND**
(Minutes 25/14 & 45/14)

Whereas the College has received a sum of money from the Doty Family, including Elizabeth Doty (2008), for the purpose of establishing an award to support undergraduate fieldwork in Geography, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Doty Fieldwork Award Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Governing Body may make awards annually to individual members of the College reading for the Geographical Tripos, on the recommendation of the tutors and the Fellows in Geography. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The awards are intended to enable students reading for Part IB of the Geographical Tripos to collect data for undergraduate Geography dissertations, and shall be made on the basis of need. A student wishing to be considered for an award must make application to the Senior Tutor's Office setting out the proposed fieldwork, the cost, and any other financial assistance that has been sought or received, both to support this project and relating to hardship generally.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of awards from the Fund shall be made aware of the provenance of their award.

133 **MICHAEL FARRANT MEMORIAL FUND**
(Minutes 123/14 & 142/14, amend 174(iii)/20 & 5(iii)/21)

Whereas in 2014 the College received a sum of money from Janet Farrant in memory of her late husband Michael Farrant (1962) and to strengthen the sense of community among members of the College, and whereas the College and the donor have agreed to amend the terms of the gift, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Michael Farrant Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied by the College Welfare Officer or other designated College Officers towards activities designed to fulfil at least one of the following aims, with especial emphasis on aim (a):
 - (a) to foster ties of lasting friendship among members of the College;
 - (b) to assist members in becoming engaged participants in the College community;
and
 - (c) to support the general physical and mental wellbeing of members of the College.Activities appropriate to these aims may include, but shall not be limited to: discussions, talks, tours, retreats, lunches and other meals, counselling, and provision of supplies and equipment.
4. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Expenditure from the Fund shall be appropriately recognised and acknowledged.

134 **JAMES LLOYD BURSARY FUND**
 (Minutes 5/15 & 25/15)

Whereas the College has received a sum of money from the estate of the late James Lloyd (1938) for the purpose of establishing a student bursary, it is declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the James Lloyd Bursary Fund. The annual income of the Fund shall be added to the capital of the Fund.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.

3. From the amount so appropriated, the Governing Body may make the following annual awards, in order of preference:

 (a) one or more James Lloyd Entrance Bursaries;

 (b) one or more James Lloyd Bursaries.

First-Year undergraduates are eligible for entrance bursaries, and undergraduates not in their first year are eligible for bursaries.

4. Both entrance bursaries and bursaries shall be awarded on the basis of financial need, on the recommendation of the Financial Tutor and the Tutors.

5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

6. Recipients of entrance bursaries and bursaries from the Fund shall be made aware of the provenance of their award.

136 **HAROLD HALSEY HULL AWARD FUND**
 (Minutes 7/15 & 27/15)

Whereas in 1987 Lewis William Halsey Hull (1928) gave to the College a sum of money in memory of his father and to establish an award to encourage musical excellence, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Harold Halsey Hull Award Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated an award or awards may be made by the Governing Body on the recommendation of the Senior Tutor and the Director of College Music for outstanding contribution to College instrumental or vocal music. Awards may only be made to members of the College, and Organ Scholars are not eligible. Financial need may be taken into consideration. While administrative discretion is afforded to the Director of College Music, awards shall ordinarily be applied to further the member's musical training or experience, including participation in a tour or concert. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of awards from the Fund shall be made aware of the provenance of their award.

137 **FIGGIS MEMORIAL FUND**
(Minutes 142/15 & 160/15)

Whereas in 1948 the St Catharine's College Society gave to the College the sum of £33 to establish a History prize in memory of the late Dr John Neville Figgis, Fellow of the College, which sum was augmented by a benefaction of £5 in 1954; and whereas, although the capital was exhausted as of 30 June 1959, Figgis prizes in History continued to be awarded in accordance with M.117(b)/59, with funding provided by the College; and whereas it was agreed by M.98/15 to recapitalize the prize, it is now declared and directed that:

1. The sums so allocated, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Figgis Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a prize may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in History for outstanding performance in a university examination, including a preliminary examination, in History. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of awards from the Fund shall be made aware of the provenance of their award.

138 **OSTRER FUND**
(Minutes 142/15 & 161/15, am. 195(v)/21 & 213(v)/21)

Whereas in 2015 the College received a sum of money from Neil Ostrer (1978) to support College teaching in History, and whereas it is appropriate to clarify the designation of this gift and its application according to the College statutes, it is thought fitting to amend the governing Ordinance accordingly.

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and known as the Ostrer Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be applied to support a College Lecturer (including a College Associate Teaching Officer, Teaching and Research Fellow, or the holder of a similar post) in History.
4. If in any year or years it shall prove impractical or inexpedient to apply the monies appropriated under paragraph 2 in the manner prescribed in paragraph 3, those monies may be applied towards the support of an Official or Professorial Fellow in History.
5. The post or Fellowship of a person so supported, or the Fellowship of another Fellow in History as determined by the Governing Body, shall carry the ‘Ostrer’ designation. For the avoidance of doubt, if the post-holder uses an alternative academic title such as College Assistant Professor, the Ostrer designation shall attach to that title.
6. The College shall take all reasonable steps to identify the posts and Fellowships so designated, including publication on the College website.
7. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the consent of the Governing Body.

139 **DAME JEAN THOMAS SCHOLARSHIP & RESEARCH FELLOWSHIP FUND**

(Minutes 183/15 & 4/16, amend 209/19 & 230/19, amend 174(i)/20 & 5(i)/21)

Whereas in 2015 the College received a sum of money from Peter (1974) and Christina Dawson to support postgraduate education through the award of doctoral scholarships, and to recognise the achievements and contributions of Professor Dame Jean Thomas, Master of the College, and whereas the College, the donors, and Professor Thomas have agreed to expand the terms of the gift, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and known as the Dame Jean Thomas Scholarship & Research Fellowship Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied to support any of the following:
 - a. one or more Dame Jean Thomas full or partial scholarships to members of the College admitted to read for doctoral degrees;
 - b. one or more Dame Jean Thomas Research Fellowships in any subject or discipline;
 - c. one or more research fellowships in any subject or discipline, to be known in such a way as to recognise the contribution of the Fund;
 - d. the travel, research, maintenance, or other expenses of doctoral students and research fellows of the College, in the form of Dame Jean Thomas Postgraduate and Research Fellowship grants.
4. Scholarships are tenable for a maximum of three years, subject to satisfactory progress, and may be reduced in value to take account of funding from other sources.
5. Scholarships shall be awarded on the basis of academic excellence, on the recommendation of the Senior Tutor, Postgraduate Tutors, and the relevant Directors of Studies. Among comparably qualified candidates, preference may be given to students in the Arts, Humanities, and Social Sciences. Preference may also be given to students who completed their first degree or Master's degree at the College, or who applied to St Catharine's as their College of choice.
6. Research Fellowships supported by the Fund shall be selected from those who have been elected to research fellowships by the Governing Body.
7. Postgraduate and Research Fellowship grants supported by the Fund shall be awarded on the recommendation of the Senior Tutor, Bursar, and Postgraduate Tutors.
8. The College shall take all reasonable steps to identify the persons supported by the Fund, including publication on the College website.
9. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

10. The capital of the Fund shall not be used for any other purpose without the consent of the Governing Body.

140 **ALLAN GARRAWAY (BOAT CLUB) FUND**
(Minutes 53/16 & 72/16)

Whereas the College has received a sum of money from the estate of the late Allan George Weldon Garraway (1944) to support College rowing and the activities of the Boat Club:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Allan Garraway (Boat Club) Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. The Governing Body may, where necessary or expedient to serve the best interests of College rowing or the Boat Club, also appropriate capital for expenditure. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. The amount so appropriated shall be used towards the support of College rowing and the activities of the Boat Club through, for example, the provision of coaching or the funding of other costs relating to the provision of rowing, the purchase of equipment, or the construction, renovation, or extension of facilities. Expenditures shall be authorised by the Senior Treasurer of the Amalgamated Clubs. Any expenditure of capital shall require the agreement of the Senior Bursar.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Where appropriate, expenditure from the Fund shall be recorded by a plaque or other suitable memorial.

141 **JOHN SHAKESHAFT PRIZE FUND**
(Minutes 143/16 & 166/16, amend 36(ii)/22 & 52(ii)/22)

Whereas the College having received an unrestricted bequest from Dr John Shakeshaft, late Emeritus Fellow of the College, it was agreed by M.117/16 to allocate a portion to endow a prize in Natural Sciences in his name, it is now declared and directed that:

1. The sum so allocated, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the John Shakeshaft Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a John Shakeshaft prize or prizes may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Directors of Studies in Natural Sciences for outstanding performance in a Tripos examination in IA or IB Natural Sciences.
4. If in any academic year it is impractical or inexpedient to apply the amount appropriated during paragraph 2 of this Ordinance in the manner prescribed in paragraph 3, the Governing Body may agree by formal vote to apply some or all of that amount to support the general educational purposes of the College, without any necessary reference to the doctrine of cy pres. The application shall be specified, and shall be valid for the remainder of the academic year.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award, and the College shall take all reasonable steps to identify any other applications from the Fund as authorised in paragraph 4.
6. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. For the avoidance of doubt, if the Governing Body wishes to terminate the Fund and apply the unrestricted bequest which was its foundation to a different purpose, it must repeal this ordinance.

142 **JOHN SHAKESHAFT RESEARCH FELLOWSHIP FUND**
(Minutes 44/17 & 61/17, amend 36(iii)/22 & 52(iii)/22)

Whereas the College having received an unrestricted bequest from Dr John Shakeshaft, late Emeritus Fellow of the College, it was agreed by M.117/16 to allocate a portion to support a Research Fellowship, it is declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and known as the John Shakeshaft Research Fellowship Fund. The annual income of the Fund shall be added to the capital of the Fund.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

3. Subject to paragraphs 4 and 6 of this Ordinance, the amount so appropriated shall be applied to support a Research Fellowship in any subject or discipline, to be known as the John Shakeshaft Research Fellowship.

4. If in any year or years it shall prove impracticable or inexpedient to support a John Shakeshaft Research Fellowship, the monies appropriated under paragraph 2 may be applied:

(a) together with the monies appropriated for expenditure by the Governing Body from another Research Fellowship Fund or Funds to support a Research Fellowship in any subject or discipline, to be known during such year or years in such a way as to recognise the contribution of the John Shakeshaft Research Fellowship Fund;

(b) towards the travel, research, maintenance, or other expenses of Research Fellows of the College, in the form of John Shakeshaft Research Fellowship grants.

5. John Shakeshaft Research Fellows shall be selected from those who have been elected to Research Fellowships by the Governing Body. John Shakeshaft grants shall be made on the recommendation of the Bursar and the Senior Tutor.

6. If in any academic year it is impractical or inexpedient to apply the amount appropriated under paragraph 2 in the manner prescribed in paragraphs 3 or 4, the Governing Body may agree by formal vote to apply some or all of that amount to support the general educational purposes of the College, without any necessary reference to the doctrine of cy pres. The application shall be specified, and shall be valid for the remainder of the academic year.

7. The College shall take all reasonable steps to identify the holders of John Shakeshaft Research Fellowships, the recipients of John Shakeshaft Research Fellowship grants, and any other applications from the Fund as authorised in paragraph 6.

8. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any other purpose without the consent of the Governing Body.

9. For the avoidance of doubt, if the Governing Body wishes to terminate the Fund and apply the unrestricted bequest which was its foundation to a different purpose, it must repeal this ordinance.

143 **SHERLOCK BURSARY FUND**
(Minutes 45/17 & 62/17)

Whereas a number of College members have given certain sums of money for the purpose of assisting undergraduate members of the College who are in need of financial support, it is declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Sherlock Bursary Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Governing Body may make the following annual awards, in order of preference:
 - (a) one or more Sherlock Entrance Bursaries;
 - (b) one or more Sherlock Bursaries.

First-Year undergraduates are eligible for Entrance Bursaries, and undergraduates not in their first year are eligible for Bursaries. For the avoidance of doubt, Bursaries are not available to support post-graduate or clinical studies.

4. Entrance Bursaries and Bursaries shall be awarded on the basis of financial need, and at the value or values determined for such awards from time to time, on the recommendation of the Financial Tutor and the Tutors.
5. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. Recipients of Entrance Bursaries and Bursaries from the Fund shall be made aware of the provenance of their award.

144 **STUDENT BURSARY FUND**

(Minutes 66/17 & 86/17, amend 128(ii)/22 & 154(ii)/22, amend 238(ii)/22 & 5(ii)/23)

Whereas by M.160/47 the College established the Poor Scholars' Fund 'for the assistance of needy students', and by M.48/50 and M.49/50 added its capital and income to a new 'Tutors' Fund', established with a gift of £1000 from Mr Leslie Henry Williams (1919), which in turn became the Student Support Fund in 2017 and the Student Bursary Fund in 2022; and whereas the College has since 1999 also established a number of distinct Funds with the same purpose, governed by separate ordinances; and whereas the number of these has become sufficiently large that the gifts would be more effectively administered as part of the Student Bursary Fund with recognition of these several contributions, it is declared and directed that:

1. The ordinances separately governing the Eric Allen Bursary Fund, the 1960 Graduates' Bursary Fund, the 1973 Members' Bursary Fund, the Beringer Bursary Fund, the John Colquhoun Memorial Fund, the John Pettigrew Bursary Fund, and the Hilary Morse Bursary Fund are repealed and replaced by the present ordinance.
2. The sums which hitherto comprised the abovementioned Funds shall be added to the capital of the Student Bursary Fund and invested by the Bursar, together with any additions made thereto from time to time. The annual income of the Student Bursary Fund shall be added to the capital of that Fund.
3. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
4. From the amount so appropriated, the Financial Tutor and the Postgraduate Tutor responsible for student finance may award bursaries to student members of the College to support their studies and research, including (without prejudice to the generality of the foregoing) for the relief of hardship, the purchase of equipment and materials, the payment of travelling expenses, the support of fieldwork, the attendance at conferences, and the provision of childcare. Awards shall be made on the basis of financial need and the availability of alternative sources of support.
5. Any portion of the amount appropriated under paragraph 3 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. Recipients of bursaries and grants from the Fund shall be made aware of the provenance of their award, including the generosity of the following:
 - (i) the late Mr Leslie Henry Williams (1919);
 - (ii) Mr Eric Allen (1954);
 - (iii) the members who matriculated in 1957 and 1973;
 - (iv) Mr Guy Beringer (1973);
 - (v) Prof. Howard Colquhoun (1969);
 - (vi) the late Mr John Pettigrew (1953).

146 **JOHN SHAKESHAFT BURSARY FUND**
(Minutes 88/17 & 107/17, amend 36(i)/22 & 52(i)/22)

Whereas the College having received an unrestricted bequest from Dr John Shakeshaft, late Emeritus Fellow of the College, it was agreed by M.117/16 to allocate a portion to assist undergraduate Natural Scientists who are in need of financial support, it is declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the John Shakeshaft Bursary Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Financial Tutor may award one or more John Shakeshaft Bursaries on the advice of the Directors of Studies in Natural Sciences. Bursaries shall be awarded on the basis of financial need and the availability of alternate sources of support. For the avoidance of doubt, a bursary may be awarded in any year of an undergraduate's course, but not to support postgraduate study.
4. If during any academic year it is impractical or inexpedient to apply the amount appropriated under paragraph 2 of this Ordinance in the manner prescribed in paragraph 3, the Governing Body may agree by formal vote to apply some or all of that amount to support the general educational purposes of the College without any necessary reference to the principle of cy pres. The application shall be specified, and shall be valid for the remainder of the academic year.
5. Recipients of bursaries from the Fund shall be made aware of the provenance of their award, and the College shall take all reasonable steps to identify any other applications from the Fund as authorised in paragraph 4.
6. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. For the avoidance of doubt, if the Governing Body wishes to terminate the Fund and apply the unrestricted bequest which was its foundation to a different purpose, it must repeal this ordinance.

147 **RASA PRIZE FUND**
(Minutes 146/17 & 177/17)

Whereas Mr Kenneth Tan (1993) has given a sum of money to the College to establish an academic award in Economics, it is now declared and directed that:

1. The sum so allocated, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Rasa Prize Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, a Rasa prize or prizes may be awarded by the Governing Body for outstanding performance in a Tripos examination in Economics, on the recommendation of the Senior Tutor and the Directors of Studies in Economics. Preference shall be given to final-year students, but in the absence of suitable candidates, a Rasa prize or prizes may be awarded in recognition of academic excellence in other parts of the Economics Tripos. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of prizes from the Fund shall be made aware of the provenance of their award.

148 **CHORAL SCHOLARSHIPS FUND**
(Minutes 147/17 & 178/17, amend. 167/18 & 201/18)

Whereas Mr David Wilson-Johnson (1970) has given a sum of money to the College to support choral music, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time by this or other donors, shall be invested by the Bursar and shall be known as the Choral Scholarships Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, one or more scholarships may be awarded to members of the College who have been designated Choral Scholars by the Director of College Music in accordance with the College's standards of musical excellence. If in any year or years it shall prove impracticable or inexpedient to designate Choral Scholars, the monies appropriated under paragraph 2 of this Ordinance may be applied by the Director of College Music to support College choral music. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Donations to the Fund shall be recognised appropriately, through, for example, the naming of one or more of the scholarships awarded. Such recognition shall be made on behalf of the Governing Body by the Director of College Music in consultation with the Senior Tutor and the Bursar.
6. Recipients of scholarships from the Fund shall be made aware of the provenance of their award. Other activities supported by the Fund shall be so identified in a suitable manner.

149 **TIMOTHY RUSSELL (RACQUET SPORTS) FUND**
(Minutes 148/17 & 179/17)

Whereas the College has received a sum of money from Mr Timothy David Russell (1979) to support College sport and racquet sports in particular:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Timothy Russell (Racquet Sports) Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. Subject to paragraph 4 of his Ordinance, the amount so appropriated shall be used towards the support of College racquet sports through, for example, the purchase or repair of students' equipment, or the construction, renovation, or extension of College equipment or facilities. Where possible, priority shall be given to the restringing of racquets for members of the College's first team in squash, tennis, or badminton. Such members shall be informed of this likely allowance and of the College's preferred method of payment or repayment.
4. If in any year or years it shall prove impractical or inexpedient to apply the monies appropriated under paragraph 2 of this Ordinance wholly in the manner prescribed in paragraph 3 of the same, the remainder or some part thereof may be applied towards the support of College sport.
5. Expenditures made in accordance with paragraphs 3 and 4 of this Ordinance shall be authorised by the Senior Treasurer of the Amalgamated Clubs.
6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. Recipients of support from the Fund shall be made aware of the provenance of their award. Where appropriate, expenditure from the Fund shall be recorded by a plaque or other suitable memorial.

150 **DELEGATION OF AUTHORITY**
(Minutes 91/18 & 113/18, amend 116/19 & 140/19, amend 95/20 & 110/20)

Whereas it has been found appropriate to make explicit provision for College governance and administration during vacation periods when the College's Governing Body might not be able to meet, it is declared and directed that:

- 1) The decision of M.49(v)/18, taken at the College Meeting of March 16 2018 is hereby rescinded.
- 2) During the periods between the Full Terms of an academic year and between academic years, matters of College governance and administration shall be dealt with as follows:
 - a) Those matters which are by convention submitted to the Governing Body for information shall be dealt with by the relevant College decision-maker(s) and submitted for information to the first College Meeting of the next Full Term or academic year.
 - b) Those matters which are by convention submitted to the Governing Body for decision shall be dealt with, subject to sub-paragraph (vi) below, by the Vacation Powers Committee described herein and submitted for information to the first College Meeting of the next Full Term or academic year.
 - i) The Vacation Powers Committee shall have authority to act during the vacation periods, subject to a withdrawal of authority by the Governing Body.
 - ii) The Committee shall at a minimum comprise the Master, President, Bursar, Senior Tutor, Operations Director, and two from among the Official or Professorial Fellows identified by the Governing Body who do not hold senior College Offices. If possible, one of the Official or Professorial Fellow identified by the Governing Body should be a Law Fellow, and both may be appointed for terms of up to four years.
 - iii) The Committee may meet in person or electronically, and may take decisions by circulation. A valid decision requires the participation of at least 50% of members. Meetings shall normally be chaired by the Master or the President. In their absence, another member of the Committee may serve as Chair. Any member may request a meeting.
 - iv) In exercising its authority, it shall be the Committee's responsibility to consider whether the views of particular Fellows or of a wider segment of the Fellowship should be sought, recognising that it is good practice generally for decision-makers to canvas views as widely as is reasonably possible.
 - v) The Committee may appoint additional members and shall do so if 50% of its members become unable to participate in the work of the Committee. Additional members shall be appointed on the advice of the Nominations Committee.
 - vi) The Committee may resolve not to make a decision where a matter is in the Committee's opinion too complex to be decided other than by the Governing Body and/or where a delay would not adversely prejudice the interests of the College or relevant persons concerned. Such matters shall be submitted for decision at a College Meeting during the vacation or at the first College Meeting of the next Full Term or academic year.
 - c) Those matters which must be submitted to the Governing Body for decision according to Parliamentary, University, or College statutes; College ordinances; or

the Minutes of the Governing Body, shall not be decided by the Committee unless all of the following apply:

- i) a valid College Meeting cannot be held;
- ii) delaying the decision would adversely prejudice the interests of the College or relevant persons concerned, and
- iii) the Committee has taken all reasonable steps to obtain approval for the decision from the members of the Governing Body.

If the Committee makes a decision on such a matter, it shall seek retrospective approval for the decision at the next College Meeting.

- 3) Nothing in this ordinance shall prevent standing committees and working-groups from meeting and bringing matters for decision by the Vacation Powers Committee. For the avoidance of doubt, the College's statutory provisions on convening College Meetings remain unaffected.

151 **MARTIN REEVE SMITH MEMORIAL FUND**
 (Minutes 164/18 & 198/18)

Whereas the College has received a sum of money from Ms Helma Zebregs in memory of her late husband Martin Reeve Smith (1974) and to support the study of Law in the College, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Martin Reeve Smith Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, grants for the purchase of academic law books or comparable materials may be provided to undergraduate members of the College who are commencing the second year of their legal studies. The amount of the grants shall be determined from time to time by the College Fellows in Law. If, in any year, the amount so appropriated is not wholly spent upon the provision of second-year grants, the surplus or any part thereof may be applied towards any other purpose connected with legal education in the College, at the discretion of the Fellows in Law.
4. Any unspent portion of the amount appropriated under paragraph 2 shall be returned to the capital of the Fund.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of grants from the Fund shall be made aware of the provenance of their awards. In the event that Fund income is used to support College legal education in other ways, appropriate acknowledgement of the Fund shall be made.

152 **FRIENDS OF THE GIRLS' CHOIR FUND**
 (Minutes 165/18 & 199/18)

Whereas on the occasion of the tenth anniversary of the St Catharine's College Girls' Choir, it has been proposed that current and future friends and supporters of the choir should be enabled to make donations in recognition of the choir's achievements and to help secure its future, and whereas it is thought fitting to establish a protocol for the receipt, management, and allocation of such donations in this ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Friends of the Girls' Choir Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied by the Director of College Music to support the Girls' Choir, including (without prejudice to the generality of the foregoing) the purchase of music, the purchase and maintenance of choir robes, the provision of music tuition, and the support of tours, performances, and community outreach activities. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. The support provided by the Fund shall be suitably acknowledged by the College and the Girls' Choir.

153 **INSTRUMENTAL MUSIC FUND**
(Minutes 166/18 & 200/18, amend 128(iii)/22 & 154(iii)/22)

Whereas Mr David Epps (1952) and Dr Colin Kolbert (1956) have each given sums of money to the College to support instrumental music, and Dr Kolbert has given an additional sum in memory of his mother and to establish an academic award in Music, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time by these or other donors, shall be invested by the Bursar and shall be known as the Instrumental Music Fund. The annual income of the Fund shall be added to the capital of the Fund.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

3. From the amount so appropriated,

(i) one or more scholarships may be awarded to members of the College who have been designated Instrumental Scholars by the Director of College Music in accordance with the College's standards of musical excellence, and

(ii) a Dorothy Kolbert prize may be awarded by the Governing Body on the recommendation of the Senior Tutor and the Director of Studies in Music for the best result in a paper in the Music Tripos involving music performance which also constitutes an outstanding achievement in such paper.

4. In accordance with its statutory power to apply the surplus income of a trust fund within the general educational purposes of the College, any remaining portion of the amount so appropriated under paragraph 2 of this Ordinance may be applied by the Director of College Music and the Director of Studies in Music to support College instrumental music and the study of Music in the College.

5. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

7. Donations to the Fund shall be recognised appropriately, through, for example, the naming of one or more of the scholarships awarded. Such recognition shall be made on behalf of the Governing Body by the Director of College Music in consultation with the Senior Tutor and the Bursar.

8. Recipients of scholarships and prizes from the Fund shall be made aware of the provenance of their award. Other activities supported by the Fund shall be so identified in a suitable manner.

154 **GRADUATE SUPPORT FUND**
 (Minutes 22/19 & 36/19)

Whereas for a number of years the College has received sums of money from a donor desirous of supporting graduate activities, which sums have been invested and the income spent in accordance with the terms of these gifts; and whereas it is thought fitting to embody and record these terms in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Graduate Support Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Graduate Tutor(s) may award student grants, scholarships, and bursaries, and otherwise act to support and encourage graduate activities in the College. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of awards from the Fund, and participants in activities supported by the Fund shall be made aware of the provenance of that award or support.

155 **JOHN ALEXANDER BERGIN MEMORIAL FUND**
(Minutes 37/19 & 64/19)

Whereas the College has received a legacy from Ms Pierrette Bergin in memory of her late husband John Alexander Bergin CB (1940) and to support the study of science and engineering in the College, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the John Alexander Bergin Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied towards any one or more of the following purposes:
 - (i) to provide scholarships to students of the College studying subjects in the natural sciences and engineering, including chemical engineering, computer science, mathematics, medicine, and veterinary medicine;
 - (ii) to support College teaching in such subjects, including through College Lectureships and Fellowships;
 - (iii) to support research in such subjects, including through Research Fellowships as well as through research awards to students and Fellows of the College.

The Senior Tutor and the Graduate Tutor with responsibility for financial matters, together with Fellows representing the relevant subjects, shall determine from time to time the portion of the appropriated amount that may be applied to each purpose.

4. Any unspent portion of the amount appropriated under paragraph 2 shall be returned to the capital of the Fund.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of scholarships, grants or other support from the Fund shall be made aware of the provenance of their awards.

156 **HARDING DISTINGUISHED SCHOLARS FUND**
(Minutes 65/19 & 88/19, amend 168/19 & 195/19, amend 138/22 & 154(iv)/22)

Whereas, by the Donation Agreement made between the Trustees of The David and Claudia Harding Foundation (the Donor), the University of Cambridge (the University), and St Catharine's College (the College) dated 1 February 2019, the University agreed to transfer to the College the sum of £25,000,000 which the University received from the Donor to support the collegiate University's Student Support Initiative; and whereas, having received that sum and created a standing committee to oversee and advise upon its use, the College has determined that the Donor's objects can best be achieved by terminating the Harding Fund Committee and vesting its authority in the College's standing committee on Education, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Harding Distinguished Postgraduate Scholars Programme Fund. The annual income of the Fund shall be added to the capital of the Fund.

2. Subject to paragraph 6, the Governing Body

(i) may appropriate for expenditure so much of the fair value of the income of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected;

(ii) shall return any unspent portion of the amount appropriated to the capital of the Fund.

3. From the amount so appropriated, the Governing Body may

(i) award Harding Distinguished Postgraduate Scholarships to outstanding² students of the College reading for doctoral degrees; and

(ii) provide support for undergraduate students of the College.

4. The Harding Fund Committee is hereby terminated, and the scholarships and support identified in paragraph 3 shall be awarded and provided on the advice of the Education Committee. This Committee is appointed by the Governing Body with a membership determined by the Governing Body from time to time. In fulfilling its duties with respect to the Fund, however, the Committee shall include the Master, the Senior Tutor, and the Bursar, even if they are not members of the Committee for other purposes. The Senior Tutor, or another Fellow designated by the Governing Body, shall have particular responsibility for ensuring that the Committee performs the duties identified below.

5. The Committee shall

(i) advise on the allocation of the amount appropriated in paragraph 2 as between the purposes specified in paragraph 3;

(ii) formulate and oversee the application and selection process for the Harding Distinguished Postgraduate Scholarships, including the advertisement of such scholarships;

(iii) advise on the number, tenure, and conditions of such scholarships to be awarded;

² As specified in paragraph 3(b) of the Donation Agreement between the Trustees of the David and Claudia Harding Foundation, the University of Cambridge, and St Catharine's College, the support provided to doctoral students shall have a focus on outstanding students, as determined by the University's Graduate Funding Competition or by such other criteria as the University may in future devise.

- (iv) advise on the expenditure of funds allocated for undergraduate support;
- (v) identify and advise on any significant change in circumstances which might affect the Fund's income or its use and, subject to paragraph 7, formulate recommendations in consequence thereof;
- (vi) formulate and execute a process for consultation with the Vice-Chancellor's Advisory Committee or its delegate³ in accordance with paragraph 6;
- (vii) provide an annual report to the Governing Body and to the Advisory Committee or its delegate on the effectiveness of the Fund, together with an annual set of accounts;
- (viii) formulate and execute a process, in conjunction with the Development Director, whereby the Donor or the representatives of the Donor can meet from time to time with members of the Committee and students of the College supported by the Fund;
- (ix) undertake such other duties arising from the execution of this ordinance as may be determined by the Governing Body.

6. By and through the College's Education Committee, the Governing Body shall consult with the Vice-Chancellor's Advisory Committee or its delegate before making final decisions upon

- (i) the administration of the Fund and the application of its income under paragraph 2; and
- (ii) the matters delegated to the Education Committee under paragraph 5.

7. If the College, the Vice-Chancellor's Advisory Committee, or the Advisory Committee's delegate determines that a significant change in circumstances has occurred or will shortly occur which has affected or will affect the operation of the Fund as set down in this ordinance, the Governing Body may approve recommendations to apply the income appropriated in paragraph 2 in ways not specified in paragraph 3, provided that such application shall align with the original purposes of the Fund in so far as is practically possible.

8. Recipients of scholarships, awards, or bursaries from the Fund, and beneficiaries of actions taken with the support of the Fund shall be made aware of the provenance of that award or support.

³ As specified in Appendix 1 (Regulations) of the Donation Agreement, the Master of St Catharine's College shall be a member of the Vice-Chancellor's Advisory Committee. This Committee may delegate some or all of its functions to an Administrative Committee, whose members shall include the Senior Tutor of St Catharine's College.

157 **CHAPEL SUPPORT FUND**
(Minutes 27(i)/20 & 47(i)/20)

Whereas for a number of years the College has received sums of money from College members and others desirous of supporting the College chapel and chaplaincy, which sums have been invested and the income spent in accordance with the terms of these gifts; and whereas it is thought fitting to embody and record these terms in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and known as the Chapel Support Fund. The annual income of the Fund shall be added to the capital of the Fund.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

3. The amount so appropriated may be applied towards any one or more of the following purposes:

(a) to support the work of the Chaplain;

(b) to support the purchase, repair, or restoration of chapel furnishings;

(c) to support the maintenance, repair, or improvement of the chapel building;

(d) to support the Chaplain's stipend and related expenses, including Fellowship expenses.

4. The Chaplain may approve applications made pursuant to paragraph 3(a), and the Chapel & Music Committee may approve applications made pursuant to paragraph 3(b). All other applications shall be made by the Governing Body in accordance with its regular budgeting process.

5. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

158 **ENDOWMENT SUPPORT FUND**
(Minutes 27(ii)/20 & 47(ii)/20)

Whereas for a number of years the College has received sums of money from College members and others desirous of strengthening the College's endowment and supporting the College's general educational purposes, which sums have been invested and the income spent in accordance with the terms of these gifts; and whereas it is thought fitting to embody and record these terms in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and known as the Endowment Support Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the College may make one or more allocations to support any activity, award, benefit, bursary, construction, event, project, purchase, repair, or salary, or a combination of these, which are within the general educational purposes of the College. Allocations shall be authorised by the Bursar and the Senior Tutor.
4. The capital of the Fund shall not be used without the approval of the Governing Body.
5. Recipients of awards or bursaries from the Fund and participants in activities or events supported by the Fund shall be made aware of the provenance of that award or support. Where appropriate, expenditure from the Fund shall be recorded by a plaque or other suitable memorial.

159 **DR STUART COUSENS FUND**
(Minutes 27(iii)/20 & 47(iii)/20)

Whereas the late Dr Stuart Henry Cousens (1948) named the College sole beneficiary of his will (dated 26 September 2007 and executed upon his death in 2009), in which it is stated that Dr Cousens' residuary estate is given to the College for its general charitable purposes absolutely, and whereas in a letter to the College dated 26 September 2007 Dr Cousens stated his wish that the capital be invested and the returns used to support teaching expenses in the College with a preference for such expenses in the Social Sciences or the Arts, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Cousens Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure by the Senior Tutor so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied towards any one or more of the following purposes:
 - (i) to support College Lectureships, Fellowships, and other College appointments related to teaching;
 - (ii) to support supervision and other College undergraduate and graduate teaching costs, including foreign language tutoring; writing-skills teaching; dissertation, thesis, and project assessing; and practice and College exam marking.

In fulfilling the above purposes, preference shall be given to those supporting Arts and/or Social Science subjects.

4. In determining the portion of the appropriated amount to be applied to each purpose, the Senior Tutor shall take advice from the Bursar and the Fellows in the relevant subjects as appropriate.
5. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. The College shall take all reasonable steps to identify the persons holding College appointments or Fellowships supported by the Fund, including publication on the College website.
8. In furtherance of the decision taken in 2010 (M.94iii/10) to recognise the generosity shown to the College by Dr Cousens, the Governing Body shall designate an existing Official or Professorial Fellow in Geography as the Dr Stuart Cousens Fellow. This designation shall continue for the period of the relevant Official or Professorial Fellowship, unless withdrawn by consent of the Governing Body and the Fellow concerned.
9. As soon as is practicable after the determination of that and each subsequent Fellowship, the Governing Body shall either elect a new Dr Stuart Cousens Fellow, continue the designation in the previous holder, or designate another Official or Professorial Fellow as the Dr Stuart Cousens Fellow.

10. If otherwise eligible, the Dr Stuart Cousens Fellow may be supported under paragraph 3(i) of this Ordinance, but such eligibility is not a requirement for designation under paragraphs 8-9 of this Ordinance.

11. Paragraphs 7-10 of this Ordinance replace the Cousens Fellowship Ordinance (M. 117/11 & 150/11, amend 117/19 & 141/19), which is hereby repealed.

160 **AUDIT COMMITTEE**
 (Minutes 48/20 & 64/20)

Whereas the College Statutes provide for an Internal as well as an External Auditor, both having responsibility for performing an annual audit of the College accounts, and whereas it has been found appropriate to provide a further framework for the work of the Internal Auditor, it is now declared and directed that:

1. An Audit Committee shall constitute the Internal Auditor mandated by Statute, and shall perform the work required of such an Auditor.
2. The Audit Committee's membership shall consist of the Master (Chair), the other elected and ex officio members of the Finance Committee, and the elected members of the Investments Committee, provided that all members of the Audit Committee shall be members of the Governing Body, and the Bursar shall not serve. In the absence of the Master, the Committee shall designate an alternate Chair from among those members who are not College Officers managing significant budgets.
3. A meeting of the Committee shall be quorate if at least 8 members are present, of whom at least half are elected members of the Finance or Investments committees.
4. The Committee shall meet one or more times each Michaelmas term for a period or periods of sufficient duration to enable the Committee thoroughly and critically to perform the work required of the Internal Auditor in the College Statutes, in particular:
 - (i) reviewing the College's financial results and performance from the perspective of the College's charitable purposes and its strategic aims and objectives; and
 - (ii) drafting a report which contains the Committee's findings and recommendations, arising from its scrutiny of the reports of the Bursar and other College financial officers, the report of the external Auditor, and the College's financial records as necessary.
5. At least one week in advance of its meeting(s), the Committee shall agree an appropriate form or template for its report and receive the Bursar's and other College reports, and the report of the External Auditor.
6. The Bursar, the College Accountant, the External Auditor, and other accountable persons as requested by the Committee shall attend its meeting(s) as necessary to provide information and to answer members' questions. Neither the Bursar nor the College Accountant shall take the Minutes of the Committee's meeting(s) nor draft the Committee's report.
7. The Committee shall ensure that its own report, together with the External Auditor's report, is circulated to the Governing Body as required by Statute.
8. The Master or other member(s) designated by the Committee shall take responsibility for:
 - (i) drafting the Committee's report, and
 - (ii) answering questions at the College Audit Meeting relating to the Committee's report.
9. Before commencing its work and on annual basis, the Committee shall remind itself of the terms of this Ordinance and of the relevant Statute(s).

162 **TOWN & CITY PROPERTIES RESEARCH FELLOWSHIP FUND**
(Minutes 79(iii)/20 & 94(iii)/20)

Whereas in 1973 the College received a sum of money from Town & City Properties Ltd to support research fellowships and similar purposes in Environmental Studies and Land Economy, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record these terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Town & City Research Fellowship Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied to support one or more Research Fellows in Land Economy or whose research is in environmental studies.
4. Research Fellows supported by the Fund shall be selected from those who have been elected to Research Fellowships by the Governing Body.
5. In any year or years when the Governing Body does not elect a Research Fellow in Land Economy or whose research is in environmental studies, the income appropriated under paragraph 2 or some portion thereof may be spent in accordance with the Statutes of the College. Any remaining income shall be returned to the capital of the Fund.
6. If the Fund should produce income in excess of what would be required to support one or more Research Fellows in Land Economy or whose research is in environmental studies, the excess income shall be added to the capital of the Fund with power for the College, should the income of the Fund as increased by such accumulations prove sufficient, to establish and maintain other Funds for similar charitable purposes. If the purpose of the gift should wholly fail, the College may apply the residue of the Fund for such similar charitable purposes as the College at its discretion shall think fit.
7. The College shall take all reasonable steps to identify the Fellows supported by the Fund, which may include the 'Town & City' Fellowship designation where appropriate.
8. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

163 **SIMMONS & SIMMONS FUND**
(Minutes 132(i)/20 & 152(ii)/20), amend 14(iv)/21 & 30(iv)/21)

Whereas in 1973 Stephen Lawrence James (1950), the late Peter Richardson, and the late Michael Trench Holmes, with the consent and on behalf of the partners of Simmons & Simmons LLP created a trust for the purpose of establishing scholarships in the amount of £60 per annum and exhibitions in the amount of £40 per annum to undergraduate members of the College who expressed the intention of becoming solicitors and were considered by the College as deserving by reason of academic ability, and whereas there may be occasions when the income from the trust cannot be wholly spent in accordance with these restrictions, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Simmons & Simmons Fund. The income from the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, one or more Simmons & Simmons Awards in the amount of £60 per annum or £40 per annum may be made to undergraduate members of the College who have expressed the intention of becoming solicitors and are considered as deserving by reason of academic ability, on the recommendation of the Senior Tutor and the Law Fellows.
4. In accordance with its statutory power to apply the surplus income of a trust fund within the general educational purposes of the College, any remaining portion of the amount so appropriated shall be used in the following order of precedence:
 - (i) to increase the amount of some or all of such Awards;
 - (ii) to make such Awards and such Awards in excess of £60 per annum to postgraduate members of the College who have expressed the intention of becoming solicitors or of returning to legal practice as solicitors and are considered as deserving by reason of academic ability, on the recommendation of the Postgraduate Tutors and the Law Fellows;
 - (iii) to support legal education in the College.
5. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
6. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the Governing Body.

164 **JOHNS MEMORIAL FUND**
(Minutes 132(ii)/20 & 152(ii)/20, amend 14(v)/21 & 30(v)/21)

Whereas in 1935 Miss Agnes Sophia Johns bequeathed a sum of money in the form of a trust to the College in memory of her father, the Revd Claude Hermann Walter Johns, late Master of the College, for the purpose of awarding scholarships or exhibitions of between £30-80 per annum to undergraduates desirous of taking Holy Orders in the Church of England and in need of financial assistance, to be extended in exceptional cases to support training of not more than two years at theological college, and whereas there may be occasions when the income from the trust cannot be wholly spent in accordance with these restrictions, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Johns Memorial Fund. The income from the Fund shall be added to the capital of the Fund.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

3. From the amount so appropriated, one or more Johns Memorial Awards of £30-80 per annum may be made on the recommendation of the Senior Tutor and the Chaplain, in the following order of preference:

 (i) to undergraduate members of the College desirous of taking Holy Orders in the Church of England and in need of financial support;

 (ii) to members of the College in need of financial support to pursue ordination training at an Anglican theological college.

4. In accordance with its statutory power to apply the surplus income of a trust fund within the general educational purposes of the College, any remaining portion of the amount so appropriated shall be used in the following order of preference:

 (i) to increase the amount of some or all of such Awards;

 (ii) to make such Awards and such Awards in excess of £80 per annum to postgraduate members of the College desirous of taking Holy Orders in the Church of England and in need of financial support, on the recommendation of the Postgraduate Tutors and the Chaplain;

 (iii) to support the College Chapel and the work of the Chaplain.

5. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

6. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the Governing Body.

165 **ROBERT COMLINE FELLOWSHIP FUND**
(Minutes 174(v)/20 & 5(v)/21)

Whereas Mrs Daphne Comline together with friends, colleagues, and former students of the late Dr Robert Semple Comline, Emeritus Fellow of the College, have given a sum of money to the College in recognition of his outstanding scholarly, administrative, and pedagogical contributions to physiology and veterinary medicine, and to his many contributions to the life of the College, it is declared and directed that:

1. The sum of money so given, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Robert Comline Fellowship Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraphs 5-7, the amount so appropriated in paragraph 2 shall be applied to support the domestic and college supervision expenses of an official or professorial Fellow in the fields of physiology or veterinary medicine.
4. The holder of such a Fellowship shall be known as the Robert Comline Fellow.
5. If in any year or years it shall prove impractical or inexpedient to support the Robert Comline Fellow through this Fund, the monies appropriated under paragraph 2 may be applied to support the domestic and college supervision expenses of another official or professorial Fellow in the fields of physiology or veterinary medicine.
6. If in any year or years it shall prove impracticable or inexpedient to designate a Robert Comline Fellow, the monies appropriated under paragraph 2 may be applied towards any other purpose connected with teaching or research in the fields of physiology or veterinary medicine in the College. To the extent possible, the name of Robert Comline shall be attached to such application.
7. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
8. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

166. **MALAY STUDIES FUND**
(Minutes 14(i)/21 & 30(i)/21)

Whereas Philip Bowring MA (1960) (hereafter 'the donor') has given a sum of money to the College to support postgraduate education in the field of Malay Studies, and whereas the donor and the College have also agreed to transfer a further sum from the Philip Bowring Fund to support this same purpose, it is now declared and directed that:

1. The sums so given and transferred, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Malay Studies Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion and after preserving the real value of the capital, appropriate for expenditure so much of the cash income or capital gain of the Fund as it considers prudent in all the circumstances, having regard to the total inflation-adjusted return achieved and reasonably to be expected.
3. The amount so appropriated may be applied to support postgraduate members of the College reading for master's or doctoral degrees in the history, geography or culture of the Malay World, principally but not exclusively comprising Indonesia, Malaysia, and the Philippines, by means of the following:
 - a. the award of one or more full or partial scholarships;
 - b. the award of one or more travel, research, or maintenance bursaries.
4. Master's scholarships are tenable for a maximum of one year, and doctoral scholarships are tenable for a maximum of three years. All scholarships are awarded subject to satisfactory progress, and may be reduced in value to take account of funding from other sources.
5. Scholarships shall be awarded on the basis of academic excellence, on the recommendation of the Postgraduate Tutors and the relevant Directors of Studies. Preference may be given to students who completed their first degree or Master's degree at the College, or who applied to St Catharine's as their College of choice.
6. Bursaries supported by the Fund shall be awarded on the recommendation of the Postgraduate Tutors.
7. Expenditure from the Fund shall be appropriately recognised and acknowledged.
8. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance shall be returned to the capital of the Fund.
9. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the donor during his lifetime, and without the approval of the Governing Body after the donor's death.

167. **ST CUTHBERT'S MEMORIAL FUND**
(Minutes 14(ii)/21 & 30(ii)/21)

Whereas in 1927 the College received a donation as a war memorial and to support an entrance bursary for undergraduate members of the College who had graduated from St Cuthbert's College, Worksop, which was later renamed Worksop College, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the St Cuthbert's Memorial Fund. The income from the Fund shall be added to the capital of the Fund.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

3. The amount so appropriated may be used as part of the College's arrangements for means-tested entrance bursaries by supporting such bursaries for qualifying undergraduate members who have completed their secondary education at Worksop College, Nottinghamshire.

4. In accordance with its statutory power to apply the surplus income of a trust fund within the general educational purposes of the College, any remaining portion of the amount so appropriated shall be used in the following order of preference:

(i) to support such bursaries for qualifying undergraduate members who have been educated in Nottinghamshire;

(ii) to support such bursaries for qualifying undergraduate members;

(iii) to support bursaries for undergraduate members in financial need;

(iv) to support bursaries for postgraduate members in financial need.

5. Awards wholly or significantly supported by the Fund shall be designed 'St Cuthbert's Memorial Bursaries' or in some suitable way that recognises the contribution of the Fund.

6. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

7. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the Governing Body.

168. **CANON WARREN FUND**
(Minutes 14(iii)/21 & 30(iii)/21)

Whereas in 1930 Canon John Shrapnel Warren (1848) created a trust for the purpose of establishing entrance bursaries for undergraduate members of the College who were the sons of Anglican clergymen and who had attended Oakham School, or if there were no such candidates, then to similar members who had attended St John's School, Leatherhead; and whereas there may be occasions when the income from the trust cannot be spent wholly in furtherance of these purposes, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Canon Warren Fund. The income from the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be used as part of the College's arrangements for means-tested entrance bursaries by supporting such bursaries for qualifying undergraduate members who are the children of Anglican clergy and who have, in order of preference, attended Oakham School or St John's School, Leatherhead.
4. In accordance with its statutory power to apply the surplus income of a trust fund within the general educational purposes of the College, any remaining portion of the amount so appropriated shall be used in the following order of preference:
 - (i) to support such bursaries to qualifying undergraduate members who are the children of Anglican clergy and who have been educated in Rutland or Surrey;
 - (ii) to support such bursaries to qualifying undergraduate members who are either the children of Anglican clergy or who been educated in Rutland or Surrey;
 - (iii) to support bursaries to undergraduate members in financial need who are either the children of Anglican clergy or who have been educated in Rutland or Surrey;
 - (iv) to support bursaries to undergraduate or postgraduate members in financial need.
5. Awards wholly or significantly supported by the Fund shall be designated 'Canon Warren Bursaries' or in some suitable way that recognises the contribution of the Fund.
6. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
7. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the Governing Body.

169. **GLEN CAVALIERO FELLOWSHIP**
(Minutes 35(i)/21 & 50(i)/21)

Whereas the Master and Fellows wish to recognise the considerable contributions to scholarship, literature, education, and the life of the College made over the course of 54 years by the late Dr Glen Tilburn Cavaliero (1965), former Research Fellow and Fellow Commoner of the College, it is declared and directed that:

1. The Governing Body shall designate an existing Official or Professorial Fellow in English as the Glen Cavaliero Fellow. The designation shall continue for the period of the relevant Official or Professorial Fellowship, unless withdrawn by consent of the Governing Body and the Fellow concerned.

2. As soon as practicable after the determination of that and each subsequent Cavaliero Fellowship, the Governing Body shall either elect a new Glen Cavaliero Fellow, or continue the designation in the previous holder, or designate another Official or Professorial Fellow as the Glen Cavaliero Fellow.

170. **CAVALIERO BURSARY FUND**
(Minutes 35(ii)/21 & 50(ii)/21)

Whereas, in addition to a generous unrestricted bequest to the College, the late Dr Glen Cavaliero (1965), former Research Fellow and Fellow Commoner, also left a specific legacy for the relief of student hardship, it is declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Cavaliero Bursary Fund. The annual income of the Fund shall be added to the capital of the fund.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

3. From the amount so appropriated, one or more Cavaliero bursaries may be awarded to assist undergraduate or postgraduate members of the College in financial need, on the recommendation of the Financial Tutor and the Postgraduate Tutor responsible for student finance.

4. In accordance with its statutory power to apply the surplus income of a fund within the general educational purposes of the College, any remaining portion of the amount so appropriated shall be used in the following order of preference:

(i) to support the Fellowship costs of the Cavaliero Fellow;

(ii) to support the study of English in the College.

5. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

7. Recipients of bursaries from the Fund shall be made aware of the provenance of their award.

171. **THORNE MEMORIAL FUND**
(Minutes 104(iii)/21 & 126(iii)/21)

Whereas in 1938 Lord Austin, Mr Harold Leslie Kenward, Mr Samuel George Davies, Mr Frederick David Harold Burcher, and Mr Kenneth Cuthbert Johnson-Davies (BA, 1920) created a trust in memory of Mr William Treble Thorne for the purpose of establishing one or more exhibitions to assist undergraduate members of the College who were the sons of persons engaged in the motor trade and associated with the Motor Trade Association, and whereas Thorne Memorial Exhibitions were established by the College and awarded until 1967, when the (British) Motor Trade Association became an educational trust, after which exhibitions and bursaries were awarded to student members of the College in harmony with the purposes of the original gift and the BMTA Trust, and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Thorne Memorial Fund. The income from the Fund shall be added to the capital of the Fund.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

3. The amount so appropriated shall be applied towards the following purposes in order of preference, on the recommendation of the Senior Tutor and the Postgraduate Financial Tutor(s):

(i) to support bursaries, including entrance bursaries, for student members of the College who are the children of persons employed in the motor industry;

(ii) to support bursaries for student members of the College studying automotive design or manufacture;

(iii) to support bursaries for student members of the College.

4. Awards wholly or significantly supported by the Fund shall be designed 'Thorne Memorial Bursaries' or in some suitable way that recognises the contribution of the Fund.

5. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

6. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the Governing Body.

173. **OUTREACH SUPPORT FUND**
(Minutes 170(i)/21 & 191(i)/21)

Whereas the College has received sums of money from College members and others desirous of strengthening the College's work to widen access to a Cambridge education by encouraging applications from academically strong students of all backgrounds, which sums have been invested and the income spent in accordance with the terms of these gifts; and whereas it is thought fitting to embody and record these terms in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and known as the Outreach Support Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the College may make one or more allocations to support its access and widening participation work, including but not limited to the salaries of a Schools Liaison Officer and an Outreach Manager, the costs of in-person and virtual Open Days and Subject Taster Days, and the travel and other expenses arising from school visits and hosting student visitors to the College. Allocations shall be authorised by the Senior Tutor.
4. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
5. The capital of the Fund shall not be used without the approval of the Governing Body.

174. **SPORTS ENDOWMENT FUND**
(Minutes 216/21 & 6/22)

Whereas several College members and supporters have made donations to the College in order to establish a fund to support sport in the College, it is declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Sports Endowment Fund. The annual income of the Fund shall be added to the capital of the fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated shall be used to support College sport and the activities of the several College sports clubs through, for example, the provision of coaching or the funding of other costs related to the provision of sport such as groundskeeping, boathouse management, the purchase of equipment, or the construction, renovation, or extension of facilities. Expenditures shall be authorised by the Senior Treasurer of the Amalgamated Clubs and the Operations Director.
4. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
5. Where appropriate, expenditure from the Fund shall be recorded by a plaque or other suitable memorial.
6. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the consent of the Governing Body.

175. **BELFIELD CLARKE BURSARY FUND**
(Minutes 82(ii)/22 & 100(ii)/22)

Whereas in 1999 the College received a legacy from Mr Edward George Walter worth £130,000 “to be used at the College’s discretion in the provision of Scholarships or Annual prizes in Social Sciences” in memory of Dr Cecil Belfield Clarke (1914) but mistakenly placed that sum in the College’s General Endowment Fund; and whereas the terms of the legacy and its current value having been established, the College is determined to act in accordance with Mr Walter’s wishes; and whereas it is agreed that reference in Mr Walter’s will to Scholarships in Social Sciences best equates to bursaries for students studying subjects commonly described as belonging to the social sciences, it is now declared and directed that:

1. The sum of £200,000 shall be transferred from the General Endowment Fund, and this sum, together with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Belfield Clarke Bursary Fund. The annual income of the Fund shall be added to the capital of the Fund.

2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

3. The amount so appropriated may be applied as part of the College’s arrangements for means-tested entrance bursaries, by supporting such bursaries for qualifying undergraduate members who are undertaking studies in social science subjects, including Archaeology, Economics, History, Land Economy, Law, Politics and International Studies, Social Anthropology, and Sociology.

4. In accordance with its statutory power to apply the surplus income of a trust fund within the general educational purposes of the College, any remaining portion of the amount so appropriated shall be used in the following order of preference:

(i) to support bursaries for postgraduate members in financial need who are studying social science subjects;

(ii) to support bursaries for undergraduate or postgraduate members in financial need.

5. Awards wholly or significantly supported by the Fund shall be designated ‘Belfield Clarke Memorial Bursaries’ or in some suitable way that recognises the contribution of the Fund. Recipients of bursaries from the Fund shall be made aware of the provenance of their award.

6. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

7. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the Governing Body.

176. **COLLEGE SCHOLARSHIP FUND**
(Minutes 82(iii)/22 & 100(iii)/22)

Whereas from its foundation until the mid-twentieth century, the College has received monetary and other gifts to support academic scholarships for student members; and whereas in 1983 the Governing Body agreed (M.12) to stop awarding renewable scholarships on the basis of performance in the Cambridge Colleges Examination and in 1984 (M.123) instead to award annual academic scholarships on the basis of Tripos performance (including preliminary or equivalent examinations held by the College); and whereas in 1987 the Governing Body began attaching the names of the principal scholarship donors over the centuries to the scholarships so awarded and supported by the College's general scholarship fund; and whereas it is thought fitting to embody and clarify these matters by Ordinance, it is now declared and directed that:

1. The existing fund, together with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the College Scholarship Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied to support academic scholarships and associated prizes awarded to student members of the College, in accordance with the terms and conditions specified by the Governing Body from time to time.
4. Scholarships wholly or significantly supported by the Fund shall be designated in a way that recognises the contributions of new donors and of donors over the centuries, even if it has become impossible to determine the extent of the support currently provided by such historic donors. The contributions of the following donors have been recognised by the College:

Donor's name	Scholarship name	Attached to scholarships in these subjects
Lady Katharine Barnardiston (1633)	Lady Katharine Barnardiston	Classics; History; Modern & Medieval Languages
Mr AAL Caesar (1980)	Gus Caesar	Geography
Mr John Cartwright (1674)	John Cartwright	Mathematics
Dr Henry Chaytor (1954)	Dr Chaytor	Modern & Medieval Languages
Sir John Cleypole (1613)	Sir John Cleypole	Anglo-Saxon, Norse & Celtic; English; Geography
Lady Anne Cocket (c.1635)	Lady Anne Cocket	Anthropology; Archaeology; Human, Social and Political Science
Dr John Gostlin (1626)	Dr Gostlin	Chemical Engineering; Engineering
Mr Thomas Hobbes (1631)	Thomas Hobbes	Natural Sciences; Psychological & Behavioural Sciences
Mr Moses Holway (1695)	Moses Holway	Medical & Veterinary Sciences
Prof. Thomas Jarrett (1887)	Prof. Jarrett	Asian & Middle Eastern Studies

Mrs Rosamond Payne (1610)	Rosamond Payne	Music; Law
Mrs Mary Ramsden (1745)	Mary Ramsden	Natural Sciences
Mr Robert Skerne (1662)	Robert Skerne	Economics; Land Economy
Mr William Spurstow (1646)	William Spurstow	Computer Science, Law
Mrs Julian Stafford (1627)	Julian Stafford	Philosophy; Theology

5. For the avoidance of doubt, academic scholarships as described in paragraph 3 which are supported by unrestricted College funds shall likewise be designated as provided in paragraph 4.

6. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

7. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the Governing Body.

177. **UNDERGRADUATE TRAVEL FUND**
(Minutes 102/22 & 123/22)

Whereas since 1980s the College has received gifts from members, friends and supporters with the purpose of supporting undergraduate travel, which the College has established as distinct Funds governed by separate ordinances; and whereas the number of these separate Funds has become sufficiently large that the gifts would be more effectively administered as a single Fund which recognised the several contributions, it is now declared and directed that:

1. The ordinances separately governing the J & O Lloyd Fund, the George Reeve Fund, the Helen Cawthray Memorial Fund, the Robin Gold Travel Fund, the Bhav Patel Memorial Fund, the Pennell-Westcott Travel Fund, and the Nedas Family Travel Award Fund are repealed and replaced by the present Ordinance.

2. The sums which hitherto comprised the abovementioned Funds shall be invested by the Bursar and, together with any additions made thereto from time to time, shall be known as the Undergraduate Travel Fund. The annual income of the Fund shall be added to the capital of the Fund.

3. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.

4. From the amount so appropriated, the Financial Tutor may make travel awards to individual undergraduate members of the College, on the recommendation of the tutors.

5. A student wishing to apply for an award must make application to the Student Services Office setting out the proposed itinerary, the cost, and any other sources of financial assistance that have been sought or received.

6. In accordance with its statutory power to apply the surplus income of a trust fund within the general educational purposes of the College, any remaining portion of the amount so appropriated shall be applied by the Financial Tutor to support other extra-curricular activities carried out by undergraduate members of the College, including through student College clubs and societies, on the recommendation of the tutors.

7. Any portion of the amount appropriated under paragraph 3 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.

8. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.

9. Recipients of awards from the Fund shall be made aware of the provenance of their award, namely, the generosity of the following:

(i) the J & O Lloyd Trust (1986);

(ii) the friends of the late Mr George Hewett Reeve (1940);

(iii) the friends of the late Ms Helen Cawthray (1983);

(iv) the late Mr Robin Gold (1929);

(v) the family and friends of the late Mr Bhav Patel (1997), who also allocated a portion of their gift to the refurbishment of the College cricket pavilion;

(vi) Mrs Mary E.D. Pennell, in memory of her late husband the Revd Thomas Edward Nickson Pennell (1924);

(vii) the late Mr George Bernard Westcott (1928);

(viii) Mr Jeffrey Nedas (1966).

178. **MARWOOD FUND**
(Minutes 128(i)/22 & 154(i)/22, amend 187(i)/23 & 207(i)/23)

Whereas the College received in 2021 a bequest from Mr Trevor Marwood MBE (1948) to support student bursaries and/or a Fellowship on the terms already agreed with the College, following which the College applied a portion of the gift to student bursaries and to assist the foundation of the St Catharine's Student Support Fund, and also established a Marwood Fellowship by ordinance, and whereas it is appropriate to provide more completely for the authorised uses of the Fund, it is thought fitting to amend that ordinance accordingly.

1. The sum so given, together with any additions thereto made from time to time shall be invested by the Bursar and known as the Trevor Marwood Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated shall be applied to support one or both of the following:
 - (a) undergraduate and postgraduate bursaries; and
 - (b) the Fellowship and teaching expenses of the Marwood Fellow as described in paragraphs 5-8 below.
4. The Finance Committee shall from time to time determine, on the advice of the Senior Tutor and the Bursar, the proportion of the amount appropriated under paragraph 2 that may be applied to these purposes. Student bursaries shall be awarded on the advice of the undergraduate and postgraduate Financial Tutors.
5. The Governing Body shall designate an existing Official or Professorial Fellow as the Trevor Marwood Fellow. The designation shall continue for the period of the relevant Official or Professorial Fellowship, unless withdrawn by consent of the Governing Body and the Fellow concerned.
6. As soon as practicable after the determination of that and each subsequent Marwood Fellowship, the Governing Body shall either elect a new Marwood Fellow, or continue the designation in the previous holder, or designate another Official or Professorial Fellow as the Marwood Fellow.
7. The Marwood Fellowship may be held by an Official or Professorial Fellow in any subject, but with a preference for a Fellow in Engineering.
8. If in any year or years the amount allocated to support the Marwood Fellow is not fully expended, the remainder may be applied to support another Official or Professorial Fellow in any subject, but with a preference for a Fellow in Engineering.
9. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
10. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the Governing Body.

179. **ST CATHARINE'S STUDENT SUPPORT FUND**
(Minutes 238(i)/22 & 5(i)/23)

Whereas the College has authorised the creation of a fund to assist and expand its provision of student support, and whereas the College has begun receiving sums of money from members and others desirous of strengthening the College's efforts to relieve student hardship, to widen participation in higher education by talented students, and to promote student health and wellbeing, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and known as the St Catharine's Student Support Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied to support one or more of the following, in order of preference:
 - i. undergraduate and postgraduate bursaries;
 - ii. the College's access and outreach programme;
 - iii. College welfare initiatives for undergraduate and postgraduate members.
4. Expenditure in support of the above purposes shall be authorised as follows:
 - i. the Undergraduate and Postgraduate Tutors' committees and the Senior Tutor shall authorise expenditure on bursaries;
 - ii. the Admissions Tutors and the Senior Tutor shall authorise expenditure to support access and outreach;
 - I. the Senior Tutor shall authorise expenditure to support student welfare.
5. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. Recipients of bursaries and awards from the Fund shall be made aware of the provenance of their award, and where appropriate, other expenditure from the Fund shall be recorded by a plaque or other suitable memorial.

180. **ECONOMICS COLLEGE TEACHING OFFICER FUND**
(Minutes 29(i)/23 & 50(ii)/23)

Whereas the College has received sums of money from a number of friends and supporters to endow a College teaching post in Economics, and whereas although the relevant threshold for a named endowed fund of this kind has not been met, it is appropriate to set down the designation of this gift and its application according to the College statutes, it is declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Economics College Teaching Officer Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be applied to support one or more College Teaching Officers (including College Lecturers, College Assistant Teaching Officers, Teaching and Research Fellows, and the holders of similar posts) in Economics.
4. If in any year or years it shall prove impractical or inexpedient to apply the monies appropriated under paragraph 2 in the manner prescribed in paragraph 3, those monies may be applied in any other manner to support the teaching of Economics in the College at the discretion of the Governing Body.
5. Any unspent portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any other purpose without the consent of the Governing Body.
6. If the relevant threshold for a named endowed fund of this kind is met, the Governing Body shall approve the attachment of an appropriate name to the Fund and amend this ordinance accordingly.

181. **ENGLISH COLLEGE TEACHING OFFICER FUND**
(Minutes 29(ii)/23 & 50(ii)/23)

Whereas the College has received sums of money from a number of friends and supporters to endow a College teaching post in English, and whereas although the relevant threshold for a named endowed fund of this kind has not been met, it is appropriate to set down the designation of this gift and its application according to the College statutes, it is declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the English College Teaching Officer Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. Subject to paragraph 4 of this Ordinance, the amount so appropriated shall be applied to support one or more College Teaching Officers (including College Lecturers, College Assistant Teaching Officers, Teaching and Research Fellows, and the holders of similar posts) in English.
4. If in any year or years it shall prove impractical or inexpedient to apply the monies appropriated under paragraph 2 in the manner prescribed in paragraph 3, those monies may be applied in any other manner to support the teaching of English in the College at the discretion of the Governing Body.
5. Any unspent portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund. The capital of the Fund shall not be used for any other purpose without the consent of the Governing Body.
6. If the relevant threshold for a named endowed fund of this kind is met, the Governing Body shall approve the attachment of an appropriate name to the Fund and amend this ordinance accordingly.

182. **COLLEGE MEETINGS**
(Minutes 58(ii)/23 & 75(ii)/23)

1. This ordinance, together with the College Statutes and any ordinance dealing with conflicts of interest, shall govern the conduct of College Meetings.
2. College Meetings may be conducted in person, remotely, or partly in person and partly remotely (a hybrid Meeting).
3. In-person College Meetings and the in-person component of a hybrid College Meeting shall be held in the Combination Room or some other convenient place within the precincts of the College, but not elsewhere.
4. Remote and hybrid Meetings shall use a video-conferencing platform which provides contemporaneous audio and visual communication between all attendees.
5. The Master shall preside at every College Meeting; failing the Master the President; and failing the President the senior Official or Professorial Fellow present.
6. No business shall be transacted at any College Meeting unless a quorum is present; subject to any provisions in the Statutes or Ordinances governing particular votes, not less than one-third of the whole number of the Master and Official and Professorial Fellows eligible to attend and participate in such a Meeting shall be a quorum.
7. Any meeting may be adjourned from time to time at the discretion of the Meeting.
8. No member of the Governing Body shall be absent from a College Meeting without due cause. Any member absent from the Statutory Meeting without cause approved by the Governing Body shall be fined an amount determined by the Governing Body.
9. Except as otherwise provided by the Statutes or Ordinances of the College, all decisions taken at a College Meeting shall be determined in accordance with the votes of a majority of those present and voting. If the votes are equally divided, the person presiding shall have a second or casting vote.

183. **EPPS FUND**
(Minutes 187(ii)/23 & 207(ii)/23)

Whereas the College having received an unrestricted bequest from Mr David Epps (1952) and having been made aware that he wished the gift to be used to support Music in College and the work of the Chapel, it was agreed by M. 144(vi)/23 to allocate the gift in accordance with that wish, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the David Epps Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. The amount so appropriated shall be applied to support the following:
 - (a) the performance and/or study of Music by members of the College; and
 - (b) the work of the College Chapel, including the Chaplain's stipend and related expenses.
4. The Finance Committee shall determine from time to time the proportion of the amount appropriated under paragraph 2 that may be applied to each purpose, on the advice of the Bursar, the Director of College Music, the Director of Studies in Music, and the Chaplain.
4. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this Ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. The Governing Body shall designate an existing Official or Professorial Fellow as the David Epps Fellow. The designation shall continue for the period of the relevant Official or Professorial Fellowship, unless withdrawn by consent of the Governing Body and the Fellow concerned.
7. As soon as practicable after the determination of that and each subsequent Epps Fellowship, the Governing Body shall either elect a new Epps Fellow, or continue the designation in the previous holder, or designate another Official or Professorial Fellow as the Epps Fellow.
8. The Epps Fellowship may be held by an Official or Professorial Fellow in Music, who may also hold the post of Director of College Music.

184. **ACADEMIC STAFF DISCIPLINE**
(Minutes 248/23 & 156/24)

1 The Ordinance of 1996 concerning academic staff is replaced by this ordinance with respect to the matters specified in paragraph 2(1) below for all members of the College's academic staff except those who continue to hold a position entered upon before 11 March 2020 and have not confirmed in writing that the Academic Staff Statute which came into effect on that date shall apply to them.

2(1) This Ordinance is made pursuant to the requirements of the College's Academic Staff Statute XXXII and is subject to its provisions as they relate to disciplinary sanctions imposed upon a member of the academic staff, including removal or suspension from any position in the College held by such a member.

2(2) Except as otherwise provided, Sections I-III of this Ordinance apply when the Member Concerned is not the Master, and section IV applies when the Member Concerned is the Master.

2(3) In the exercise of discretion, any person or body exercising authority under this ordinance shall seek to give effect to the guiding principles stated in paragraph 5 of the Academic Staff Statute. Neither the College nor any member of the College's academic staff may, by contract, cede the freedoms or abilities afforded to them in that Statute.

2(4) Incapacity on medical grounds as a good cause for the removal or suspension of a member of the academic staff from a College position is governed by a separate ordinance. If it appears to the Master, or to the Chair of a Discipline Committee or the Chair of an Appeal Tribunal appointed under this Ordinance that such removal or suspension on medical grounds should be considered, all proceedings under this Ordinance shall be paused until the requirements of the College's ordinance on medical incapacity have been fulfilled.

1. Less serious matters: warnings

3(1) If it appears to the Master that there are grounds for believing that the conduct or performance of a member of the academic staff is or has been unsatisfactory, they shall inquire into the matter. If the Master concludes after investigation that the member is or has been at fault, they may issue an oral warning to the member. The Master shall specify the reason for the warning, shall indicate that it constitutes the first stage of the College's disciplinary procedure, and shall advise the member that they may appeal against the warning under paragraph 3(5).

3(2) If the Master concludes after investigation that the fault is sufficiently serious to justify it or if a further offence occurs after an oral warning, they may issue a written warning. Such a warning shall specify the complaint made against the member, the improvements required in the member's conduct or performance, and the period of time within which such improvements are to be made. The Master shall indicate that the written warning constitutes the second stage of the College's disciplinary procedure, shall advise the member that they may appeal against the warning under paragraph 3(5) and shall indicate that, if no satisfactory improvement takes place within the stated time, charges may be instituted before a Disciplinary Committee.

3(3) When issuing an oral or written warning, the Master shall also send a copy of the Academic Staff Statute and of this Ordinance to the Member Concerned, and with respect to a Member affected by the exception in paragraph 1 the Master shall establish whether they wish to make the relevant confirmation.

3(4) The Master shall keep a written record of any warning issued under paragraph 3(1) or 3(2). No further account shall be taken of an oral warning when one year has elapsed after

the date of issue, and no further account shall be taken of a written warning when two years have elapsed after the date of issue.

3(5) The Member Concerned may appeal in writing to the Master against a disciplinary warning within 14 days from the date of issue. The Fellowships Committee shall appoint an Appeal Panel comprising three persons from among the Official and Professorial Fellows who have had no prior involvement in the matter to hear the appeal, and shall designate as Chair one of persons appointed to the Panel. The Panel's decision shall be final. If the appeal is allowed, the disciplinary warning shall be disregarded for the purposes of paragraph 4.

3(6) The following rules shall apply to an appeal brought under this paragraph:

- (a) before any decision is made, the Member Concerned shall be heard;
- (b) the Member Concerned shall be entitled to be represented or accompanied for that purpose by a colleague or trade union representative;
- (c) the Panel shall proceed with all reasonable speed, and shall promptly notify the Member Concerned of its decision;
- (d) subject to the above rules, the Panel shall use all reasonable endeavours to ensure that the conduct of the appeal is just and fair.

II. More serious matters: charges before a Disciplinary Committee

4(1) In any case where it is alleged that a member's conduct may satisfy the requirements of paragraph 4(2), charges before a Disciplinary Committee appointed under paragraph 5 may be instituted.

4(2) Serious misconduct by a member of the academic staff shall constitute good cause for their removal or suspension from a position in the College. For this purpose, serious misconduct shall include:

- (a) conviction for an offence which may be deemed by a Disciplinary Committee appointed under paragraph 5 to be such as to render a member so convicted unfit for the execution of the duties of the position; or
- (b) conduct of an immoral, scandalous, or disgraceful nature incompatible with the duties of the position; or
- (c) conduct constituting a persistent failure, refusal, or neglect to perform the duties or comply with one or more of the conditions of the position.

4(3) To enable the Master to deal fairly with any matter falling within paragraph 4(1), they shall institute such enquiries (if any) as appear to them to be necessary.

4(4) If it appears to the Master that there are grounds for believing that the conduct of a member of the academic staff could satisfy the requirements of paragraph 4(2), the Master shall write to the Member Concerned inviting comment in writing. If this has not already been done, the Master shall forthwith send a copy of the Academic Staff Statute and of this Ordinance to the Member Concerned and with respect to a Member affected by the exception in paragraph 1 the Master shall establish whether they wish to make the relevant confirmation.

4(5) As soon as is practicable following the receipt of any comments and in any event not later than 28 days after they were invited, the Master shall consider the matter in light of all the available evidence and may dismiss the matter summarily, or issue an oral or written warning to the Member Concerned, or direct that the matter be considered by a Disciplinary Committee.

5(1) If the Master has directed that the matter should be considered by a Disciplinary Committee, the Governing Body shall appoint such a Committee to hear the charge(s) and to

determine whether the conduct of the Member Concerned satisfies the requirements of paragraph 4(2), and to make recommendations concerning any action to be taken as a result of the Committee's findings.

5(2) Pending the consideration of such recommendations, the Governing Body may suspend the Member Concerned from the performance of some or all of their College duties without loss of stipend, and/or exclude that member from all College premises or any part thereof, including where such suspension or exclusion would result in a loss of privileges. Any such suspension or exclusion shall be reviewed by the Governing Body at least once per term. No suspension or exclusion shall be imposed or continued unless the Governing Body considers that the College might otherwise suffer significant harm.

6(1) A Disciplinary Committee shall comprise three persons who have had no prior involvement in the matter. They shall be selected by the Governing Body from a panel of nine appointed annually by the Governing Body from among the Official and Professorial Fellows. The Governing Body shall designate as Chair one of the persons appointed to the Committee, and may conditionally appoint a further person or persons from the panel to serve in place of anyone unable or unwilling to serve on the Committee.

6(2) The Governing Body shall determine whether charges against more than one member of the academic staff may be heard concurrently by the same Disciplinary Committee.

6(3) The Member Concerned shall be informed of the appointments by the Secretary of the Governing Body, and shall be entitled within two working days to object for good cause to any person so appointed. The Governing Body shall rule on any such objection, and its decision shall be final.

7(1) The Governing Body shall further appoint a suitable person to act as Clerk of the Committee, and a suitable person to act as the College's Advocate before the Committee. The Clerk shall keep a sufficient record of the Committee's proceedings.

7(2) With the consent of two from among the Master, President and Bursar, the Chair may appoint a legal adviser to assist the Committee in such manner as the Committee may decide, and will normally agree a budget for such expenditure; provided that the Committee shall alone make any findings, determinations, and recommendations. Such consent shall not be unreasonably withheld.

7(3) The College shall meet all proper costs of the Committee, the Clerk, the College's Advocate, and the Committee's legal adviser, if any.

8(1) If, after the Committee has been appointed, one of its members becomes unable or unwilling to serve and no Fellow has been conditionally appointed under paragraph 6(1), the remaining two members shall continue to serve; where necessary, the Governing Body shall designate one of these as Chair. If more than one member becomes unwilling or unable to serve, the Governing Body shall appoint a new Committee to act *de novo* in the matter, in accordance with paragraph 6.

8(2) The Clerk and the Committee's legal adviser, if any, are entitled to be present throughout the hearing and at any meeting of the Committee.

8(3) A decision of the Committee may be taken by a majority thereof. Where there remain only two members of the Committee, any decision shall be unanimous.

9(1) Subject to paragraph 6(2), the parties to a hearing by the Committee shall be the Member Concerned and the College's Advocate.

9(2) The Member Concerned shall be entitled to representation by another person, whether legally qualified or not, in connection with or at any hearing by the Committee. They shall inform the Chair and the College's Advocate in writing of the appointment or dismissal of any such representative, and shall give notice whether any papers or notices in connection with the case should be sent to that representative in substitution for or in addition to the Member Concerned.

10(1) After consultation with the parties, the Chair shall fix the date, time, and place of the hearing, including any arrangements for on-line participation, and shall have power, if the circumstances require it, to cancel a hearing prior to its commencement and to appoint a different date, time, and place.

10(2) The Committee shall produce guidance for the parties in accordance with paragraph 12. The Clerk shall send to each party a notice of the hearing, which shall include such guidance.

10(3) Not later than two weeks before the date set for the hearing, the College's Advocate shall send to the Clerk and to the Member Concerned a copy of the charge(s) and the particulars thereof; a copy of any documents which the Advocate proposes to produce; a list of all witnesses they propose to call, together with statements of the evidence that the witnesses are expected to give; and a list of legal authorities which the Advocate intends to cite.

10(4) Not later than two working days before the date set for the hearing, the Member Concerned shall send to the Clerk and the College's Advocate a copy of any documents they propose to present; a list of all witnesses they propose to call, with statements of the evidence that the witnesses are expected to give; and a list of legal authorities which they intend to cite.

10(5) The Clerk shall make any necessary arrangements for the summoning of witnesses and the copying of documents for the Committee.

11(1) The fact that any person has been or is liable to be prosecuted in a court of law in respect of an act or conduct which is the subject of the proceedings before the Committee shall not affect the jurisdiction and powers of the Committee under this Ordinance; but the Committee shall consider the advisability of referring the matter to the police and if the matter is so referred (by the Committee or otherwise), the Committee may adjourn its proceedings for such time as is reasonable in the circumstances to enable a prosecution to be undertaken.

11(2) Evidence that a person has been convicted of an offence by or before any court of law, or that any court of law has found an offence with which they were charged proved, shall, for the purpose of proving that they committed the offence or were guilty of any act or conduct in respect of which they were so charged or convicted, be admissible in any proceedings before the Committee.

12(1) A charge shall not be determined without an oral hearing at which the parties are entitled to be present in the manner determined in paragraph 10(1), together with any representative as provided in paragraph 9(2). Where the Member Concerned is unrepresented, they are entitled to be accompanied by a person who is not a witness in the proceedings. Nothing in this sub-paragraph shall entitle the parties to attend other meetings of the Committee.

12(2) The Committee may sit *in camera* or otherwise at the discretion of the Chair, provided that if the Member Concerned so requests the Committee shall normally sit *in camera*.

12(3) The Committee may proceed with a hearing in the absence of the Member Concerned or of their representative and, notwithstanding the provisions of paragraph 12(1), the Chair may exclude any person from a hearing if in the Chair's opinion such exclusion is necessary for the maintenance of order.

12(4) The parties shall be entitled to make opening statements; to give evidence; to call witnesses; to examine and cross-examine witnesses, provided that provision may be made for witnesses in appropriate cases to give their evidence behind a screen or from another room or place and for questions to be asked only by a representative; and to address the Committee after the evidence has been heard; provided that, if the Member Concerned chooses to be represented by another person, the Member Concerned shall not also be entitled to speak at the hearing, otherwise than as a witness, without the Chair's consent.

12(5) No new evidence or legal authority may be introduced without the Committee's consent. Such leave shall not be given unless the Committee is satisfied that it is expedient in the interests of justice. If such late introduction is permitted, the other party shall be allowed an adjournment sufficient to allow them to consider and respond to the new evidence or legal authority and to introduce further evidence or legal authority in rebuttal.

12(6) Subject to the provisions of the Academic Staff Statute and of this Ordinance, the Committee shall regulate its own procedure. The Chair may set time-limits for each stage of the proceedings, and any meeting may be postponed or adjourned at the Chair's discretion. It shall be the duty of the Committee and of the Chair to ensure that charge(s) are heard and disposed of as expeditiously as is fairly and reasonably practicable, and the Committee may dismiss a charge for want of prosecution.

13(1) If the Member Concerned chooses not to give evidence or refuses, without good cause, to answer any question, the Committee, in determining whether the charge has been proved, may draw such inferences as appear proper from such failure or refusal.

13(2) The Committee shall not find a charge proved unless satisfied that it has been proved beyond reasonable doubt. If the Committee finds a charge proved it shall give the parties an opportunity to address it in respect of the sanction to be recommended.

14(1) The Committee's decision shall be recorded in a document signed by the Chair which shall also contain its findings of fact, the reasons for its decision, and its recommendations. The Chair shall have power by certificate under their hand to correct the document if it is found to contain any clerical errors arising from accidental mistakes or omissions.

14(2) The Clerk shall send a copy of the document to the parties. In their communication, the Clerk shall draw attention to the period of time within which any appeal should be made.

15(1) If the Committee finds the charge(s) to be without substance, it shall dismiss such charge(s). The Governing Body shall terminate by written notice any remaining suspension or exclusion imposed upon the Member Concerned as a result of such charge(s), and the College shall take no further action against the Member Concerned with respect to such charge(s).

15(2) If the Committee finds the charge(s) or any part thereof to be established and recommends imposition of a penalty less than removal or suspension from a College position, the Governing Body may impose such penalty upon the Member Concerned by written notice on those grounds, but may remit a case to be reheard by the same or a different Committee appointed under this Ordinance on the grounds that a flaw in Committee's process was likely to have affected the substance of the Committee's decision.

15(3) If the Committee finds the charge(s) or any part thereof to be established and recommends that the Member Concerned be removed or suspended from a College position, the Governing Body may remove or suspend the Member Concerned by written notice on those grounds, but may remit a case to be reheard by the same or a different Committee appointed under this Ordinance on the grounds that a flaw in the Committee's process was likely to have affected the substance of the Committee's decision.

15(4) No member of the academic staff shall incur a disciplinary sanction other than an oral or written warning unless a Disciplinary Committee or an Appeal Tribunal appointed under this Ordinance has so recommended and the Governing Body has approved that recommendation by written notice to the Member Concerned.

III. Appeals from a Disciplinary Committee decision

16(1) The Member Concerned may, within 28 days from the date on which the notice specified in paragraph 15 was sent to the Member, send to the Master a written notice of appeal. The notice shall set down the grounds of the appeal and whether it is an appeal against the findings of the Committee or the sanction imposed, or both.

16(2) The Master shall bring any notice of appeal received, and the date when it was served, to the attention of the Governing Body and shall inform the Member Concerned that this has been done.

17(1) The Governing Body shall appoint an Appeal Tribunal comprising a person jointly agreed with the Member Concerned or, in default of agreement, a person nominated by the Commissary of the University, provided that no person who has previously been involved in the matter may serve on the Tribunal. The person so appointed shall hold or have held judicial office or be a barrister or solicitor of at least ten years' standing, and shall be neither a Fellow, nor an employee, nor the holder of a Fellowship title of the College.

17(2) The person appointed to the Tribunal shall sit alone unless they consider that justice and fairness will best be served by enlarging the Tribunal, in which case they shall sit as Chair and appoint two additional members, one of whom shall be a member of the Regent House of the University who is neither a Fellow, nor an employee, nor the holder of a Fellowship title of the College. References in this section to "the Chair" also refer to the Appeal Tribunal when it comprises a single person.

Paragraph 6(2) applies *mutatis mutandis* to this section.

17(3) The Member Concerned shall be informed of the appointment(s) by the Secretary of the Governing Body, and shall be entitled within two working days to object for good cause to any person nominated by the Commissary or appointed by the Chair of the Tribunal. The Governing Body shall rule on any such objection and its decision shall be final.

Paragraph 7 applies *mutatis mutandis* to this section.

18 If, after a three-person Tribunal has been appointed, either or both of its additional members become unable or unwilling to serve, the Chair may serve alone or may appoint further members in accordance with paragraph 17(2). If the Chair becomes unable or unwilling to serve, the Governing Body shall appoint a new Tribunal to act *de novo* in the matter, in accordance with paragraph 17(1).

Paragraphs 8(2), 8(3), and 9 apply *mutatis mutandis* to this section.

19(1) After consultation with the parties the Chair shall fix the date, time, and place of the hearing of the appeal, including any arrangements for on-line participation; whether any

witnesses are to be heard and the extent of the matters (if any) on which oral evidence is to be permitted. The Chair shall have the power, if the circumstances require it, to cancel a hearing prior to its commencement and appoint a different date, time, and place.

Paragraph 10(2) applies *mutatis mutandis* to this section.

19(2) The College's Advocate shall send to the Clerk a copy of the notice of appeal and the date when it was served, a copy of the record of the decision appealed against, a copy of the document recording the Discipline Committee's decision as specified in paragraph 14(1) and copies of the papers received by that Committee as part of its proceedings.

19(3) Where the notice of appeal was served on the Master outside the 28-day period the Tribunal shall not permit the appeal to proceed unless they consider that justice and fairness so require in the circumstances of the case.

19(4) Not later than 14 days before the date set for the hearing, the parties shall send to the Tribunal and to each other a copy of any documents to be submitted at the hearing, a list of any witnesses to be called with statements containing the evidence they are expected to give, and a list of any legal authorities which it is intended to cite at the hearing.

Paragraphs 11, 12, and 13(1) apply *mutatis mutandis* to this section.

20 Where the appeal concerns the process by which the Disciplinary Committee reached its decision, the Tribunal shall consider whether any flaw in the Committee's process, if proved, was likely to have affected the substance of the Committee's decision.

21 The Tribunal's decision shall be recorded in a document signed by the Chair which shall also contain a statement of any findings of fact different from those made by the Committee, the reasons for its decision, and its recommendations. The Chair shall have power by certificate under their hand to correct the document if it is found to contain any clerical errors arising from accidental mistakes or omissions. The Clerk shall send a copy of the document to the parties.

22(1) The Tribunal may allow or dismiss an appeal in whole or in part and, without prejudice to the foregoing, may recommend remitting the matter, or a part thereof, for re-hearing by the same or a differently constituted Disciplinary Committee to be appointed under this Ordinance; or recommend any lesser alternative sanction that would have been open to the Disciplinary Committee which heard and pronounced upon the original charge or charges, to recommend.

22(2) If the Tribunal allows the appeal and makes no further recommendations, the Governing Body shall terminate by written notice any remaining suspension, exclusion or loss of privileges imposed upon the Member Concerned as a result of such charge(s), and the College shall take no further action against the Member Concerned with respect to such charge(s).

22(3) If the Tribunal dismisses the appeal, the Governing Body may confirm or amend the earlier sanction by written notice, which shall be done in the light of any further recommendations by the Tribunal.

22(4) If the Tribunal partly allows and partly dismisses the appeal, the Governing Body may confirm, amend, or rescind the earlier sanction by written notice, which shall be given in the light of any further recommendations by the Tribunal.

IV. The Master

23(1) Sections I-III of this Ordinance shall apply when removal or suspension of the Master on disciplinary grounds is under consideration, provided that the President or in the President's absence the Senior Fellow in residence shall perform any duty and exercise any power there assigned to the Master.

23(2) If a Vice-Master has been appointed, the duties ascribed to the President in this Section shall be performed by the Vice-Master.

185. **POSTGRADUATE STUDENTSHIPS IN ECONOMICS FUND**
(Minutes 38/24 & 52/24)

Whereas in 2022 and 2023 the College has received £100,000 (2022) and £150,000 (2023) from Yibo Bao (2001, Economics) with the express intention to support postgraduate students in Economics, and whereas it is thought fitting to embody and record these terms in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Postgraduate Studentship in Economics Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard for the total return achieved and reasonably to be expected.
3. The amount so appropriated may be applied to support one or more studentships (and if appropriate related research costs) to postgraduate students of the College in Economics on the basis of academic excellence and demonstrable financial need on the recommendation of the Postgraduate Tutors and Director of Studies in Economics.
4. Awards supported by the Fund shall be designated “St Catharine’s College Postgraduate Studentships in Economics.”
5. Any portion of the amount so appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
6. The capital of the Fund shall not be used for any purposes other than those in this Ordinance without the approval of the Governing Body.

II. Repealed Ordinances

2

NOMINATIONS COMMITTEE

(Minutes 32/68, 43/68, 53/68; am. 161/69 & 177/69, REPEALED 99/06 & 107/06)

- i. The Nominations Committee shall consist of The Master, the Senior Tutor, one Professorial Fellow and three Official Fellows. The Master and the Senior Tutor shall serve ex officio. Other members shall be elected for a four years' tour of duty, they shall resign in rotation, and they shall not be eligible for re- election until one year has passed.
- ii. The Committee shall circulate all Fellows when a recommendation shall be pending, and every Fellow shall have the right to make a nomination to the Committee for any College office or appointment or for membership of a Committee.
- iii. If the Committee approve the nomination the Committee shall secure the consent of the candidate and shall bring his name as a recommendation to the Governing Body. Any appointment shall be by simple majority.
- iv. If the Committee do not approve the nomination the Fellow who has made such nomination shall be so informed. It shall remain possible for him or for any individual Fellow then to make a nomination to the Governing Body, having secured the consent of the candidate. Any such nomination shall be considered by the Governing Body in exactly the same terms as a recommendation brought forward by the Committee.
- v. The Committee shall annually review College Offices and membership of Committees and shall report, with recommendations where appropriate, in the Easter Term and before the division of the Easter Term.
- vi. The Committee shall circulate its recommendations for appointment to the Governing Body at least three clear days before the Governing Body Meeting at which such recommendations are to be discussed, and any individual Fellow making a nomination must likewise inform the Governing Body in writing at least three clear days before the College Meeting.
- vii. The Master shall keep, or shall cause to be kept, Minutes of the meetings of the Nominations Committee.

10

RESEARCH FELLOWSHIPS

(Minutes 55/84 & 76/84; REPEALED Minutes 14/08 & 31/08)

- i. The Ordinance of 1964 concerning Fellowships in titles G and H is repealed and replaced by the present Ordinance.
- ii. Research Fellows shall not normally be re-elected more than once.
- iii. A Research Fellow who is in receipt of a stipend from the College and who has taken the degree of Ph.D. may become a member of U.S.S.
- iv. Any direction of the work of a Research Fellow, whether by a grant-giving organisation or otherwise, shall be subject to the approval of the Governing Body.
- v. A Research Fellow shall not receive emoluments unless he resides in the University during Full Term, or is granted leave of absence by the Governing Body. Up to one year's absence during each period of tenure may be allowed by the Governing Body.
- vi. A Research Fellow who is not the holder of a University Office may undertake not more than six hours teaching a week, provided that no teaching commitment shall be undertaken outside the College without the permission of the Governing Body.
- vii. A Research Fellow who is the holder of a University Office may undertake not more than three hours supervision a week for this or another College or Colleges, provided that no supervision shall be undertaken outside the College without the permission of the Governing Body.

16 **J & O LLOYD FUND**
(Minutes 27/86 & 38/86, REPEALED 102/22 & 123/22)

Whereas the College has received a gift of £2,000 from the J & O Lloyd Trust to establish a fund to support travel by undergraduate members of St Catharine's College:

- i. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and be known as the J & O Lloyd Fund.
- ii. The annual income of the Fund shall be applied in providing travel grants to undergraduate members of St Catharine's College, or in any other manner appropriate to the purposes of the gift, or in augmenting the capital of the Fund, at the discretion of the Governing Body.
- iii. An award from the J & O Lloyd Fund shall only be made to a person who is an undergraduate member of the College at the time of the decision to make it, but it need not be a condition of holding the award that the recipient be or remain an undergraduate.

23 **FELLOW COMMONERS**
(Minutes 75(iii)/89 & 88(iii)/89, REPEALED 58(i)/23 & 75(i)/23)

Whereas the College has from time to time since the foundation elected *commensales* or Fellow Commoners to share some of the privileges of Fellows without becoming members of the Fellowship, and whereas the Governing Body thinks fit to make some express provision concerning the election and status of Fellow Commoners, it is now agreed as follows:

1. Subject to this Ordinance the Governing Body may elect Fellow Commoners upon such terms and in such numbers as it shall think fit.
2. In electing Fellow Commoners the Governing Body shall have particular regard to the past or prospective contribution of candidates to the life of the College.
3. The procedure for the nomination and election of Fellow Commoners shall be the same in effect as that prescribed in the Statutes and Ordinances for the nomination and election of Fellows. Fellow Commoners shall make a declaration similar to the Fellows' declaration upon admission, save that it shall omit the words 'et quantum in me est ab aliis sociis faciam observari'. The provisions of this paragraph shall not apply to any election of a Fellow Commoner for a period not exceeding twelve months.
4. Fellow Commoners shall be elected for a period not exceeding seven years, but may be re-elected.
5. The privileges of Fellow Commoners shall be determined by the Governing Body.
6. Fellow Commoners are not Fellows for the purpose of the Statutes and Ordinances.

29 **GEORGE REEVE FUND**
 (Minutes 11/93 & 28/93, REPEALED 102/22 & 123/22)

Whereas the sum of £500 has been given to the College to establish a fund in memory of George Hewett Reeve (d. 1984), senior member of the College:

1. The sum so received, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the George Reeve Fund.
2. The income of the Fund may be used to make grants to undergraduate members of the College for travel or for any purpose at the discretion of the Tutors.
3. Any income remaining unspent by the Tutors in any year shall be added to the capital of the Fund or used in such other manner as the Governing Body may determine.

41 **ALAN BATTERSBY GRADUATE SUPPORT FUND**
(Minutes 5(ii)/97 & 14/97, REPEALED 46/12 & 80/12)

Whereas a sum has been given to the College by Professor Sir Alan Battersby to establish a fund for the purposes hereafter declared:

1. The sum so given, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Alan Battersby Graduate Support Fund.
2. The income of the Fund shall be used to provide grants to graduate students of the College studying Chemistry or Biochemistry, for the support of their research and study, including (without prejudice to the generality of the foregoing) attendance at conferences, travelling expenses, the purchase of books and equipment, the provision of childcare, and the relief of hardship.
3. Grants from the Fund shall be made by the Tutor or Tutors for Graduate Students after consultation with the Senior Tutor and, where appropriate, with any graduate adviser.
4. Income remaining unspent in any year shall be accumulated as income or, if the Tutors mentioned in paragraph 3 so decide, added to the capital of the Fund.

42 **ALAN BATTERSBY CHEMISTRY PRIZE**
(Minutes 15/97 & 32/97, REPEALED 46/12 & 80/12)

Whereas a sum has been given to the College by Professor Sir Alan Battersby to establish a fund for the purposes hereafter declared:

1. The sum so given, together with any additions thereto made from time to time, shall be invested by the Bursar and known as the Alan Battersby Chemistry Prize Fund.
2. The income of the Fund shall be applied towards the provision of an Alan Battersby Chemistry Prize.
3. The Alan Battersby Chemistry Prize may be awarded by the Governing Body, on the recommendation of the Tutors, after consultation with the Director or Directors of Studies in Chemistry, to a member of the College for an outstanding performance in a Tripos examination in Chemistry.
4. The Governing Body may at any time apply unspent income in augmenting the capital of the Fund.

53 **ERIC ALLEN BURSARY FUND**
(Minutes 68/06 & 83/06, REPEALED 128(ii)/22 & 154(ii)/22)

Whereas Eric Allen MA (1954) has given a sum of money to the College and indicated his intention of subscribing further sums of money to establish a fund to provide bursaries for needy students of the College:

1. The sum so given, with additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Eric Allen Bursary Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated bursaries may be provided for needy undergraduate and graduate students of the College. Bursaries shall be awarded by the Governing Body on the advice of the Senior Tutor and a Graduate Tutor. Any unspent portion of the amount so appropriated shall be added to the capital of the fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of Eric Allen during his lifetime, or the Governing Body thereafter.
5. Recipients of bursaries from the Fund shall be made aware of the provenance of their award.

DECLARATION OF INTERESTS

(Minutes 113/07 & 130/07, REPEALED 140/10 & 153/10)

- (a) Any member of the Governing Body who has a material interest, not being an excluded interest, in any matter of business before the Governing Body shall declare that fact at each Meeting in which such business is under consideration. A declaration is not required where the interest relates to a matter of business solely for report to the Governing Body. Each Governing Body Agenda shall contain an item 'Declaration of Interests'.
- (b) If the material interest in question is a pecuniary interest, then the member declaring it may express his or her views on the matter of business but shall withdraw while the matter of business is under consideration and voted upon.
- (c) If the material interest is not a pecuniary interest, then the member declaring it may express his or her views on the matter of business but shall then withdraw while the matter of business is under consideration and voted on, unless the Governing Body shall have determined that the member declaring it may remain for the whole of the discussion. If the Governing Body has permitted the member to participate in the discussion, then it may nevertheless determine that the member must withdraw at the time of the vote.
- (d) Where a member withdraws in accordance with paragraph (b) or (c) above, that fact shall be recorded in the Minutes of the meeting. Any resolution of the Governing Body under paragraph (c) above shall be recorded in the Minutes of the meeting at which it is made. The Governing Body shall exercise its discretion as to the making of determinations under paragraph (c) above in the absence of the member concerned, provided that he or she shall first have had an opportunity to express his or her view as to how the Governing Body should exercise that discretion.
- (e) No decision or resolution of the Governing Body shall be invalidated by reason that votes were cast by persons who were ineligible to vote by virtue of this ordinance or that such persons were reckoned in calculating a necessary majority.
- (f) An interest is an excluded interest for the purpose of this ordinance if
 - (i) it is an interest which arises from a general review of the terms and conditions applying to College Offices;
 - (ii) it is an interest which arises from a review of Directors of Studies' terms and conditions;
 - (iii) it is a non-pecuniary interest which arises from the holding of an office or position in the College, where another person holding such an office or position in the College would have a similar interest; or
 - (iv) it is a non-pecuniary interest arising from membership of a Faculty or Department in the University, or the holding of an office or position in the University, where other members of the Faculty or Department or other persons holding such an office or position in the University, as the case may be, would have a similar interest.
- (g) In the case of the Master, Senior Bursar and Senior Tutor, the exclusion in (f)(i) applies only to an increase in their respective stipends in accordance with a general percentage stipend increase, and not to other matters affected by any such general review.
- (h) A Fellow's interest in his or her election or re-election to a Fellowship or appointment or re-appointment to any paid office or position in the College is not excluded, but

matters concerning appointment or re-appointment to any unpaid position in the College are excluded. This provision is in addition to Statute IV.15. An interest which arises from a general review of the College statutes, or from a general review of Fellowship terms and conditions, is excluded.

- (i) Members of the Governing Body, on election or re-election to the Governing Body, shall register their material interests with the Secretary, who shall record that information in a Register kept for the purpose. Members of the Governing Body shall notify the Secretary in writing of (a) any new material interest occurring during the course of their membership whenever such new material interest occurs, and (b) the cessation of any material interest previously recorded. The Register shall include a statement of membership of any Faculty or Department in the University, and the holding of any office or position in the University.
- (j) The Register of Interests shall be available for inspection by any member of the Governing Body and by a properly authorised officer of the Charity Commission acting in that capacity. All other requests for information contained in the Register shall be governed by the relevant legislation governing freedom of information and data protection.
- (k) Subject to paragraph (l) below, a material interest is any interest which may influence the judgment of the person possessing it, or may reasonably appear capable of influencing that person's judgment, so that the judgment may not be exercised wholly and exclusively in the interests of the College. The Governing Body may issue more specific guidance from time to time on what constitutes a material interest.
- (l) An interest shall not be a material interest unless the person having that interest either knows about it or ought reasonably to be aware of it. A company directorship or charity trusteeship shall not constitute a material interest unless there is a reasonable possibility that the company or charity, as the case may be, may be engaged in any business, appeal, or transaction involving the College.
- (m) If the Master considers that any member or members of the Governing Body may have an interest which should be treated as a material interest for the purposes of paragraphs (a) to (d) above, then the Master may ask the Governing Body to determine the matter. The Governing Body shall then determine it in the absence of the member or members concerned, after hearing his, her or their views, and the Governing Body's decision shall be binding on the member or members concerned. For the purpose of this paragraph, the Governing Body may set aside the rules above relating to excluded interests.
- (n) The above rules, with the exception of those contained in paragraphs (i) and (m) above, shall apply with necessary modifications to all voting members of committees, working parties and other bodies constituted by the Governing Body, and an Executive Council as provided in Statute V, for which paragraph (m) shall apply, as they apply to the Governing Body, except in so far as they may be specifically disapplied by decision of the Governing Body.

103 **COUSENS FELLOWSHIP**

(Minutes 117/11 & 150/11, amend 117/19 & 141/19, REPEALED 27(iii)/20 & 47(iii)/20)

Whereas the Governing Body agreed (M.94iii/10) to recognise the generosity shown to the College by the late Dr Stuart Cousens (1948) by naming a Fellowship in Geography in his honour, it is declared and directed that:

1. The Governing Body shall designate an existing Official or Professorial Fellow in Geography as the Dr Stuart Cousens Fellow. This designation shall continue for the period of the relevant Official or Professorial Fellowship, unless withdrawn by consent of the Governing Body and the Fellow concerned.
2. As soon as practicable after the determination of that and each subsequent Cousens Fellowship, the Governing Body shall either elect a new Dr Stuart Cousens Fellow, continue the designation in the previous holder, or designate another Official or Professorial Fellow as the Dr Stuart Cousens Fellow.

105 **1960 GRADUATES' BURSARY FUND**
(Minutes 119/11 & 152/11, REPEALED 128(ii)/22 & 154(ii)/22)

Whereas members who had matriculated in 1957 gave to the College a sum of money for the purpose of establishing a student bursary and to commemorate the fortieth anniversary of their graduation, which sum has been invested and the income spent in accordance with the terms of the gift; and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the 1960 Graduates' Bursary Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Governing Body may award one or more bursaries annually to assist students of the College in financial need, on the recommendation of the tutors.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of bursaries from the Fund shall be made aware of the provenance of their award.

106 **1973 MEMBERS' BURSARY FUND**
(Minutes 120/11 & 153/11, REPEALED 128(ii)/22 & 154(ii)/22)

Whereas in 2007 the College received a sum of money from members who had matriculated in 1973 for the purpose of establishing a student bursary, which sum has been invested and the income spent in accordance with the terms of the gift; and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the 1973 Members' Bursary Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Governing Body may award one or more bursaries annually to assist students of the College in financial need, on the recommendation of the tutors.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of bursaries from the Fund shall be made aware of the provenance of their award.

107 **BERINGER BURSARY FUND**
(Minutes 121/11 & 154/11, REPEALED 128(ii)/22 & 154(ii)/22)

Whereas between 2003 and 2007 the College received a sum of money from Guy Beringer (1973) for the purpose of establishing a student bursary, which sum was invested and the income spent in accordance with the terms of the gift; and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Beringer Bursary Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Governing Body may award one or more bursaries annually to assist students of the College in financial need, on the recommendation of the tutors.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of bursaries from the Fund shall be made aware of the provenance of their award.

113 **JOHN COLQUHOUN MEMORIAL FUND**
(Minutes 163/11 & 185/11, REPEALED 128(ii)/22 & 154(ii)/22)

Whereas in 2004 the College received a sum of money from Professor Howard Colquhoun (1969) in memory of his brother, the late John Colquhoun (1964) for the purpose of establishing a student bursary, which sum has been invested and the income spent in accordance with the terms of the gift; and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the John Colquhoun Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Governing Body may award one or more bursaries annually to assist students of the College in financial need, on the recommendation of the tutors.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of bursaries from the Fund shall be made aware of the provenance of their award.

116 **HELEN CAWTHRAY MEMORIAL FUND**
(Minutes 166/11 & 188/11, REPEALED 102/22 & 123/22)

Whereas the College (M.145/85) initiated a travel fund in memory of the late Helen Cawthray (1983) and received contributions from a number of persons, which sums have been invested and the income spent in accordance with that decision, and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sums so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Helen Cawthray Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Governing Body may make one or more awards annually to undergraduate members of the College, on the recommendation of the tutors. The purpose of the award shall be to help a student improve his or her knowledge of a foreign language and culture through travel. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. Students wishing to apply for an award must make application to the Senior Tutor's Office setting out the proposed itinerary, the cost, and any other sources of financial assistance that have been sought or received.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of awards from the Fund shall be made aware of the provenance of their award.

117 **ROBIN GOLD TRAVEL FUND**
(Minutes 167/11 & 189/11, REPEALED 102/22 & 123/22)

Whereas in 1993 the College received a legacy of £10,000 from the estate of the late Robin Gold (1929) for the purpose of establishing a student travel fund, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Robin Gold Travel Award Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Governing Body may make one or more travel awards annually to undergraduate members of the College, on the recommendation of the tutors. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. Students wishing to apply for an award must make application to the Senior Tutor's Office setting out the proposed itinerary, the cost, and any other sources of financial assistance that have been sought or received.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of awards from the Fund shall be made aware of the provenance of their award.

118 **BHAV PATEL MEMORIAL FUND**
(Minutes 168/11 & 190/11, REPEALED 102/22 & 123/22)

Whereas in 2000 the family and friends of the late Bhav Patel (1997) gave the College a sum of money in his memory, following which the donors and College agreed (M.16) to allocate a portion of the gift to the refurbishment of the cricket pavilion and a portion to the creation of a travel fund in his name, which latter sum has been invested and the income spent in accordance with that decision, and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Bhav Patel Memorial Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Governing Body may make one or more travel awards annually to undergraduate members of College, on the recommendation of the tutors. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. Students wishing to apply for an award must make application to the Senior Tutor's Office setting out the proposed itinerary, the cost, and any other sources of financial assistance that have been sought or received.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of awards from the Fund shall be made aware of the provenance of their award.

119 **PENNELL-WESTCOTT TRAVEL FUND**
(Minutes 169/11 & 191/11, REPEALED 102/22 & 123/22)

Whereas in 1980 Mrs Mary E.D. Pennell gave £1000 to the College in memory of her late husband, the Revd Thomas Edward Nickson Pennell (1924), following which the College agreed (M.136(d)) to establish a travel award in his name, which sum, together with a bequest from George Bernard Westcott (1928) (M.136(i)) and a further donation from Mrs Pennell (M.55/83), has been invested and the income spent in accordance with those decisions, and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Pennell-Westcott Travel Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Governing Body may make one or more awards annually to undergraduate members of College, on the recommendation of the tutors. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. Students wishing to apply for an award must make application to the Senior Tutor's Office setting out the proposed itinerary, the cost, and any other sources of financial assistance that have been sought or received.
5. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
6. Recipients of awards from the Fund shall be made aware of the provenance of their award.

135 **JOHN PETTIGREW BURSARY FUND**
(Minutes 6/15 & 26/15, REPEALED 128(ii)/22 & 154(ii)/22)

Whereas the College has received a sum of money from the estate of the late John Robert Pettigrew (1953) for the purpose of establishing a student bursary, it is declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the John Pettigrew Bursary Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Governing Body may award one or more bursaries annually to assist students of the College in financial need, on the recommendation of the tutors.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of bursaries from the Fund shall be made aware of the provenance of their award.

145 **HILARY MORSE BURSARY FUND**
(Minutes 67/17 & 87/17, REPEALED 128(ii)/22 & 154(ii)/22))

Whereas in 1999 the College received an anonymous gift for the purpose of establishing a bursary in honour of the person who had enabled the donor to attend university, which sum was invested and the income spent in accordance with the terms of the gift; and whereas it is thought fitting to embody and record the terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Senior Bursar and shall be known as the Hilary Morse Bursary Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
3. From the amount so appropriated, the Financial Tutor and the Graduate Tutor responsible for student finance may award one or more Hilary Morse Bursaries. Bursaries shall be awarded on the basis of financial need and the availability of alternate sources of support. Any unspent portion of the amount so appropriated shall be returned to the capital of the Fund.
4. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
5. Recipients of bursaries from the Fund shall be made aware of the provenance of their award.

161 **NEDAS FAMILY TRAVEL AWARD FUND**
(Minutes 79(ii)/20 & 94(ii)/20, REPEALED 102/22 & 123/22)

Whereas Jeffrey Nedas (1966) gave the College a sum of money in memory of his parents for the purpose of establishing a travel fund, which sum has been invested and the income spent in accordance with the terms of the gift, and whereas it is thought fitting to embody and record those terms in this Ordinance, it is now declared and directed that:

1. The sum so given, with any additions made thereto from time to time, shall be invested by the Bursar and shall be known as the Nedas Family Travel Award Fund. The annual income of the Fund shall be added to the capital of the Fund.
2. The Governing Body may, at its discretion, appropriate for expenditure so much of the fair value of the Fund as it considers prudent in all the circumstances, having regard to the total return achieved and reasonably to be expected.
3. From the amount so appropriated, the Financial Tutor may make travel awards annually to individual undergraduate members of the College, on the recommendation of the tutors.
4. Students wishing to apply for an award must make application to the Student Services Office setting out the proposed itinerary, the cost, and any other sources of financial assistance that have been sought or received.
5. Any portion of the amount appropriated under paragraph 2 not spent as provided by the terms of this ordinance or in accordance with other lawful authority shall be returned to the capital of the Fund.
6. The capital of the Fund shall not be used for any other purpose without the approval of the Governing Body.
7. Recipients of awards from the Fund shall be made aware of the provenance of their award.

172. **FELLOW BENEFACTORS**
(Minutes 104(iv)/21 & 126(iv)/21, REPEALED 58(ii)/23 & 75(i)/23)

Whereas the Governing Body created the title of Fellow Benefactor to recognise persons who have made extraordinary financial contributions to the College, and whereas it is fitting to specify the procedures for conferring such title and the conditions to which it is subject, it is now declared and directed that:

1. Subject to this Ordinance the Governing Body may elect Fellow Benefactors upon such terms and in such numbers as it shall think fit.
2. Fellow Benefactors shall be nominated by the Master, the Senior Tutor, and either the Bursar or the Development Director from those persons who have made a donation to the College worth at least £1,000,000, excluding Gift Aid.
3. The procedure for the election of Fellow Benefactors shall be the same in effect as that prescribed in the Statutes and Ordinances for the nomination and election of Fellows. Fellow Benefactors shall make a declaration similar to the Fellows' declaration upon admission, save that it shall omit the words 'et quantum in me est ab aliis sociis faciam observari'.
4. Fellow Benefactors shall be elected for life, but the Governing Body may at any time revoke the title for grave cause, which shall include conduct which brings the College into disrepute, bearing in mind the College's charitable purposes for the public benefit.
5. The privileges of Fellow Benefactors shall be determined by the Governing Body from time to time.
6. Fellow Benefactors are not Fellows for the purpose of the Statutes and Ordinances.
7. Nothing in this Ordinance shall prevent the Governing Body from conferring a different Fellowship title, such as Fellow Commoner, instead of Fellow Benefactor, upon a person who would also qualify for the latter title.

